

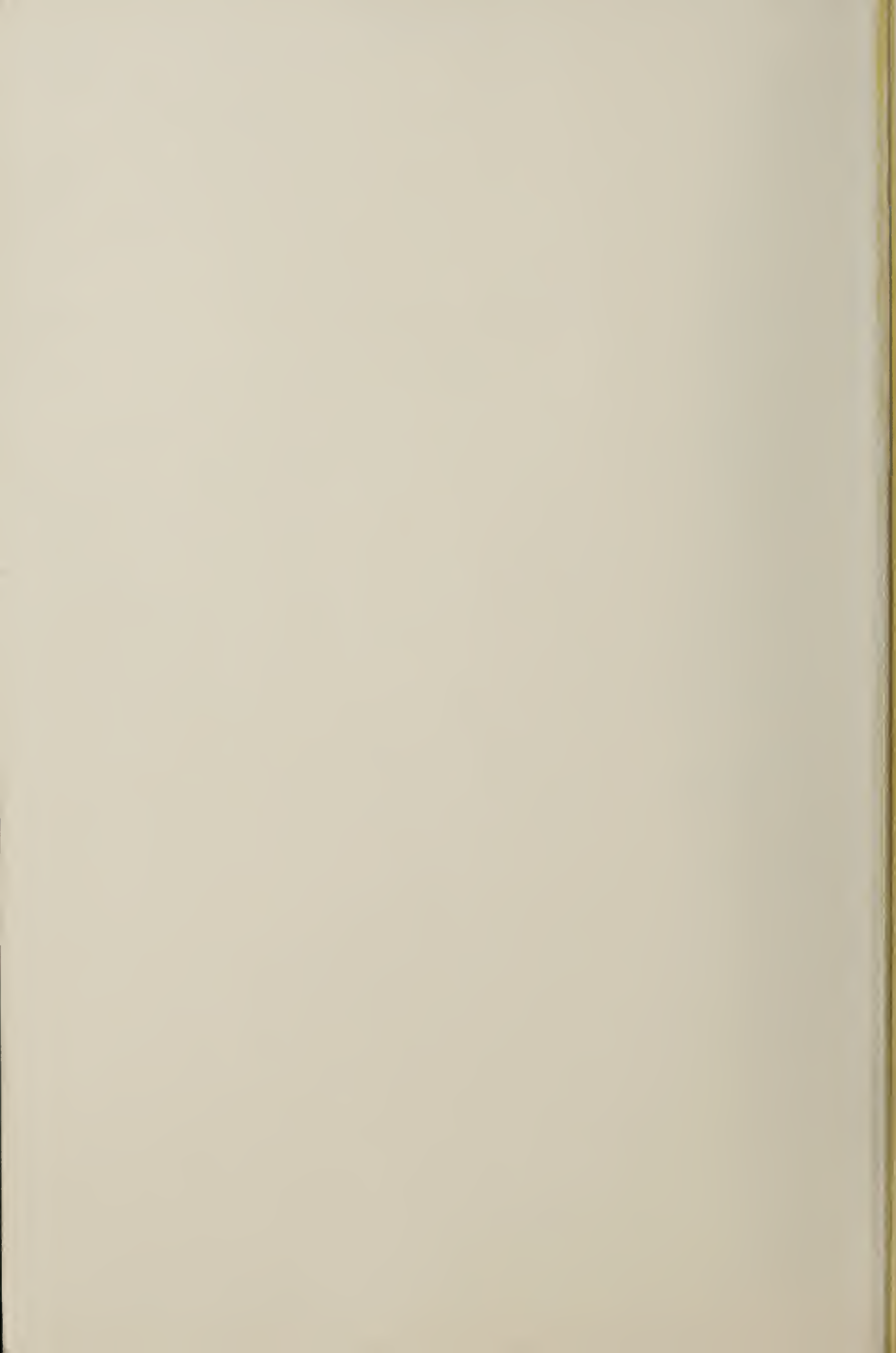
WESTFORD

Massachusetts



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Annual Report



TOWN OF WESTFORD



ANNUAL REPORTS

FOR THE YEAR ENDING DECEMBER 31, 1985

ANNUAL TOWN ELECTION TO BE HELD TUESDAY, MAY 6, 1986

ANNUAL TOWN MEETING TO BE HELD SATURDAY, MAY 10, 1986

THE UNIVERSITY OF CHICAGO



THE UNIVERSITY OF CHICAGO
CHICAGO, ILLINOIS

THE UNIVERSITY OF CHICAGO
CHICAGO, ILLINOIS

The 1986 Annual Town Report is dedicated to the memory of

JOHN GAGNON who served the Town for many years
as Assessor, Conservationist, and
protector of Westford's open land
and wildflowers;

HOWARD KELLY who served the Town for many years
as a member of the Recreation
Commission, Finance Committee, and
Planning Board;

HORACE "HOPPY" WYMAN who served the Town for
many years as Selectman, member of
the Council on Aging, Special Police
Officer, and House Numberer.

TOWN OFFICES

Offices open Monday through Friday

Assessors Office	8:00 a.m. - 12:00 p.m., 12:30 p.m. - 4:00 p.m.
Board of Health Office	8:30 a.m. - 4:30 p.m.
Building Department	8:30 a.m. - 4:30 p.m.
Selectmen's Office	8:30 a.m. - 4:30 p.m.
Treasurer/Tax Collector Office	8:00 a.m. - 12:00 p.m., 12:30 p.m. - 4:00 p.m.
Planning Board/Conservation Commisison	9:00 a.m. - 1:00 p.m.
Town Accountant's Office	8:30 a.m. - 4:30 p.m.
Town Aide	9:00 a.m. - 4:00 p.m.
Town Clerk	8:30 a.m. - 4:30 p.m.
Water Department, 63 Forge Village Road	8:00 a.m. - 12:00 p.m., 12:30 p.m. - 4:00 p.m.

TOWN OF WESTFORD

CITIZEN ACTIVITY APPLICATION FORM

Good Government Starts With You

If you are interested in service on a Town committee, please fill out this form and mail to the Executive Secretary, Board of Selectmen, Town hall, Westford, MA 01886. The filling out of this form in no way assures appointment. All committee vacancies will be filled by citizens deemed most qualified to serve in a particular capacity.

Date _____

Name _____ Home Telephone _____

Address _____

Amount of Time Available _____

Interest In What Town Committee _____

Present Business Affiliation and Work _____

Business Experience _____

Education or Special Training _____

Date Appointed	Town Office Held	Term Expires
_____	_____	_____
_____	_____	_____

Remarks _____



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OFFICERS OF THE TOWN OF WESTFORD

BOARD OF ASSESSORS

Lewis O. English	Term expires May, 1988
D. Bruce Stewart	Term expires May, 1988
Hal Schreiber, Chairman	Term expires May, 1987

CEMETERY COMMISSIONERS

Gordon Seavey	Term expires May, 1987
Brian Vaughn	Term expires May, 1988
Edmund Szylvian	Term expires May, 1986

BOARD OF HEALTH

Charles Menzie	Term expires May, 1988
Mark Mulligan	Term expires May, 1986
Charles Colburn, M.D., Chairman	Term expires May, 1987
Charles S. Landino	Term expires May, 1987
Carolyn Cochrane	Term expires May, 1986

HOUSING AUTHORITY

Mary E. Smith, Chairman	Term expires May, 1988
William MacMillan	Term expires May, 1987
John Healy III	Term expires May, 1986
Felix Perrault, State Appointee	Term expires August, 1988
Richard P. McNeil	Term expires May, 1990

J.V. FLETCHER LIBRARY TRUSTEES

Mary Ann Finnegan, Chairman	Term expires May, 1987
James Healy, Jr.	Term expires May, 1985
Richard Joy	Term expires May, 1988
Nancy Russo	Term expires May, 1986
Dorothy Swanson	Term expires May, 1986
Richard Kenyon	Term expires May, 1987

MODERATOR

William Kavanagh, Jr.	Term expires May, 1987
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PLANNING BOARD

Leslie Thomas, Chairman	Term expires May, 1989
Peter Fletcher	Term expires May, 1988
William Harman	Term expires May, 1990
C. Thomas Paul	Term expires May, 1986
Richard Walthers	Term expires May, 1986

SCHOOL COMMITTEE

George Murray	Term expires May, 1986
Harry Manuel	Term expires May, 1988
Madonna McKenzie	Term expires May, 1988
Donald Bradanese	Term expires May, 1986
Anthony Martinez	Term expires May, 1987
Allan Timmins, Chairman	Term expires May, 1987
Judith Culver, Vice-Chairman	Term expires May, 1988

BOARD OF SELECTMEN

Robert P. Tierney	Term expires May, 1987
Robert C. Hermann, Secretary	Term expires May, 1988
Geoffrey D. Hall, Chairman	Term expires May, 1986
David R. Earl	Term expires May, 1986
Ronald H. Johnson, Vice-Chairman	Term expires May, 1987

TOWN CLERK

Flaine McKenna	Term expires May, 1987
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TREASURER-COLLECTOR

Paula Brule	Term expires May, 1986
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TREE WARDEN

Roger Melancon	Term expires May, 1986
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WATER COMMISSIONERS

Kevin Witowicz	Term expires May, 1987
Hervey J. Cote, Chairman	Term expires June, 1988
Carlton Rooks	Term expires May, 1986

The following Boards, Committees, Commissions, and Offices are appointed positions; most are appointed by the Board of Selectmen. The Moderator appoints the Finance Committee and the Tax Possession Sale Committee.

EXECUTIVE SECRETARY TO THE BOARD OF SELECTMEN
AFFIRMATIVE ACTION OFFICER

Robert J. Halpin

AGENT FOR BURIAL OF DECEASED SOLDIERS

James L. Healy, Sr. Term expires June, 1986

BOARD OF APPEALS

Ronald Nolin	Term expires June, 1987
John Preston, Chairman	Term expires June, 1987
Mark Scolnick	Term expires June, 1987
John Yetman	Term expires June, 1990
Daniel Pioli	Term expires June, 1986
Willis E. Buckingham, Alternate	Term expires June, 1990
John Cadigan, Alternate	Term expires June, 1990

BUILDING DEPARTMENT

Austin Fitzsimmons, Building Commissioner	Term expires June, 1986
Joseph Guthrie, Ass't. Bldg. Comm.	Term expires June, 1986
Robert Matley, Plumbing Inspector	Term expires June, 1986
Edward Grondine, Ass't. Plumbing Insp.	Term expires June, 1986
Chester Cook, Gas Inspector	Term expires June, 1986
Robert Matley, Ass't. Gas Inspector	Term expires June, 1986
Dennis P. Kane, Wire Inspector	Term expires June, 1986
Dennis P. Kane, Jr., Ass't. Wire Insp.	Term expires June, 1986
Austin Fitzsimmons, Code Enforcer	Term expires June, 1986
Robert Matley, Pump & Well Inspector	Term expires June, 1986

CABLE TV COMMITTEE

Kenneth Dwyer, Chairman	Term expires June, 1987
Roger Parent	Term expires June, 1988
George Switzer	Term expires June, 1986
Hajo Koester	Term expires June, 1987
John Kavanagh	Term expires June, 1986

CAPITAL OUTLAY COMMITTEE

Robert R. Gouveia	Term expires June, 1986
Paul D'Angelo	Term expires June, 1986
John Fridrich, Chairman	Term expires June, 1986
James Main	Term expires June, 1986
Roberta Giese	Term expires June, 1986
Jean Brush	Term expires June, 1986
Richard Lewan	Term expires June, 1986

CARETAKER, WHITNEY PLAYGROUND, TOWN COMMON, MONUMENTS

George Wyman Term expires June, 1986

CIVIL DEFENSE DIRECTOR

Francis Mulligan	Term expires June, 1986
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COMMUNITY TEAMWORK, INC. (Bd. of Directors)

Helena Crocker, Sel.'s Rep.	Term expires June, 1986
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CONSERVATION COMMISSION

Patricia Loring, Chairman	Term expires June, 1986
William McClellan, Vice-Chairman	Term expires June, 1988
Marlene Mallory	Term expires June, 1986
Chester Cook	Term expires June, 1987
Louis Oliver	Term expires June, 1987
Richard S. Emmet	Term expires June, 1986
Arnold O'Brien	Term expires June, 1988

CONSTABLES

Joseph Connell	Term expires June, 1986
William MacMillan	Term expires June, 1986
Alfred Handley	Term expires June, 1986
Walter McAvoy	Term expires June, 1986

COUNCIL FOR CHILDREN

Joan O'Brien	Term expires June, 1986
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COUNCIL ON AGING

Helena Crocker	Term expires June, 1988
Veronica Sullivan	Term expires June, 1988
Cecilia Healy	Term expires June, 1986
Denis P. Watson	Term expires June, 1987
Mary Smith, Chairman	Term expires June, 1987

DEVELOPMENT & INDUSTRIAL COMMISSION

John J. McLaughlin	Term expires June, 1988
Chester Cook, Jr.	Term expires June, 1988
Barbara Thornley	Term expires June, 1988
Nicholas Basinas	Term expires June, 1987
Mark Scolnick	Term expires June, 1987
J. Frank Strauss, Chairman	Term expires June, 1987
Paul Davies	Term expires June, 1986

DOG OFFICER

William MacMillan	Term expires June, 1986
Dennis Courchaine , Assistant	Term expires June, 1986

FAIR HOUSING COMMITTEE

Geoffrey Hall, Vice-Chairman	Term expires June, 1986
Kenneth Kelley, Chairman	Term expires June, 1986
Ruth Ashley	Term expires June, 1986
Mildred Hart	Term expires June, 1986
Leslie Thomas	Term expires June, 1986
Robert Halpin	Term expires June, 1986
Phyllis Chase	Term expires June, 1986

FENCE VIEWERS

Charles VanLandeghem	Term expires June, 1986
Albert H.G. Picking	Term expires June, 1986

FIELD DRIVERS

Thomas Holmes	Term expires June, 1986
Frank Vennard	Term expires June, 1986
Arnold Wilder	Term expires June, 1986

FINANCE COMMITTEE

Frank Jeray	Term expires Sept., 1987
Rudy Hanzsek	Term expires Sept., 1986
Daniel Hanley	Term expires Sept., 1987
Fred A. Coad	Term expires Sept., 1988
Anthony Denisevich	Term expires Sept., 1986
Raymond Cantin	Term expires Sept., 1986
Mary Caless	Term expires Sept., 1988
Jerry Berkowitz, Chairman	Term expires Sept., 1988

FIRE DEPARTMENT

George Rogers, Chief	Term expires June, 1986
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HAZARDOUS MATERIALS ADVISORY COMMITTEE

Mary Ellen Bakken	Term expires June, 1986
Claire Thompson	Term expires June, 1986
Juta Moter	Term expires June, 1986
Gregory Ciampa	Term expires June, 1986
Dennis Lawler, Chairman	Term expires June, 1986

HAZARDOUS WASTE COORDINATOR

Dennis Lawler	Term expires June, 1986
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HIGHWAY DEPARTMENT

George Wyman, Superintendent	Term expires May, 1986
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HISTORICAL COMMISSION

Lloyd G. Blanchard	Term expires June, 1988
Sally Benedict	Term expires June, 1988
Bernice Picking	Term expires June, 1986
William Collins	Term expires June, 1986
H. Arnold Wilder	Term expires June, 1987
Robert S. Jeffries, Chairman	Term expires June, 1987
Ruth McDonald	Term expires June, 1988

HISTORICAL DISTRICT STUDY COMMITTEE

Judith Gizara	Term expires June, 1987
Sally Benedict	Term expires June, 1987

HOUSE NUMBERING COMMITTEE

Austin Fitzsimmons	Term expires June, 1986
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HYDROGEOLOGICAL AQUIFER STUDY COMMITTEE

Charles Menzie	Term expires June, 1986
Arnold O'Brien	Term expires June, 1986
Ralph Shaver	Term expires June, 1986
Warren Palmer	Term expires June, 1986
Richard Emmet	Term expires June, 1986
Christine Pude, Chairman	Term expires June, 1986
Roger LaChance	Term expires June, 1986
Margaret Melanson	Term expires June, 1986
Mary Smith	Term expires June, 1986
Lou Oliver	Term expires June, 1986
Mark Mulligan	Term expires June, 1986

LOCAL ARTS COUNCIL

Kenneth Dwyer, Chairman	Term expires June, 1986
Robert Nicoson	Term expires June, 1986
Ellen Rainville	Term expires June, 1986
Ann Bennett	Term expires June, 1986
Diane Earl	Term expires June, 1986
Margaret Morgan	Term expires June, 1986

MEASURERS OF WOOD & BARK

Chester Caless	Term expires June, 1986
Stanley Kimball	Term expires June, 1986
Roger Melancon	Term expires June, 1986
Albert Picking	Term expires June, 1986
Carlton Rooks	Term expires June, 1986
John Kimball	Term expires June, 1986

MIDDLESEX COUNTY ADVISORY COMMITTEE

David Earl, Selectmen's Rep.	Term expires June, 1986
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MOSQUITO ADVISORY BOARD

Barbara Aranyi, Chairman	Term expires June, 1986
Robert Armstrong	Term expires June, 1986
Mark Mulligan, Bd. of Health Rep.	Term expires June, 1986

MOTH DEPARTMENT

Roger Melancon, Superintendent	Term expires May, 1986
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MUNICIPAL CENSUS SUPERVISOR

Elaine McKenna	Term expires June, 1986
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NASHOBA VALLEY TECHNICAL HIGH SCHOOL DISTRICT COMMITTEE

Charlotte Scott	Term expires April, 1986
Cecile Stefanski	Term expires April, 1987
Kevin Finnegan, Alternate	Term expires April, 1986

REPRESENTATIVES TO N.M.A.C.

Robert Herrmann, Selectmen's Rep.	Term expires June, 1986
Avis Hooper, Alternate	Term expires June, 1986
Peter Fletcher, Planning Board Rep.	Term expires June, 1986

PARKING CLERK

Elaine McKenna Term expires June, 1986

PERSONNEL BOARD

Dorothy Hayes Term expires June, 1988
Doreen Shafer, Chairman Term expires June, 1986
Roy Hansell Term expires June, 1986
Geraldine Healy-Coffin Term expires June, 1987
John E. Wrobel, Jr. Term expires June, 1987

POLICE DEPARTMENT

Joseph R. Connell, Chief Term expires May, 1986

AUXILIARY POLICE OFFICERS

James D. LeGacy Term expires June, 1986
Brian T. Barrett Term expires June, 1986
Michael J. Fronc Term expires June, 1986
William J. Luppold, Jr. Term expires June, 1986
Thomas J. McEnaney Term expires June, 1986
Joseph T. Murray Term expires June, 1986
Michael A. Rochon Term expires June, 1986
William F. Wright, Jr. Term expires June, 1986
James Basinas Term expires June, 1986
Daniel O'Donnell, Jr. Term expires June, 1986
Michael Perron Term expires June, 1986
Donald Pick Term expires June, 1986

RECREATION COMMISSION

Larry Cormier Term expires June, 1986
John Micavich Term expires June, 1986
Donald Porteous, Chairman Term expires June, 1986
Paul Berard Term expires June, 1986
John Krebs Term expires June, 1986
William Barnett Term expires June, 1986
Judith Rameriz, Secretary Term expires June, 1986
Paul Hilcoff Term expires June, 1986
Gregory Boyce Term expires June, 1986

REGIONAL TRAILS COMMITTEE

William Harman Term expires June, 1986
Barbara Thornley Term expires June, 1986
Susan Ferry Term expires June, 1986

REGISTRARS OF VOTERS, REPUBLICAN

Wilbert Vaughn Term expires March, 1988
Beverly Dearth Term expires March, 1987

REGISTRAR OF VOTERS, DEMOCRAT

William Healy Term expires March, 1986

REGISTRAR CLERK, Ex Officio

Elaine McKenna Term expires June, 1986

RIGHT TO KNOW COMMITTEE

Fire Chief Rogers, Municipal Coordinator	Term expires June, 1986
Charles Menzie, Acting Municipal Coordinator	Term expires June, 1986

ROUDENBUSH COMMUNITY CENTER COMMITTEE

Mary Jo Cassidy	Term expires June, 1988
Barbara Landino	Term expires June, 1986
Margaret Martinson	Term expires June, 1986
Ellen Harde	Term expires June, 1988
Albert Russo, Chairman	Term expires June, 1987
Carol Shestok	Term expires June, 1988
Maria Borison	Term expires June, 1986

SEALER OF WEIGHTS AND MEASURES

Huntington Wells	Term expires June, 1986
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SEWERAGE ADVISORY COMMITTEE

Robert Matley	Term expires May, 1986
Robert Jeffries	Term expires May, 1986
Thomas Mosscrop	Term expires May, 1986
Chet Cook	Term expires June, 1986
Robert Hicks	Term expires June, 1986
Steven Hansen	Term expires June, 1986
Dr. Charles Colburn	Term expires June, 1986

SHARE, INC. (Selectmen's Representative)

Andrew Simoglou (resigned 9/85)	Term expires May, 1986
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NORTHEAST SOLID WASTE COMMITTEE (NESWC)

Kathy Cadigan, Selectmen's Rep.	Term expires May, 1986
Robert J. Halpin, Alternate Member	Term expires May, 1986

TAX POSSESSION SALE COMMITTEE

Norman K. Nesmith	Term expires Sept., 1987
Justin McCarthy	Term expires Sept., 1988
Edward Lamson	Term expires Sept., 1986

TOWN ACCOUNTANT

Robert Earnshaw (retired October, 1985)	Term expires June, 1986
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TOWN AIDE

Helena Crocker	Term expires June, 1986
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TOWN COUNSEL

John Connell	Term expires June, 1986
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TOWN FOREST COMMITTEE

Daniel Provost	Term expires June, 1986
Roger Melancon	Term expires June, 1986
Carlton Rooks	Term expires June, 1986

TOWN BUILDING SPACE STUDY COMMITTEE

Karl Fagans	Term expires June, 1986
Richard McNeil	Term expires June, 1986
Dorothy Swanson	Term expires June, 1986
James Main	Term expires June, 1986
Robert Halpin	Term expires June, 1986
Harry Manuel	Term expires June, 1986
Steven Boudreau, Chairman	Term expires June, 1986
Jerry Berkowitz	Term expires June, 1986
Douglas Deware	Term expires June, 1986
Donald Koski	Term expires June, 1986

TOWN MANAGEMENT STUDY COMMITTEE

Richard Walthers	Term expires June, 1986
D. Bruce Stewart	Term expires June, 1986
Jeffrey Rider	Term expires June, 1986
Madonna McKenzie	Term expires June, 1986
John Cadigan	Term expires June, 1986
Ellen Harde	Term expires June, 1986
Jerry Berkowitz	Term expires June, 1986
Paul Alphen, Secretary	Term expires June, 1986
Mary Morton	Term expires June, 1986
Elaine McKenna	Term expires June, 1986
John Connell	Term expires June, 1986
Fred Radcliffe, Vice Chairman	Term expires June, 1986
Rick Bahnick, Chairman	Term expires June, 1986
Sam Frank	Term expires June, 1986
Kenneth Yates	Term expires June, 1986
William Kavanagh	Term expires June, 1986
Rudy Hanzsek	Term expires resigned
David Martin	Term expires resigned
Carolyn Cochrane	Term expires resigned
Read Albright	Term expires resigned
Paul Murray	Term expires resigned
John Gagnon	Term expires resigned
Robert Hicks	Term expires resigned
Barbara White	Term expires resigned

TRANSFER STATION SITE SELECTION COMMITTEE

Robert Tierney	Term expires June, 1986
Ellen Harde, Chairman	Term expires June, 1986
Peter Dunigan	Term expires June, 1986
Karl Fagans	Term expires June, 1986
William Pude	Term expires June, 1986
Stephen Young	Term expires June, 1986
Roger Parent	Term expires June, 1986
Roger LaChance, Alternate Member	Term expires June, 1986

VETERAN'S AGENT

Helena Crocker	Term expires June, 1986
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VETERAN'S SERVICES DIRECTOR

Robert P. Tierney	Term expires June, 1986
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VETERAN'S GRAVES OFFICER

James L. Healy, Sr.	Term expires June, 1986
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WEIGHERS OF GENERAL COMMODITIES (Pomerleau)

Daniel Brady	Term expires June, 1986
Paul Gilinson	Term expires June, 1986
Richard LaRock	Term expires June, 1986
Steve Bentas	Term expires June, 1986

WEIGHERS OF GENERAL COMMODITIES (Nardone)

Robert Nardone	Term expires June, 1986
Anthony Nardone	Term expires June, 1986
Albert Nardone	Term expires June, 1986
James Nardone	Term expires June, 1986
Donald MacMillan	Term expires June, 1986

WEIGHERS OF GRANITE (H.E. Fletcher Company)

Gloria Gauthier	Term expires June, 1986
Gloria Brown	Term expires June, 1986
Edward Chouinard	Term expires June, 1986
John Laird	Term expires June, 1986
Roger Masson	Term expires June, 1986
Joseph Simard	Term expires June, 1986
Elizabeth Witts	Term expires June, 1986
Dawna Santoro	Term expires June, 1986
William K. Green	Term expires June, 1986
Thomas F. Burns	Term expires June, 1986
James E. Payne	Term expires June, 1986
David Chevalier	Term expires June, 1986
Raymond Chevalier	Term expires June, 1986

WEIGHER OF COMMODITIES (Ernest Minelli, Inc.)

Robert Durant	Term expires June, 1986
Joseph Kehoe	Term expires June, 1986
Bradford Pope	Term expires June, 1986
Joseph Kimpton	Term expires June, 1986
Thomas Emanuello	Term expires June, 1986
John Minelli	Term expires June, 1986
George Eaton	Term expires June, 1986
Paul Taurasi	Term expires June, 1986

ANNUAL TOWN ELECTION - MAY 7, 1985

	PREC 1	PREC 2	PREC 3	PREC 4	TOTAL
Whole number of ballots cast	640	489	496	580	2205

SELECTMEN (1) THREE YEARS

	Steven C. Boudreau	284	179	323	164	950
*	Robert C. Herrmann	320	292	157	405	1174
	All Others	-	2	3	-	5
	Blanks	36	16	13	11	76

ASSESSOR (1) THREE YEARS

*	Lewis O. English	454	360	375	406	1595
	All Others	-	9	1	-	10
	Blanks	186	120	120	174	600

ASSESSOR (1) ONE YEAR (Un-expired Term)

*	D. Bruce Stewart	430	348	354	399	1531
	All Others	-	1	-	-	1
	Blanks	210	140	142	181	673

SCHOOL COMMITTEE (3) THREE YEARS

*	Judith E. Culver	377	295	268	358	1298
	Rudy Hanzsek, Jr.	309	190	193	257	949
*	Harry W. Manuel, Jr.	416	320	383	381	1500
*	Madonna J. McKenzie	435	353	304	387	1479
	Blanks	383	309	340	357	1389

BOARD OF HEALTH (1) THREE YEARS

*	Charles A. Menzie	482	387	387	447	1703
	Blanks	158	102	109	133	502

PLANNING BOARD (1) FIVE YEARS

	Joseph A. Guthrie	166	170	296	227	859
*	William H. Harman III	442	287	171	312	1212
	Blanks	32	32	29	41	134

HOUSING AUTHORITY (1) FIVE YEARS

*	Richard P. McNeil	433	366	366	413	1578
	Blanks	207	123	130	167	627

HOUSING AUTHORITY (1) TWO YEARS (Un-expired Term)

* William C. MacMillan	432	383	353	436	1604
Blanks	208	106	143	144	601

TRUSTEES J.V. FLETCHER LIBRARY (2) THREE YEARS

* James L. Healy, Jr.	463	408	383	444	1698
* Richard T. Joy	417	320	330	390	1457
All Others	-	-	2	-	2
Blanks	400	250	277	326	1253

CEMETERY COMMISSIONER (1) THREE YEARS

* Brian L. Vaughn	450	382	393	447	1672
All Others	1	-	-	-	1
Blanks	189	107	103	133	532

WATER COMMISSIONER (1) THREE YEARS

* Hervey J. Cote	453	397	387	459	1696
All Others	-	-	-	2	2
Blanks	187	92	109	119	507

* ELECTED

ELECTION WORKERS - 1985

ENROLLED AS DEMOCRAT

Barrett, Marge
 Bergamini, Dorothy
 Bomal, Lorraine
 Boudreau, Steven
 Cantin, Dorothy
 Cassidy, Norma
 Connell, Joan
 Considine, Frances
 Cote, Mary
 Crocker, Helena
 Croteau, Mary Lou
 Dearth, Darlene
 DeMarino, Irene
 Denisevich, Anthony
 Denisevich, Cecelia
 Desmond, Helen
 Drake, Muriel
 Ducharme, Audrey
 Enwright, Pat
 Forest, Frances
 Gallardo, Marilyn
 Garrahan, Jane
 Healy, Dorothy
 Healy-Coffin, Dini
 Hill, Mary
 Holmes, Diane
 Jeray, Frances
 Kelly, John
 Koziol, Mary
 Lord, Philip
 Maciak, Elaine
 Martin, Mary
 McCusker, Ann
 McKenna, William Jr.
 Mealy, Arthur
 Morton, Mary
 Murphy, Pat
 Pioli, Joan
 Priestly, Joyce
 Regan, Ellen
 Ricard, Viateur
 Smith, Mary
 St. Gelais, Marjorie
 Sullivan, Veronica
 Szylvian, Edmund
 Szylvian, Irene
 Taylor, Jean

ENROLLED AS DEMOCRAT (Cont'd)

Teague, M. Kay
 Teller, Emily
 Tremble, Cynthia
 Trubey, Mary
 Trubey, Paul
 Trubey, Richard
 VanLandeghem, Eleanor
 Walthers, Linda
 Watson, Denis
 Webster, JoAnn
 Woznac, Irene
 Zusin, Carol

ENROLLED AS REPUBLICAN

Aranyi, Barbara
 Basner, Grace
 Benson, Ruby
 Blowey, Reginald
 Bonner, Sue
 Brewer, Barbara
 Caless, Mary
 Capone, Barbara
 Carson, Bonnie
 Chamberlain, Ruth
 Cornwall, Bertha
 Cornwall, Susan
 Dalton, Gladys
 Day, Alice
 Day, Roger
 Earnshaw, Robert
 Eliason, Adeline
 Fletcher, Frances
 Forty, Kathleen
 Gagnon, Jeannette
 Galvin, Kathleen
 Hall, Joanne
 Hall, Ruth
 Hinckley, Ralph
 Jackson, Mary
 Jewett, Lois
 Johnson, Mary Jo
 Karkota, Frank
 Kitner, Frank
 Kronlund, Elaine
 Lorentzen, Dorothy

ENROLLED AS REPUBLICAN (Cont'd)

Lyons, Helen
 MacPherson, Ian
 MacQuarrie, Marion
 Malone, Mae
 O'Brien, Joan
 Picking, Bernice
 Rautenberg, Diane
 Robinson, Donald
 Roper, Cindy
 Sambito, Madeline
 Smith, Larry
 Swanson, Dorothy
 Tuttle, Shirley
 VanNorden, Mary
 Vaughn, Edith
 Vaughn, Joanne
 Whitney, Joanne
 Whitney, Robert
 Wilder, Arnold
 Wyman, Nancy

ENROLLED AS INDEPENDENTS

Bagley, Alice
 Crocker, Vivian
 Harde, Ellen
 Mabee, Claire
 MacMillan, Rena
 Williams, Priscilla

ANNUAL TOWN MEETING, MAY 11, 1985

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, May 11, 1985, called to commence at 10:00 a.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 10:15 a.m.

It was voted to enter into a Letter of Intent which the Board of Selectmen intend to write to the Town of Chelmsford which would indicate that Westford was interested in joining in with Chelmsford and utilizing the main line through Chelmsford to the Duck Island Sewer Plant.

ARTICLE 2. It was voted unanimously that the salaries and compensation of the following elected officers be established as follows, effective as of July 1, 1985:

Board of Assessors Member	500
Cemetery Commissioner	200
Board of Health Member	250
Selectmen	
Chairman	1,100
Other Members	950
Town Clerk	20,700
Treasurer/Tax Collector	20,800
Tree Warden	100
Water Commissioner	400

(Finance Committee Approved)

ARTICLE 3. It was voted unanimously that the Town amend all or any part of the Consolidated Classification Plan, Compensation Plan and Personnel By-Laws of the Town as follows:

(1) By striking, in its entirety, paragraph "AUTHORIZATION" and inserting in place thereof the following new paragraph:

AUTHORIZATION - Pursuant to the authority contained in Section 108A and 108C of Chapter 41 of the General Laws to amend the ByLaws of the Town of Westford by adding thereto the following article adopting a plan classifying all permanent and temporary employees, except those appointed or employed by the School Committee excluding certified collective bargaining units which have a negotiated agreement with the Town of Westford; those offices filled by popular election and certain positions and incumbents of which render intermittent or casual service. Only those employees listed in this classification plan shall be covered by the provision of this bylaw.

Section 1.

(2) By striking, in its entirety, paragraph (a) of Section 1 and inserting in place thereof the following new paragraph:

(a) There shall be a Personnel Board consisting of five (5) members to be appointed by the Selectmen for terms of three (3) years each. No elected officials, members of the Finance Committee, members of any standing Board or Committee having charge of the expenditure of money, or employee of the Town shall be appointed to this Board. Members shall be residents of the Town and shall serve without compensation. In making the appointments, the Board of Selectmen shall take into consideration the personal qualification of those citizens who best meet the responsibility of the Board to represent both the employees and the taxpayers. If possible, the makeup of the Board shall consist of members, preferably professionally qualified, who are familiar with the principals and experienced in the methods and practices of labor relations and personnel administration. The terms will be staggered so that one (1) position expires in one (1) year; two (2) positions in the next year; and two (2) positions in the third (3rd) year.

If any members of the Personnel Board shall resign or otherwise vacate his/her office before the expiration of his/her term, his/her successor shall be appointed, provided above, to serve the balance of the unexpired term. Each member of the Board shall serve until his/her successor has qualified.

(3) By striking, in its entirety, paragraph (c) of Section 2 and inserting in place thereof the following new paragraph:

(c) It is the policy of the Town of Westford to keep accurate records for all employees covered under the Personnel ByLaws. The Personnel Board will be responsible for the creation and upkeep of all employee files. Employee files will be located in the Personnel Board File in Town Hall. No Department Head, Supervisor, or Governing Board may place any documentation in an employee's file which the employee and the Personnel Board has not seen. Files may only be removed by Personnel Board members or their representative. Employees may make arrangements with the Personnel Board to review their employee file, and may propose any corrections, additions, deletions or changes in writing. Immediate supervisors, or supervisors where an employee has applied for a position, may review an employee file in coordination with the Personnel Board.

Each Department Head shall submit to the Town Accountant on Monday of each week, in such form as the Personnel Board shall prescribe, a report of all employees of the department absent from duty during the calendar week immediately preceding, specifying in each case whether the employee was absent on vacation leave, on leave of absence, on occupational sick leave, a non-occupational sick leave, or specifying the nature of his absence if it was not for one of the foregoing reasons.

(4) By striking, in its entirety, paragraph (d) of Section 1 and inserting in place thereof the following new paragraph:

(d) For identification purposes the Personnel Board shall maintain written job descriptions of the jobs or positions in the classification schedule of the plan, each consisting of a statement describing the essential nature of the work, characteristics of the position that distinguish the position from other positions. Department heads and employees will each sign the job descriptions certifying that they set forth the duties and responsibilities of the position. Copies of the signed job description shall be sent the Personnel Board within two weeks of a new employee being hired. Signed job descriptions for all currently employed positions shall be sent to the Personnel Board by July 15, 1985.

Section 2.

(5) By striking, in its entirety, paragraph (a) of Section 2 and inserting in place thereof the following new paragraph:

(a) All employees shall be paid as provided in the salary plan, and no board, or head of a department shall fix the salary of any employee in a position except in accordance with such plan. Any department head who desires to create or change a level for a position shall present a job description and a justification to the Personnel Board for review and approval prior to advertising for the position.

(6) By striking, in its entirety, paragraph (j) of Section 2 and inserting in place thereof the following new paragraph:

(j) Physical Examination. Every person hereafter employed by the Town subject to this bylaw shall submit to a physical examination by a medical doctor prior to the start of employment. A report of the physical examination certifying that the employee is physically qualified to perform the duties and responsibilities described in the formal Town job description shall be sent to the Personnel Board prior to start of employment. No salary will be paid to town employees hired after July 1, 1985 unless this certification is on file with the Personnel Board. The cost of the physical examination will be reimbursed by the Town to those employees upon beginning of employment, up to a maximum of Sixty Five (\$65) Dollars; to be conducted by a medical doctor designated by the Town.

(7) By striking, in its entirety, paragraph (k) (l) of Section 2 and inserting in place thereof the following new paragraph:

(l) Supervisors will complete a Town of Westford Employee Performance Evaluation on the form approved by the Personnel Board at least annually on each employee at or reasonably near the anniversary date of employment. (Evaluations can be made semi-annually if deemed appropriate by the supervisor.) Written comments shall be included for each factor. Evaluations will be sent to the Personnel Board for review and then maintained in the employee's file in the Town Hall by the Personnel Board Secretary. The Evaluation shall be discussed with the employee prior to the submission to the Personnel Board. The employee's signature on the Evaluation indicates that the discussion has occurred and not that the employee necessarily agrees with the

Evaluation. Requests for a step increase may be recommended annually by the supervisor if merited by the employee's performance.

Department Heads/Governing Boards will complete a Town of Westford Exempt Employee Performance Evaluation Form on the form approved by the Personnel Board at least annually on each employee. This form is to be completed by December 31 so results of the appraisal can be incorporated into the budgetary process.

(8) By striking, in its entirety, Section 3 and inserting in place thereof the following Section 3.

Section 3. The Classification and Wage Plan (Effective July 1, 1985)

(a) All step increases and classification changes after July 1, 1985, shall not take effect until approved by the Personnel Board.

	STEP 1	STEP 2	STEP 3	STEP 4	STEP 5	STEP 6	
		minimum				maximum	
CLERK TYPIST							
Level 1	4.45	4.59	4.72	4.85	4.98	5.12	
Level 2	4.67	4.82	4.96	5.11	5.25	5.39	
Level 3	4.91	5.04	5.19	5.34	5.48	5.63	
Level 4	5.15	5.30	5.46	5.62	5.76	5.92	
SNIOR CLERK							
Level 1	5.41	5.57	5.74	5.91	6.07	6.24	
Level 2	5.68	5.84	6.01	6.18	6.34	6.50	
Level 3	5.96	6.14	6.31	6.49	6.67	6.84	
Level 4	6.26	6.45	6.64	6.82	7.01	7.20	
BOARD SECRETARY							
Level 1	5.96	6.14	6.31	6.49	6.67	6.84	
Level 2	6.26	6.45	6.64	6.82	7.01	7.20	
Level 3	6.57	6.77	6.97	7.17	7.36	7.56	
Level 4	6.90	7.11	7.32	7.53	7.74	7.95	
PRINCIPAL CLERK							
Including Police Administrative Clerk and Police Records Supervisor							
Level 1	6.57	6.77	6.97	7.17	7.36	7.56	
Level 2	6.90	7.11	7.32	7.53	7.74	7.95	
Level 3	7.25	7.48	7.70	7.91	8.13	8.35	
Level 4	7.60	7.84	8.07	8.30	8.53	8.77	
HEAD CLERK							
Level 1	8.00	8.24	8.48	8.72	8.96	9.20	
Level 2	8.39	8.64	8.89	9.15	9.40	9.66	
Level 3	8.81	9.07	9.34	9.60	9.87	10.13	
Level 4	9.24	9.52	9.79	10.07	10.34	10.62	
LIBRARY PAGE							
		3.35					
LIBRARY ASST. III		4.75	4.96	5.22	5.50	5.66	5.82
LIBRARY ASST. II		5.76	6.05	6.36	6.67	6.86	7.07
LIBRARY ASST. I		7.01	7.35	7.71	8.08	8.32	8.57
BUILDING CUSTODIAN		4.71	4.85	4.99	5.14	5.29	5.45
BLDG. MAINT. WORKER		5.93	6.10	6.27	6.48	6.68	6.87
CEMETERY LABORER		4.35	4.48	4.63	4.76	4.91	5.05
CEM. MAINT. WORKER		4.47	4.60	4.74	4.89	5.03	5.19
WATER MAINT. WORKER		7.11	7.31	7.89	8.38	8.63	8.89
WATER PUMP OPERATOR		7.43	7.65	8.23	8.75	9.01	9.28

	minimum			maximum		
WATER FOREMAN	7.77	8.02	8.58	9.14	9.41	9.69
FIRE FIGHTER/EMT PERM.		8.50				
CALL FIRE FIGHTER		8.50				
CALL FIRE LIEUTENANT		8.72				
CALL FIRE CAPTAIN		8.86				
CALL FIRE DEPUTY CHIEF		9.24				
POLICE DISPATCHERS						
FIRST SHIFT	5.82	6.01	6.28	6.54	6.74	6.94
SECOND SHIFT	6.31	6.50	6.78	7.03	7.24	7.46
THIRD SHIFT	6.80	6.98	7.25	7.51	7.74	7.97
POLICE OFFICER-SPECIAL		6.38				
TRAFFIC SUPERVISOR		6.38				
SELECTMEN'S HEAD CLERK		8.00				10.62
ASSISTANT ASSESSOR*	19,091.00					29,120.00
BUILDING COMMISSIONER*	17,445.00					25,965.00
CEM. SUPERINTENDENT*	15,393.00					22,910.00
COMM. CENTER DIRECTOR*	17,635.00					26,245.00
HEALTH AGENT/SANIT.*	18,500.00					25,000.00
POLICE LIEUTENANT*	25,000.00					36,070.00
FIRE CHIEF*	25,250.00					37,570.00
HIGHWAY SUPERINTENDENT*	23,600.00					35,115.00
LIBRARIAN*	14,500.00					20,018.00
LIBRARY ASST. DIRECTOR*	15,673.00					23,330.00
LIBRARY DIRECTOR*	18,439.00					27,445.00
SWITCHBOARD OPERATOR*	10,130.00					
TOWN ACCOUNTANT*	18,549.00					27,610.00
TOWN AIDE/VETS' AGENT*	15,708.00					23,380.00
WATER SUPERINTENDENT*	21,285					31,680.00

*PER ANNUM

(9) By adding a paragraph designated (b) under Section 3:

(b) A 10% shift differential will be paid after 6:00 p.m. for all regularly scheduled hours, except for the positions of Police Dispatcher and Board Secretary.

(10) By inserting a new paragraph in Section 3:

(c) The Call Fire Personnel shall receive a minimum of two (2) hours at the designated hourly rate when called upon to work at fires and emergency situations.

(11) By striking, in its entirety, paragraph A.5.8 of Section 4 and inserting in place thereof the following new paragraph:

"5.8 The rate of pay for vacation shall be the employee's total wages excluding sick pay and overtime pay for the preceding year, or portion thereof, divided by the number of scheduled weeks worked."

(12) By striking, in its entirety, paragraph 9, HOLIDAY PAY, and inserting in place thereof the following new paragraph:"

9. HOLIDAY PAY:

Holiday Pay: Permanent part-time and full-time Town employees shall be paid one day at regular straight-time pay for all designated holidays listed below. Permanent part-time employees will be paid on a pro-rated basis. When these employees are scheduled to work on designated holiday, they shall receive time and one-half for the hours worked in addition to the holiday pay.

New Year's Day	Martin Luther King Day	Presidents' Birthday
Independence Day	Labor Day	Columbus Day
Veterans' Day	Thanksgiving	Christmas
Patriots Day	Memorial Day	

(13) By striking, in its entirety, paragraph (a) of Paragraph B, Sick Leave, and inserting in place thereof the following new paragraph:

B. Sick Leave

(a) Occupational: Except as otherwise provided by any special or General Laws, each Town employee who sustains injury or illness arising out of his/her employment in the Town service, shall be entitled to receive his/her full pay for the period of his/her incapacity up to 26 weeks, less those benefits payable by Workman's Compensation Insurance or other insurance plans paid for in whole or in part by the Town. If such period exceeds 30 days, continued payment beyond such period shall be subject to approval by the Personnel Board, which may require periodic written testimony supporting the claim of continued incapacity as a condition precedent to its approval. All permanent Town employees shall not have sick leave deducted while absent because of an Occupational injury. All permanent Town employees shall not accrue sick leave or vacation leave for the period of their incapacitation while on Occupational sick leave.

(14) By striking, in its entirety, paragraph (b) of Paragraph B, Sick Leave, and inserting in place thereof the following new paragraph:

(b) Non-Occupational: Every permanent employee subject to the Classification and Compensation Plans shall be allowed sick leave with pay for a period of up to 12 days during each employment year. Sick leave with pay should be granted to employees only when they are kept from performing their duties because of illness, injury, quarantine, or exposure to a contagious disease. Unused accrued sick leave may be used for maternity leave purposes. Unused accrued sick leave may be used for the 8 week state statutory maternity leave provided for the birth process only. Only leave used this way will be considered time worked for the purpose of calculating other benefits. Employees, their families, or physician must notify the employee's Department Head or Supervisor no later than one hour after the beginning of their work shift that they will be absent from work due to sickness. If proper notification is not made, or if delays in making notice are not justified to the employee's Department Head or Supervisor, all or part of the absence may be unpaid or subtracted from earned vacation. Sick leave will commence on the day of notification.

(15) By striking, in its entirety, paragraph (c) of Paragraph B, and inserting in place thereof the following new paragraph:

(c) Funeral Leave: Funeral Leave shall be made to permanent full-time and part-time employees for up to three work days for a death of a member of the immediate family and will not be deducted as sick leave or vacation. Immediate family is defined as Parent, Spouse, Child, Sister, Brother, Mother-In-Law, Father-In-Law, Grandparents, and Grandchild.

(16) By striking, in its entirety, paragraph (d) of Paragraph B, and inserting in place thereof the following new paragraph:

(d) Sick Leave allowed under the provisions of the preceding paragraphs shall be cumulative at the rate of one (1) day per month, and sick leave so accumulated may be carried over from year to year to a maximum of 120 days accumulated. After five (5) years continuous employment, employees shall be paid one (1) day for every four (4) days accumulated unused sick leave to the maximum of 30 days paid if employment is terminated by resignation or retirement. Employees with less than five (5) years employment are ineligible for the payment of accumulated sick leave. Upon death of an employee, payment for accumulated sick leave will be made to beneficiary at the same ratio as above, regardless of the number of years of employment. The above sick leave 30 day maximum buy back provision applies to employees hired after July 1, 1985. All unused accrued sick days earned by employees hired prior to July 1, 1985 will be frozen at that accumulated amount on July 1, 1985 provided it does not exceed 90 days. Upon termination or retirement this amount may be sold back.

(17) By striking, in its entirety, paragraph B, sub-paragraph (f) of Section 4 and inserting in place thereof the following new paragraph:

"(f) Permanent part-time employees whose hours of work follow a regular schedule will be allowed that portion of sick leave credit as their regularly scheduled part-time service bears to full-time service."

(18) By striking, in its entirety, paragraph H of Section 4 and inserting in place thereof the following new paragraph:

"H Longevity: In recognition for continuous full-time employment, these employees entitled to vacation leave shall be granted an annual payment as follows:

Upon completion of 5 years service	\$200
Upon completion of 10 years service	\$300
Upon completion of 15 years service	\$400
Upon completion of 20 years service	\$500
Upon completion of 25 years service	\$600
Upon completion of 30 years service	\$700

The foregoing sums are fixed and are not subject to percentage increases. Permanent part-time employees whose hours of work follow a regular schedule will be allowed that portion of annual longevity payments as their regularly scheduled part-time services bears to full-time, to be calculated by multiplying hours scheduled per week times weeks scheduled per year."

(19) By striking, in its entirety, paragraph, FULL-EMPLOYMENT, of Section 5a. Definitions, and inserting in place thereof the following new paragraph:

FULL-TIME EMPLOYMENT: Employment for not less than seven hours per day and thirty seven and one half hours per week for fifty-two weeks per annum, minus legal holidays and authorized military leave, vacation leave, bereavement leave, court leave, sick leave, and leave of absence.

(20) By inserting a new paragraph in Section 5a - Definitions.

CALL FIRE FIGHTER - a non-exempt employee who does not earn vacation, sick or holiday pay or any other employee benefits provided under the Town of Westford By-Laws.

(Finance Committee Approved)

ARTICLE 4. It was voted unanimously (unless indicated by a * = Carried) that the following sums be raised and appropriated for the ensuing fiscal year for the several specific purposes herinafter designated, and that the sums be expended for such purposes under the direction of the respective Officers, Boards and Committees:

ACCT. NO.	DESCRIPTION	RECOMMENDED FY86

	SELECTMEN	
100	Selectmen Salaries	4,900
102	Executive Secretary Salary	31,000
102a	Clerical Salary	16,858
102b	Clerical Salary	9,000
	Total Salaries	61,758
101	Office Expense	8,135
101a	Labor Counsel	12,000
145	Comprehensive Insurance	155,000
146	Unemployment	42,600
147	Health Insurance	282,000
151	Town Publications	6,500
152	Memorial Day	1,000
153	Veterans Quarters	900
154	Legal Ads	1,100
158	NMAC	3,728
158a	Shared Traffic Engineer	3,250
159	Misc. Appointed Committee Expenses	500
701	Employee Retirement	303,574
	Total Operating Expenses	820,287
	GRAND TOTAL	882,045

SELECTMEN-TOWN HOUSE

120	Custodian Salary	7,550
121	Town Hall Expenses	29,212
122	Police/Fire Station Expenses	19,722

Total Operating Expenses	48,934
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121a	Paint Tower T.H.	
121b	Word Processor & Equipment T.H.	7,920
121e	Meeting Room Furniture T.H.	
121f	Photocopier T.H.	
121g	Copier Sorter T.H.	
121i	Wheelchair Ramp T.H.	
121h	VAX Maintenance Agreement	8,550
121j	Accountant & Treasurer Software	5,000
121k	Telephone Sets	1,250
121l	Media Safe	2,100

122b	Paint Trim P.F. Station	
122d	Repair Chimney P.F. Station	
122g	Water Heater P.F. Station	
122j	Furnace Repair P.F. Station	
122k	Carpeting	5,900

Total Capital Town House	30,720
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GRAND TOTAL	87,204
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ACCOUNTANT

104	Accountant Salary	20,500
104a	Clerical Salary	4,464

Total Salaries	24,964
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105	Office Expenses	1,315
105a	Audit	15,000

Total Operating Expenses	16,315
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GRAND TOTAL	41,279
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TREASURER/COLLECTOR

106	Treasurer/Collector Salary	20,800
106a	Clerical Salaries	44,282

Total Salaries	65,082
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107	Operating Expenses	12,800
107a	Interest on Temporary Loans	20,000

Total Operating Expenses	32,800
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107b	Checkwriter	
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GRAND TOTAL	97,882
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ASSESSORS		
108	Assessor Salaries	1,500
108a	Clerical Salaries	30,413
108b	Assistant Assessor Salary	29,120*
108c	Temporary Clerical Help	1,350
Total Salaries		62,383
109	Office Expenses	12,220*
109a	CLT Software Maintenance	7,200
109f	Arlington Trust Computer	
109g	Appraisal Service	
109h	Assessor Tax Bills	
109k	Personal Property Appraisal	12,500
134a	Legal Counsel	
Total Operating Expenses		31,920
GRAND TOTAL		94,303
TOWN AIDE/VETERANS' AGENT		
110	Aide/Agent Salary	19,800
110a	Clerical Salary	15,617
Total Salaries		35,417
111	Office Expenses	2,890
813	Veterans' Benefits	30,000
Total Operating Expenses		32,890
GRAND TOTAL		68,307
TOWN COUNSEL		
112	Town Counsel Retainer	30,000
113	Office Expenses	5,000
113a	Special Counsel Expenses	2,500
Total Operating Expenses		7,500
GRAND TOTAL		37,500
TOWN CLERK		
114	Town Clerk Salary	20,700
114a	Clerical Salaries	14,251
114b	Town Clerk Recording Fees	350
Total Salaries		35,301
115	Operating Expenses	1,735
115d	Typewriter	
GRAND TOTAL		37,036

REGISTRATION/ELECTION

116 Registrar Salaries	1,250
116a Election Worker Salaries	2,600
116b Street Listing	6,400
116c Town Clerk Salary	400
116d Census Workers Salaries	10,950

Total Salaries 21,600

117 Operating Expenses 7,195

GRAND TOTAL 28,795

COMMUNITY CENTER

124 Director Salary	22,566*
124a Clerical Salary	13,990
124b Maintenance/Custodian Salaries	19,167

Total Salaries 55,723

125 Operating Expenses 20,863

GRAND TOTAL 76,586

125a Transfer from Roudenbush Assoc. (22,791)
NET 53,795

PLANNING BOARD

126 Clerical Salary 7,342

127 Office Expenses 2,580

127a Engineering Fees 20,000

Total Operating Expenses 22,580

GRAND TOTAL 29,922

CONSERVATION COMMISSION

128 Clerical Salary 7,342

128a Office Expenses 940

128c Engineering Fees 6,000

128d Land Acquisition Expenses 4,000

Total Operating Expenses 10,940

GRAND TOTAL 18,282

129 HOUSE NUMBERING COMMITTEE

PERSONNEL BOARD		
130 Clerical Salary		2,097
130a Office Expenses		705
130b New Employee Physical Exams		670
Total Operating Expenses		1,375
GRAND TOTAL		3,472
BOARD OF APPEALS		
131 Clerical Salary		1,500
131a Operating Expenses		1,000
GRAND TOTAL		2,500
FINANCE COMMITTEE		
132 Clerical Salary		2,000
132a Office Expenses		300
700 Reserve Fund		60,000
700a Reserve Fund - Clerical Salaries		
700b Accumulated Sick Leave Fund		20,000
Total Operating Expenses		80,300
GRAND TOTAL		82,300
CAPITAL OUTLAY COMMITTEE		
133b Operating Expenses		75
GRAND TOTAL		75
CABLE TV COMMITTEE		
135 Clerical Salary		466.92
135a Operating Expenses		434
GRAND TOTAL		900.92
COUNCIL ON AGING		
136b Office Expenses		2,425
136c General Program		900
136d General Recreation		2,500
136e Health and Nutrition		1,200
137 Homemaker Services		637
138 Retired Senior Volunteer Program		300
140 Respite Care Program		3,190
141 Merrimack Valley Legal Services		600
Total Operating Expenses		11,752
GRAND TOTAL		11,752
HAZARDOUS WASTE COMMITTEE		

HISTORIC COMMISSION

157	Museum	1,700
157b	Museum Rear Exit	
157c	Museum Restroom	

Total Capital

GRAND TOTAL 1,700

POLICE DEPARTMENT

200	Police Chief Salary	42,000*
200x	Lieutenant Salary	33,400*
200a	Sergeants Salaries	152,819
200b	Patrolmen Salaries	371,338
200c	Clerical Salaries	50,383
200d	Traffic Supervisor Salaries	18,305
200e	Custodian Salary	4,073
200f	Dispatcher Salaries	61,232
200g	Matron Salaries	1,600
200h	Court Time	10,700
200i	Paid Details	8,560
200j	Overtime	93,221
200k	Training	9,373
200l	Shift Differential	7,958
200m	Education Incentive	1,000
200n	Injured Leave	21,914

Total Salaries 887,876

201 Operating Expenses 122,063

203	Cruisers	40,000
204b	Street Marking Paint	3,300
204c	Portable Radio	
204d	Radio System	3,000
204e	Cellblock Monitor	
204f	Generator Repair	
204g	Typewriter	
204i	Door Security System	
204j	911 System	
204p	Breathalyzer	
204q	Comparitor	1,800

Total Capital 48,100

GRAND TOTAL 1,058,039

200a	Transfer from Revenue Sharing	(267,887)
	NET	790,152

FIRE DEPARTMENT

206	Fire Chief Salary	31,900
206c	Clerical Salary	0
206d	Switchboard Operator Salary	18,631
206e	Firemen/EMT Salaries	158,764

Total Salaries 209,295

209 Operating Expenses 43,980

209j	Air Packs	
209k	Fire Engine	
209l	Fire Hose	
209m	Boiler - Graniteville	
209n	Miscellaneous Equipment	
209o	Ladder Truck (Stabilization Fund)	0

Total Capital 0

GRAND TOTAL 253,275

206a Transfer from Anti-Recess

DOG OFFICER

210	Dog Officer Salary	17,450
210a	Assistant Dog Officer Salary	2,305

Total Salaries 19,755

211 Operating Expenses 6,172

GRAND TOTAL 25,927

INSPECTION DEPARTMENT

214	Building Inspector Salary	23,320
214a	Assistant Inspector Salary	2,057
218	Plumbing Inspector Salary	9,327
220	Wiring Inspector Salary	12,624
222	Gas Inspector Salary	3,725
216	Clerical Salary	12,432

Total Salaries 63,485

217 Operating Expenses 18,654

GRAND TOTAL 82,139

TREE DEPARTMENT

225	Tree Warden Salary	100
226	General Expenses	10,000
227	New Trees & Pruning	4,970
228	Dutch Elm Control	2,800
229	Pest Control	2,000

Total Operating Expenses	19,770
GRAND TOTAL	19,870
230 CIVIL DEFENSE	1,950
SEALER OF WEIGHTS AND MEASURES	
232a Sealer Salary	550
232b Operating Expenses	118.50
GRAND TOTAL	668.50
HEALTH DEPARTMENT	
300 Board of Health Salaries	1,250
300a Clerical Salaries	14,191
304 Animal Inspector Salary	800
305 Stable Inspector Salary	450
306 Dead Animal Removal Agent	1,250
309 Pump and Well Inspector Salary	3,000
Total Salaries	20,941
301 Office Expenses	1,885
302 SHARE, Inc.	9,701
303 Nashoba Board of Health	35,356
307 Contagious Disease	250
308 Nursing Service	5,000
Total Operating Expenses	52,192
310 Typewriter	
GRAND TOTAL	73,133
HIGHWAY DEPARTMENT	
400 Street Lights	56,400
400a Traffic Control	1,500
401 Snow and Ice Removal	282,000
402 Town Roads	147,032
403 Drainage	21,731
404 Street Signs	2,500
405 Sidewalks	2,100
406 Parks	31,072
407 Machinery and Equipment	64,390
408 Materials	82,000
410 Sanitary Landfill	74,230+++
411 Tipping Fees	200,000+++
411a Transportation/NESWC	40,000+++
Total Salary/Operating Expense	1,004,955

+++To be voted on after the Special Town Meeting

408a	Trucks	13,865
408b	Sand/Salt Spreader	
408c	Snow Plow	
408d	Mobile Radios	1,495
408e	Exhaust Fan	2,500
408f	Compactor Repair	
408g	Dump Truck	
408k	Leaf Loader	
408l	Typewriter	
408m	Grader (Stabilization Fund)	0
408n	Materials Spreader	5,425
Total Capital		23,285

GRAND TOTAL	1,028,240
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WATER DEPARTMENT

500	Superintendent Salary	32,100
500a	Commissioner Salaries	1,200
500b	Worker Salaries	77,015
500c	Clerical Salaries	37,942
500d	Overtime	15,311
Total Salaries		163,568

501	Office Expenses	90,076
501a	Maintenance Expense	31,945
501b	Pipes and Supplies	65,000
Total Operating Expenses		187,021

503a	Power Mole	
503b	Typewriter	
503d	Pickup Truck Repair	
503e	Van	
503f	Base Radio (Joint use with Highway)	
503g	Paint Water Tower	55,000
Total Capital		55,000

GRAND TOTAL	405,589
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CEMETERY DEPARTMENT

550	Superintendent Salary	16,818
550a	Maintenance/Laborer Salaries	6,981
552	Commissioner Salaries	600
Total Salaries		24,399

553	Office Expenses	5,900
553a	Backhoe Service	3,000
553c	Other Expenses	2,600
Total Operating Expenses		11,500

553c	Gang Mower	
553d	Air Compressor	
553e	Water System (Fairview)	
553k	New Building	
553m	Tree Maintenance	
553l	Paint Walls	
553	Replace Truck Dump Body	2,800
Total Capital		2,800
GRAND TOTAL		38,699
551	Transfer from Trust Fund Income	(10,108)
551a	Transfer from Sale of Lots Income	(3,022)
NET		25,569
600	SCHOOL DEPARTMENT	8,466,005*
630	NASHOBA VALLEY TECHNICAL H.S.	450,603*
LIBRARY		
650	Director Salary	25,500
650a	Assistant Director Salary	22,097
650e	Librarian Salaries	39,762
650b	Library Assistant Salaries	70,735
650c	Clerical Salary	10,936
650d	Custodian Salary	6,877
Total Salaries		175,907
651	Operating Expenses	74,550
652i	Automation - Phase 1	
652j	Automation - Phase 2	
652k	Expansion Plan	
652l	Repair Front Door	
652m	Automation - Phase 3	22,785
Total Capital		22,785
GRAND TOTAL		273,342
653	Transfer from Dog Fund	(1,000)
RECREATION COMMISSION		
750	Town Beaches	19,200
751	Summer Parks	6,000
752	Baseball	12,978
754	Football	4,415
755	Basketball	3,558
756a	Service Account	4,641
756b	Track	750

756c	Wrestling	240
758	Maintenance	7,800
759	Administration	1,750
Total Salary/Operating Expenses		61,332
757b	Scoreboard (Abbot)	
757c	Playground Equipment	
757g	Basketball Lighting (Nabnasset)	
757h	Tennis Courts (Graniteville)	5,350
757t	Fencing	
757u	Building Repairs	
757v	Benches (Forge)	500
Total Capital		5,850
GRAND TOTAL		67,182

ARTICLE 5. It was voted unanimously that the Treasurer, with the approval of the Selectmen, be and hereby is authorized to borrow money from time to time in anticipation of the revenue of the financial year beginning July 1, 1985, in accordance with the provisions of General Laws, Chapter 44, Section 4, and to issue a note or notes therefor, payable within one year, and to renew any note or notes as may be given for a period of less than one year in accordance with General Laws, Chapter 44, Section 17.

(Finance Committee Approved)

ARTICLE 6. It was voted to defer this Article.

ARTICLE 7. It was voted unanimously that the Town accept as and for Town Ways Buckingham Drive; Windsor Way; and Spruce Road all laid out by the Selectmen as shown by their reports and plans duly filed with the Town Clerk.

(Finance Committee Approved)

ARTICLE 8. It was voted unanimously that the Town accept as and for a Town Way Beech Road as laid out by the Selectmen as shown by their report and plan duly filed with the Town Clerk; said way to be know as Beech Road;

That the sum of \$24,700.00 be raised and appropriated for the original construction of said way;

That betterments to the extent of seventy-five percent (75%) of the cost of said construction be assessed against the owners of abutting estates at a rate equal to two per cent above the rate of interest chargable to the Town for the Betterment Project of which the Assessments relate, and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$24,700.00 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$24,700.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the

applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

(Finance Committee Approved)

ARTICLE 9. It was voted unanimously to dismiss this Article.

ARTICLE 10. It was voted unanimously that the sum of \$42,836.00 be appropriated from the proceeds to be available from the Commonwealth under Chapter 234, Section 2, of the Acts of 1984, for the construction and/or improvement of Carlisle Road, as requested by the Selectmen.

(Finance Committee Approved)

ARTICLE 11. It was voted unanimously that the sum of \$49,091.00 be appropriated from the proceeds to be available from the Commonwealth under Chapter 191 of the Acts of 1982, for the construction and/or improvement of Carlisle Road, as requested by the Selectmen.

(Finance Committee Approved)

ARTICLE 12. (Taken up after Article 28) It was voted unanimously that Section 5.1 of the Zoning By-Law of the Town, "Open Space Residential Development", be amended as follows:

Item 1. Insert the following wording to the second paragraph of Section 5.1.3 Minimum Dimensional Requirements after"Flood Plain Zone (See 3.4.2 and 3.6.2)" and before....."divided by 1.2":

"minus 75% of the acreage of lands unsuitable for individual on-site sewage disposal systems as determined by requirements under Title V of the Massachusetts Environmental Code (and the local Board of Health)".

Item 2. Remove the second paragraph under Section 5.1.6 (b) and replace it with the following paragraph:

"The number of dwellings which could be constructed under this bylaw by means of a conventional development plan, considering the whole tract, and excluding from the lot and roadway layout those portions of the site which are not buildable due to flood plains, wetlands, and soils which are unsuitable for on-site sewage disposal systems, and slopes in excess of 20% gradient.".

ARTICLE 13. (Taken up after Article 15) It was voted unanimously that the amend the Zoning By-law of the Town to include restrictions on adult entertainment establishments, as follows:

ITEM 1. Section 3.3 "Table of Use Regulations" - Add the following under the heading "Retail and Service Commercial":

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL
35. Adult Entertainment (see definition and Special Permit Requirements under Section 5.7)	-	-	-	-	SPA	-	-	-	-	-	-
36. Massage Establishment (see definition under Section 1.5.2)	-	-	-	-	-	-	-	-	-	-	-

- ITEM 2. Section 5 "Special Regulations" - Add the following new "Section 5.7 Adult Entertainment":
- 5.7.1 Permitted Uses - The following uses are allowed under a Special Permit by the Board of Appeals as provided by Section 3 of this Zoning Bylaw.
- 5.7.1.1 Adult Bookstore
An establishment having as a substantial or significant portion of its stock in trade printed matter, books, magazines, picture periodicals, motion picture films, video cassettes, and other matter which are distinguished or characterized by their emphasis depicting, describing, or relating to sexual conduct or sexual excitement as defined in G.L. Chapter 272, Section 31.
- 5.7.1.2 Adult Motion Picture Theatre
An enclosed building used for presenting material distinguished by an emphasis on matter depicting, describing, or relating to sexual conduct or sexual excitement as defined in G.L. Chapter 272, Section 31.
- 5.7.1.3 Adult Live Entertainment Establishments
Establishments which feature live entertainment which consists of entertainers engaging in sexual conduct or nudity as defined in G.L. Chapter 272, Section 31.
- 5.7.2 Dimensional Restrictions - Uses permitted under Section 5.7.1 above may not be located less than 750 feet from each other, from Residential Districts, from public or private schools, from churches, or from establishments licensed under provisions of G.L. Chapter 138, Section 12.
- 5.7.3 Special Permit Procedures - The Board of Appeals must act on an application for a Special Permit according to the procedure described in G.L. Chapter 40A, Section 9A. The Board of Appeals may also require that certain restrictions and regulations be adhered to.

ITEM 3. SECTION 1.5.2 "General Definitions" - Add the following Definition:

"MASSAGE ESTABLISHMENT - Any establishment or place of business wherein massage, as defined hereafter, for hire or reward, is administered or used as the primary use of the premises. "Massage" shall mean the practice of a person by hand or by any mechanical apparatus or both,

including, without limitation, nonspecific stretching techniques, oil rubs, heat lamps, salt glows, hot or cold packs, tubs, showers, cabinet baths, steam and dry heat baths, and mineral water. "Massage" is also defined to include, without limitation, stroking, touching, kneading, vibration, friction and percussion, solely or in combination or by means of any mechanical apparatus."

ARTICLE 14. (Taken up after Article 12) It was voted unanimously that the Town amend various sections of the Zoning By-law of the Town as follows:

ITEM 1. 2.1 "Classes of Districts" - Insert the following:

- 9. Industrial C (IC)
- 10. Industrial D (ID)
- 11. Limited Business (BL)

ITEM 2. 3.3 "Table of Use Regulations" - Revise the Table by inserting the following permitted and prohibited uses for Districts IC, ID & BL:

3.3. Table of Use Regulations

USE	DISTRICT										
	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL

Residential											
1. Detached one-family dwelling	-	P	P	P	-	-	P	SPA	SPA	-	-
2. Conversion of dwellings (see note (2))	-	SPA	SPA	SPA	-	-	SPA	SPA	SPA	-	-
3. Open-space Res. Devlpt. in accordance with Sect.5.1	-	SPB	SPB	-	-	-	-	-	SPB	-	-
4. Trailer, mobile or otherwise (see note (1))	-	-	-	-	-	-	-	-	-	-	-
5. Multi-Family Devlpt.	SPB	-	-	-	-	-	-	-	-	-	-
Community Facilities											
1. Church or other religious or educational uses	-	P	P	P	P	P	P	P	P	P	P
2. Facilities or areas for recreational purposes not operated for profit	-	-	-	-	SPA	-	-	-	-	-	-
3. Hospital	-	SPA	SPA	SPA	SPA	-	SPA	SPA	-	-	-
4. Cemetery	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
5. Philanthropic institution	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-

6. Building or premises for municipal use	-	P	P	P	P	P	P	P	P	P	P	P
7. Municipal parking lot	-	-	-	-	P	P	-	-	-	-	-	-
8. Water filter plan (municipally owned)	-	-	-	-	-	P	-	-	-	-	-	-
9. Street, bridge, tunnel	-	P	P	P	P	P	P	P	P	P	P	P
10. Telephone exchange	-	P	P	P	-	-	P	P	-	-	-	-
11. Essential Services	-	P	P	P	P	P	P	P	P	P	P	P
	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL	

Agriculture												
1. Conservation, open space, agriculture, forestry, horticulture and floriculture except a greenhouse or stand for retail sale of products which are not all raised on the premises.	-	P	P	P	P	P	P	P	P	P	P	P
2. Year-round greenhouse or nursery stand for wholesale and retail sale of agricultural, forestry, nursery or farm products which are raised on or off the premises.	-	-	-	-	P	-	-	-	-	-	-	-
3. Temporary (erection or use for a period not to exceed 4 months in any one year) greenhouse or stand for retail sale of agricultural or farm products raised on the same premises.	-	-	-	-	P	P	-	-	-	-	-	-
4. Storage of agricultural products	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-	-
5. Boarding, renting and sale of animals	-	-	-	-	SPA	-	-	-	-	-	-	-
6. Boarding, renting and sale of horses	-	-	-	SPA	-	-	SPA	SPA	-	-	-	-
7. Veterinary hospital in which all animals, fowl, or other forms of life are completely enclosed in structures, provided that pens, runs, cages and other outdoor structures shall be used only from 7:00 a.m. - 7:00 p.m. and provided that such outdoor structures shall be located at least 200 feet from any side or rear lot line.	-	-	-	-	P	-	-	-	-	-	-	-

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL

Retail and Service Commerical											
1. Establishments selling goods at retail to be consumed primarily by the general public (not including the sale of products sepcified in other paragraphs of this section and not including selling or otherwise dealing in junk or materials from salvage or wrecking operations and not involving manufacture on the premises except of products the major portion of which are to be sold on the premises to the consumer and further provided no more than four operators shall be employed in such manufacture.)	-	-	-	P	P	-	P	P	-	-	P
2. Establishments selling goods at retail to be consumed primarily by commercial or industrial users (not including the sale of products specified in other paragraphs of this section and not including selling or otherwise dealing in junk or materials from salvage or wrecking operations.)	-	-	-	-	SPA	P	-	-	-	-	-
3. Restaurants or other eating places serving food and drink primarly to persons seated at tables and counters, with service at drive-up windows excluded.	-	-	-	P	P	-	P	P	-	-	P
4. Establishments selling dairy related products at retail	-	-	-	-	P	-	-	-	-	-	-
5. Commercial piggery	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
6. Fur farm	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
7. Commercial poultry farm, provided that the buildings housing the poultry be located not less than 100 feet from any adjoining property line and not less than 200 feet from any street or way	-	P	P	P	-	-	P	P	-	-	-
8. Establishments selling automobiles and trucks, tires and other accessories, boats, motorcycles and household trailers	-	-	-	-	P	P	-	-	-	-	-
9. Automobile service stations, garage, or storage of automobiles	-	-	-	SPA	SPA	SPA	SPA	SPA	-	-	-
10. Automotive repair establishments and garages (not including a junk yard or open storage of abandoned automobiles, trucks, or other vehicles)	-	-	-	SPA	SPA	SPA	SPA	SPA	-	-	-

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL
11.Hotel	-	-	-	P	SPB (3)	-	P	P	-	-	-
12.Overnight cabins if also authorized by the Board of Health	-	-	-	SPA	-	-	SPA	SPA	-	-	-
13.Personal service establishment, such as barber shop, beauty parlor, or health center, excluding massage parlor	-	-	-	P	P	-	P	P	-	-	P
14.Funeral Establishment	-	-	-	P	P	-	P	P	-	-	-
15.Miscellaneous professional and business offices and services including but not limited to medical, legal, accounting, and other professional services, real estate and insurance offices	-	-	-	P	P	P	P	P	P	P	P
16.Office or bank	-	-	-	P	P	P	P	P	P	P	P
17.Newspaper or job printing	-	-	-	P	-	-	P	P	P	P	-
18.School or college operated for profit	-	-	-	-	P	-	-	-	-	-	-
19.Establishments providing miscellaneous office equipment and household repair services	-	-	-	-	P	P	-	-	-	-	P
20.Establishments providing vocational tradesmen services including but not limited to carpenters, plumbers, electricians and masons	-	-	-	-	P	P	-	-	P	P	P
21.Establishments providing other services than specifically enumerated herein	-	-	-	-	SPA	SPA	-	-	-	-	-
22.Convalescent home or sanitarium	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
23.Ice harvest or ice storage	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
24.Facilities operated for profit or areas operated for profit for recreational purposes including without limiting the generality of the foregoing, tennis, skiing, ice skating, swimming, golf, bowling alleys or pool halls, excluding amusement parks, amusement galleries, horse racing, dog racing, and any form of recreation involving motorized vehicles.	-	-	-	-	SPA	-	-	-	-	-	-

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL
25.Place of amusement or assembly if also authorized by the Board of Health	-	-	-	SPA	-	-	SPA	SPA	-	-	-
26.Indoor motion picture establishment	-	-	-	-	P	-	-	-	-	-	-
27.Golf club	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
28.Commercial ski, toboggan and ice skating areas in which may be used ski tows, snowmaking machines and in which may be rented or sold the rights to ski, skate or toboggan, and skiing, skating, tobogganing equipment and accessories and refreshments, and in which may be placed or erected necessary structures to house the same.	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
29.Horseback riding academies involving the sale and giving of lessons with respect to horseback riding on the premises but not involving the renting of horses	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
30.Aviation field	-	SPA	SPA	SPA	-	-	SPA	SPA	-	-	-
31.Commercial communications and television tower	-	-	-	-	SPA	SPA	-	-	-	-	-
32.Commerical parking lot operated at retail	-	-	-	-	P	P	-	-	-	-	-
33.Storage tanks for the retail sale of heating fuel	-	-	-	-	SPA	P	-	-	-	-	-
34.Planned Commercial Development (PCD) see Section 5.2	-	-	-	-	SPB	-	-	-	-	-	-
RESEARCH/OFFICE PARK	-	-	-	-	P	P	P	P	P	P	-

No building, structure or part thereof shall be constructed, altered, or used except for one or more of the following purposes:

(1) General and technical office, non-medical

(2) Research laboratory: a laboratory engaged in research, experimental and testing activities, including but not limited to the fields of biology, chemistry, electronics, engineering, geology, medicine, and physics; provided that no Recombinant DNA research or technology is involved.

(3) Light manufacturing (occupying only 30% of the building area): fabrication, assembly, processing, or packaging operations employing only electric or other substantially noiseless and inoffensive motor power. Includes production of finished goods but not processing of raw materials. All power and processes shall be free of disturbing agents such as odors, gas, fumes, smoke, cinders, heat, vibration, excessively bright lights and electromagnetic radiation.

4. Accessory uses including private parking garages, indoor display sales, indoor storage of materials and products, cafeteria, limited production in conjunction with research laboratory use, warehousing, and other such accessory purposes as are proper and usual with the preceding uses and are not injurious.

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL

Wholesale, Extractive and Manufacturing											
1. Removal of sand and gravel subject to the provisions of the Earth Removal By-law	-	P	P	P	P	P	P	P	P	P	P
2. Saw mills and wood processing	-	-	-	-	-	P	P	-	-	-	-
3. Light manufacturing involving no more than four operatives on the premises	-	-	-	-	P	P	-	-	-	-	-
4. Light manufacturing, employing only electric or other substantially noiseless and inoffensive motive power, utilizing hand labor or quiet machinery and processes but subject, however, to the following conditions: Any light manufacturing business, the conduct of which may be detrimental to the health, safety or welfare of persons working in or living near the proposed location of such manufacturing including, without limiting the generality of the foregoing, special danger of fire or explosion, pollution of water ways, corrosive or toxic fumes, gas, smoke, soot, dust or foul odors and offensive noise and vibrations is expressly prohibited.	-	-	-	-	-	P	P	P	P	P	-
5. Private railways, spur tracks and railroad yards	-	-	-	-	-	P	P	-	P	P	-
6. Quarrying, mining and the processing and finishing of the products thereof, rock crushing, lime kilns, lumbering	-	-	-	-	-	-	P	-	P	P	-
7. Maintenance and operation of a sanitary landfill, but only if such premises shall have been assigned as a dumping ground by the Board of Health in accordance with the provisions of G.L. (Ter.Ed.) Ch. 111 Section 150A; provided that the premises assigned	-	-	-	-	-	-	P	-	-	-	-

and to be used as a dumping ground shall be owned and operated by the Town of Westford. Any such dumping ground shall be effectively screened from view on the side fronting on any public or private way by a substantial and solid fence or densely-planted compact hedge, with openings for access and egress to and from said premises; such fence or hedge shall be at least eight feet high and no nearer than twenty feet from any such way.

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL

8. Bakery, laundry, or dry cleaning plant not operated at retail	-	-	-	-	SPA	P	-	-	SPA	SPA	-
9. Public transportation service, provided the vehicles are screened from adjacent public ways	-	-	-	-	SPA	SPA	-	-	SPA	SPA	-
10. Wholesale trade unless specifically excluded elsewhere in this bylaw	-	-	-	-	P	P	-	-	P	P	-
11. Public utility except power plant, water filter plan, sewage treatment plant or refuse facility	-	-	-	-	P	P	-	-	-	-	-
12. Power plant	-	-	-	-	-	SPA	-	-	-	-	-
13. Wholesale underground fuel storage not to exceed 500,000 gallons and provided that the vehicles used are screened from adjacent public ways	-	-	-	-	-	SPA	-	-	-	-	-
14. Planned Industrial Development (PID) see Section 5.2)	-	-	-	-	-	SPB	-	SPB	-	-	-
Other Permitted Uses											
1. Membership club	-	P	P	P	P	-	P	P	-	-	-
2. Research conducted by a non-profit educational institution and structures and towers erected in connection therewith of such height and nature as may be approved by the Board of Appeals, anything in Section 4 of this By-law to the contrary notwithstanding.	-	SPA	SPA	SPA	-	-	SPA	SPA	SPA	SPA	SPA
3. Nursery school for five or more children other than those resident on the premises for the purpose of care and instruction whether or not for compensation provided it shall not occupy more than 30 percent of the gross floor area of the structure and there shall be a minimum of 100 square feet of outside play area for each enrolled child.	-	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA	-

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL

Accessory uses											
1. The use of a room or rooms in a dwelling for a physician, lawyer, architect engineer, accountant, real estate broker, insurance broker or similar professional person.	-	P	P	P	P	P	P	P	-	-	-
					(4)	(4)					
2. The use of a dwelling unit for home occupation clearly incidental and subordinate to its use for residential purposes by its occupants provided that:	-	SPA	SPA	P	P	P	P	P	-	-	-
(a) There shall be no change in the outside appearance of the building or premises and there shall be no visible evidence of the conduct of such home occupation other than the permitted sign; items (b) through (g) continued as it now appears in the existing bylaw, see page 12-17 of the Zoning bylaw.											
3. Accessory structure such as a playhouse, greenhouse, tool shed, radio or similar tower, private swimming pool, or similar accessory structure.	SPB	P	P	-	P	P	P	-	-	-	-
4. Accessory storage, whether garaged or not, of vehicles and trailers necessary for the conduct of a permitted use, provided the vehicles or trailers are screened from adjacent public ways.	-	-	-	-	P	P	-	-	P	P	-
5. Accessory storage of one trailer or of one unregistered automobile and trailer, provided: i) it shall be stored either within a principal or accessory building, or in the rear yard, or not less than 35 feet from any side lot line; and ii) it shall not be used for dwelling purposes.	-	-	-	-	P	P	-	-	P	P	-
6. Garage for not more than three automobiles	-	P	P	-	-	-	P	-	-	-	-
7. Parking of one commercial vehicle and the storage so as not to be visible from any street or way of not more than two additional commercial vehicles. Nothing herein shall be construed to prohibit the parking or storage of farm vehicles	-	P	P	-	-	-	P	-	-	-	-
8. Outside or inside storage accessory to the operation and conduct of a permitted use, provided: i) the storage shall be in the rear yard or not less than 35 from any side lot line; and ii) the storage shall be screened from adjacent public ways.	-	P	P	P	P	P	P	P	P	P	P

	RM	RA	RB	B	CH	IH	IA	IB	IC	ID	BL
9. The renting of rooms and furnishing of table board to not more than five persons	-	P	P	P	P	P	P	-	-	-	-
10. Accessory retail store or restaurant or personal service establishment, provided that any such restaurant serves food and drink primarily to persons seated at tables and counters with service at drive-up windows excluded	-	-	-	-	P	P	-	-	-	-	-
11. The use of a room or rooms in a dwelling for a nursery school for less than five children other than those resident on the premises for the purposes of care and instruction whether or not for compensation	-	P	P	-	-	-	P	-	-	-	-
12. Stabling of horses for non-commercial purposes after a permit has been issued by the Board of Health with such restrictions as it shall deem necessary	-	P	P	-	-	-	P	-	-	-	-
13. Uses, whether or not on the same parcel as activities permitted as a matter of right, accessory to activities permitted as a matter of right, which activities are necessary in connection with scientific research or scientific development or related production provided the Board of Appeals finds that the proposed accessory use does not substantially derogate from the public good	-	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA	SPA
14. Signs as provided for in Section 5.4	-	P	P	P	P	P	P	P	P	P	P
15. Off-street parking and loading as provided for in Section 5.5	SPB	P	P	P	P	P	P	P	P	P	P
16. Access ways to other districts	-	P	P	P	P	P	P	P	-	-	-

Existing "NOTES TO TABLE OF USE REGULATIONS" remain in effect.

ITEM 3. 4.2 Table of Dimensional and Density Regulations - Revise the Table by inserting the following regulations for Districts IC, ID, and BL:

RM	RA	RB	B(a)	CH(n)	CH(PCD)	IA(a)	IB(a)	IH(n)	IH(PID)	IC	ID	BL

Minimum lot area (sq.ft. or as noted)												
80,000	40,000	20,000	40,000	40,000	200,000	40,000	4 acres	100,000	400,000	100,000	200,000	100,000
Minimum lot frontage												
200	200	100	200	200	200	200	300	250	400	250	250	200
Minimum front yard (feet)												
50	50 b	25 b	35b	75 b	75 b	35 b	50 b	100 b	100 d	100	100	50
Minimum side yard (feet)												
35 o	15 e	15 e	15	35 g	35 g	15	40 h	35 i	35 i	35 i	50 i	50
Minimum rear yard (feet)												
50 p	30 e	30 e	30	50	50	30	50 h	50 i	50 i	50 i	50 i	50
Maximum building height (feet) f												
35			35	35	35			35	35	35	35	
Maximum building height (stories) f												
	2 1/2 j	2 1/2 j	3	3	3	4	4	3	3	3	3	2
Maximum building area (% of lot area)												
				25 k	50			25	50	25	25	25
Minimum open space (% of lot area)												
c	c	c	30% r	30% r	30% r	30% r	30% r	30% r	30% r	30%	50% r	50%r
Minimum distance between buildings on the same lot (feet)												
50	20	20	20									

ITEM 4. 4.4 "Dimensional, Density and Buffer Regulations for Commercial Highway and Industrial Highway Districts" - Revise this section to include reference to the Industrial C, Industrial D and Limited Business Districts, as follows:

- a. Add after the words "Industrial Highway" the words "Industrial C, Industrial D and Limited Business" in sections 4.4 and 4.4.1 and 4.4.11 and 4.4.11.1.
- b. Insert between the words "Highway" and "District(s)" the words "and Industrial C" in Section 4.4.11.3.
- c. Change section 4.4.11.4 to read as follows:
"In any Industrial D District, each lot shall have a buffer area at least 100 feet in width extending back from the front lot line and a buffer area at least 50 feet in width extending inward from the side and rear lot lines. The buffer areas shall meet the specific requirements of (a), (b) and (c) of section 4.4.11.3 above."
- d. Change section 4.4.11.5 to read as follows:
"In any Limited Business District, each lot shall have a buffer area at least 50 feet in width extending back from all lot lines. The buffer areas shall meet the specific requirements of (a), (b) and (c) of section 4.4.11.3 above."
- e. Renumber section 4.4.11.4 to section 4.4.11.6, and add after the words "Industrial Highway" the words "Industrial C, Industrial D and Limited Business".
- f. Renumber section 4.4.11.5 to section 4.4.11.7.

ARTICLE 15. (Taken up after Article 14) It was voted 248 Yes and 70 No that that Zoning By-law and Zoning Map of the Town be amended as follows:

ITEM 1. Revise the Zoning Map to change from Industrial A to Residence A the land south of Groton Road described as follows:

Beginning at a point at which Snake Brook crosses West Street; thence turning and running on a line perpendicular to West Street in a Northerly direction, two hundred (200) feet; thence turning and running Southeasterly on a line two hundred (200) feet distant from and parallel to West Street to a point three hundred (300) feet Northwesterly of Hillside Avenue; thence turning and running on a line three hundred (300) feet distant from and parallel to Hillside Avenue, Easterly and Southeasterly to a point distant five hundred (500) feet Northeasterly from Main Street; thence turning and running on a line five hundred (500) feet distant from and parallel to Main Street and North Street to a point two hundred (200) feet from Groton Road; thence turning and running westerly on a line two hundred (200) feet distant from and parallel to Groton Road to Snake Brook; thence turning and running Southerly along Snake Brook to the point of beginning.

ITEM 2. It was voted unanimously to Revise the Zoning Map to change from Industrial A to Residence A the land north of Long Sought for Pond described as follows:

That land off Tyngsboro Road shown on Assessors Map C-6 as Parcel 182, owned by A. Tzikopoulos;

Those parcels off Tenny Road shown on Assessors Map C-7, Parcels No. 40, owned by Ajay Tanden; No. 103, owned by R. & D. Brano; No. 104, owned by P. & J. Swenson; No. 105, owned by K. Doyle & A. Dyer; No. 110, owned by G. & D. Johnson; No. 111, owned by Robert Johnson;

Those parcels off Dunstable Road shown on Assessors Map C-7, Parcel Nos. 32, 32A, 33, 34, 35, 37 and 38, owned by Wyman Trust; parcel No. 39, owned by Stella Reilly.

ITEM 3. It was voted unanimously to Revise the Zoning Map to change from Industrial A to Residence A those lands described as follows:

(a) that certain parcel of land on the westerly side of Tyngsboro Road owned by Josephine Brittain containing approximately 25 acres shown on Assessors map C-7, parcel 18; and

(b) parcels on the easterly side of Tyngsboro Road shown on Assessors Map D-7 as Nos. 12, owned by Nickerson & Ennion; 12A, owned by Quarry Hill Realty Trust; 12B, owned by P & D McLaughlin; 12C and 12D, owned by Quarry Hill Realty Trust; and 12E, 15 and 16, owned by Nickerson & Ennion;

(c) those parcels at the corner of Forrest Road and Groton Road as shown on Assessors Map D-6, parcels - 26 owned by R. Verhille, Jr.; 28, owned by L & T. Fahey; 29A, owned by O. Macrina; 29B, owned by T. Gemmallard; 29C, owned by T & M Themeles; 29D, owned by O. Macrina; 30, owned by D. & J. Silva; 30A and 31, owned by A. & M. DiDonato; 31A and 32 owned by I. Barretto;

(d) those parcels along Forrest Road and Oak Hill Road as shown on Assessors Map D-6, parcels - 281A, owned by J. & J. Maienza; 281B owned by D & J. Lawler; 281C, owned by K. & G. Cordeiro; 281D, owned by T & K. Faria; 281E, owned by S & R. Melanson; 281F, owned by J. & K. Yim; 281 G, owned by J. & E. Hayden; 281 H, owned by C. J. Traywick; 282D, owned by R. & J. Rich; 282E, owned by W. & M. Donohue; 286, owned by R & A. Pollak; 287, owned by D & A. Nicoletta; 288, owned by W & K. Lisien; 288 owned by J & L. Coyne; 290 owned by M & S. Hartwell; 291, owned by A. Gaut; 292, owned by P & S Liakos; 293, owned by C. Traywick; 294, owned by C & S. Galipeau.

ITEM 4. It was voted unanimously to Revise the Zoning map to change from Industrial A to Industrial D those lands near the Tyngsboro Town Line west of Tyngsboro Road described as follows:

Parcels shown on Assessors' Map No. C-7 parcel Nos. 1 and 19 owned by Oak Hill Granite; No. 18A, owned by Westyng Realty; Nos. 20 and 21, owned by J. DeCarolus; No. 21A, owned by the Town of Westford; No. 36A owned by A. Schofield.

ITEM 5. It was voted unanimously to Revise the Zoning Map to change from Industrial A to Industrial C those land near the Tyngsboro and Chelmsford Town Lines and east of Tyngsboro Road and Forrest Road described as follows:

(a) those parcels shown on Assessors Map D-6, parcels 22 and 24A, owned by Velmos H. Stone; parcels 23 and 24 owned by Mary McMullen; and parcel 21 owned by D. & C. Walsh;

(b) those parcels shown on Assessors Map D-7, parcels No. 4, owned by W. & M. Fifield; No. 4A, owned by G. & R. Merrill; No. 7 owned by Morris Bros. Granite; No. 27, owned by GESI Realty; No. 30 owned by J. J. & T. Lemasurier; No. 33, owned by Guilmette Bros.; No. 34 owned by J. & B. Lemasurier; No. 42, owned by L. Daly.

ITEM 6. It failed for the lack of a 2/3 majority (160 Yes 153 No) to Revise the Zoning Map to change from Business to Residence A the following described parcels of land:

(a) Beginning at a point at the intersection of Long Sought For Road and Dunstable Road, thence turning and running Northwesterly on Dunstable Road, 200 feet to a point; thence turning and running Southwesterly on a line 200 feet distant from and parallel to Long Sought for Road to a point; thence turning and running Southerly on a line 200 feet distant from and parallel to Dunstable Road to a point 200 feet south of Long Sought For Road; thence turning and running Easterly on a line 200 feet distant from and parallel to Long Sought For Road to Dunstable Road; thence turning and running Northerly on Dunstable Road to the point of beginning.

(b) that certain parcel of land in Westford belonging to Edward S. and Yvonne A Warchol, containing 14,000 square feet, more or less, situated on the westerly side of Tyngsboro Road and thus bounded and described: Beginning at a point on the westerly side of said Tyngsboro Road, said point being distant one hundred eithty-three (183) feet southerly of a stone wall at land now or formerly of Josephine Brittain; thence southerly along said Road one hundred forty (140) feet; thence westerly by other land of said Warchols one hundred (100) feet; thence northerly by other land of said Warchols one hundred forty (140) feet; thence easterly by still other land of said Warchols one hundred (100) feet to the point of beginning.

ITEM 7. It was voted unanimously to Revise the Zoning Map to change from Business, Residence A and B to Limited Business the following parcels:

(a) that certain parcel of land south of Groton Road shown on Assessors Map B-5, parcel 17, beginning at a point on Groton Road at

which the Westerly boundary line of land of H. B. Knowles strikes Groton Road, thence turning and running generally Southerly along said land of H.B. Knowles, five hundred (500) feet; thence turning and running Northeasterly on a line five hundred (500) feet distant from and parallel to Groton Road, five hundred (500) feet to a point; thence turning and running on a line parallel to the first mentioned bound on Groton Road; thence turning and running Westerly on Groton Road to the point of beginning.

(b) land of Arthur and John Healy containing approximately five (5) acres south of North Main Street as shown on Assessors Map A-3 with frontage on North Main Street and going back to land of the B & M railroad.

ARTICLE 20. (Taken up after Article 23) It was voted to withdraw this Article.

ARTICLE 21. (Taken up after Article 13) It failed for the lack of a 2/3 majority vote (212 Yes 126 No) that the Zoning By-Law of the Town be amended to prohibit, temporarily, further construction and expansion or change of industrial and business uses within the Commercial Highway (CH) District, Industrial Highway (IH) District, and Industrial B (IB) District. No building permit shall be issued for any new construction during the period commencing April 4, 1985, and ending at the close of the 1987 Annual Town Meeting, except for those projects for which a site plan approval has been given by the Planning Board prior to the effective date, except that building permits may be issued during said moratorium for additions to buildings existing prior to April 5, 1985 which would otherwise meet the requirements of the Zoning By-Law so long as said additions shall not exceed 7500 square feet in total area.

ARTICLE 22. (Taken up after Article 20) It was voted to withdraw this Article.

ARTICLE 23. (Taken up after Article 11) It was voted unanimously to dismiss this Article.

ARTICLE 24. It was voted 124 Yes and 83 No to table this Article until the Adjourned Session of the Annual Town Meeting.

ARTICLE 25. It was voted unanimously that the Town adopt the following resolution:

"Given that Westford is a town of distinct character as evidenced by its villages, center, new homes, open land with limited commercial-industrial development, and given that its citizens want to maintain and enhance this character -

"Be it hereby resolved that the elected and appointed officials of the Town of Westford, while recognizing that change and growth are inevitable, will support current and establish and support new programs and policies that will -

- 1) Plan and manage growth so that essential municipal services, efficient educational services, and affordable community services will be available for all citizens;

- 2) provide effective and open mechanisms which encourage all citizens to participate in their government;
- 3) improve, preserve, and protect our environment;
- 4) encourage the preservation of open space and low density land development;
- 5) provide for cultural and recreational opportunities for all citizens; and
- 6) provide equal opportunity for all to enjoy this character and quality of life."

ARTICLE 26. It was voted unanimously that the sum of \$21,000.00 be raised and appropriated to obtain consultant services for a hydrogeological study of portions of the Town to study and map the aquifers that support the Town's drinking water resources as a first step in protecting our ground water supply as part of the Master Plan; that the Board of Selectmen be and hereby is authorized to appoint a Hydrogeological Study Committee to supervise said hydrogeological study.

(Finance Committee Approved)

ARTICLE 27. It was voted unanimously that the sum of \$36,000.00 be raised and appropriated or to obtain consultant services for a Master Planning Study of the "Central" (Stony Brook south to Route 495) and the "Southern" (Route 495 south to Acton/Carlisle) sections of the Town, said sum to be expended under the direction and approval of the Planning Board. (Finance Committee Approved)

ARTICLE 28. It was voted unanimously that the sum of \$20,000.00 be raised and appropriated for a Town building space study that will outline steps for future municipal building space use and construction as part of the Master Plan, said sum to be expended under the direction and approval of the Board of Selectmen; and the Board of Selectmen be and is hereby is authorized to appoint a Town Building Space Study Committee who shall organize said Town building space study and report its findings and recommendations to the Selectmen, School Committee and Library Trustees.

(Finance Committee Approved)

ARTICLE 50. (Taken up after Line Item 117 of Article 4) It was voted that the Town accept a gift of money and various gifts of personal property made to the Town by the Roudenbush Community Center Associates, Inc..

Cash	\$ 22,791	
12 gymnastics mats		\$ 3,310
1 AB Dick offset duplicator		2,884
1 Tandy 1200HD computer, Tandy VM-3 monitor and Star SG 10/15 Printer		2,818
1 Electrolux Rug Shampoo		369

TOTAL VALUE OF ITEMS	\$ 9,381
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(Finance Committee Approved)

It was voted to adjourn the Annual Town Meeting at 5:30 P.M.
until Monday, May 13, 1985 at 7:30 p.m.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

SPECIAL TOWN MEETING - MAY 11, 1985

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Abbot Middle School on Saturday, May 11, 1985, called to commence at 2:00 p.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 551. (A quorum of 173 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 2:10 p.m.

ARTICLE 1. It was voted to defer this Article until the Adjourned Special Town Meeting.

ARTICLE 2. It was voted to defer this Article until the Adjourned Special Town Meeting.

ARTICLE 3. It was voted 209 Yes to 208 no to defer this Article until the Adjourned Special Town Meeting.

ARTICLE 4. It was voted that the sum of \$300,000.00 be raised and appropriated to obtain materials, equipment, labor, supervision and consultant services necessary for closing out the landfill of Cold Spring Road; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$300,000.00 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$300,000.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than fifteen (15) years from the date thereof; that the Board of Selectmen be and hereby are authorized to apply for, accept, and expend any federal, state or other grants that may be available for said project.

(Finance Committee Approved)

ARTICLE 5. It was voted that the sum of \$222,789.00 be appropriated from unappropriated available funds in the Treasury to be used to pay negotiated salary increases in the School Department.

(Finance Committee Approved)

ARTICLE 6. It was voted unanimously that the sum of \$20,800.00 be appropriated from unappropriated funds in the Treasury to be used to pay negotiated salary increases in the Police Department.

(Finance Committee Approved)

ARTICLE 7. It was voted unanimously (Unless indicated *-Carried) that the sums hereinafter specified by transferred from available unappropriated funds in the Treasury and from the unencumbered and unexpended balances in the following accounts to or for the accounts herein after designated:

AMOUNT

(a)	\$ 4,336.00	FROM: A/C # 217 Inspection Operating TO: A/C # 218 Plumbing Inspector Salaries
(b)	\$ 2,136.00	FROM: A/C # 216 Inspection Clerical TO: A/C # 220 Wiring Inspector Salaries
(c)	\$ 376.92	FROM: A/C # 217 Inspection Operating TO: A/C # 102 Executive Secretary Salary
(d)	\$ 1,030.00	FROM: A/C # 217 Inspection Operating TO: A/C # 102a Clerical Salary
(e)	\$ 3,457.74	FROM: A/C # 217 Inspection Operating TO: A/C # 700b Accumulated Sick Leave
(f)	* \$ 5,525.00	FROM: unappropriated available funds TO: A/C # 130b Personnel Board - Wage Pln
(g)	\$ 5,000.00	FROM: unappropriated available funds TO: A/C # 101a Labor Counsel
(h)	\$15,000.00	FROM: A/C # 401 Snow & Ice Removal TO: A/C # 410 Sanitary Landfill
(i)	\$ 2,544.13	FROM: unappropriated available funds TO: A/C # 151 Town Reports
(j)	\$ 500.00	FROM: unappropriated available funds TO: A/C # 154 Legal Ads
(k)	\$ 1,500.00	FROM: unappropriated available funds TO: A/C # 107 Treasurer/Collector Expense
(l)	\$ 483.25	FROM: unappropriated available funds TO: A/C # 553c Cemetery Expenses
(m)	\$ 4,800.00	FROM: unappropriated available funds TO: A/C # 201 Police Operating Expenses
(n)	\$ 4,000.00	FROM: unappropriated available funds TO: A/C # 501a Water Maintenance Expense
(p)	*\$ 21,710.00	FROM: unappropriated available funds TO: A/C # 145 Comprehensive Insurance

(g)	\$ 1,375.00	FROM: unappropriated available funds TO: A/C # 122 Police/Fire Station Expense
(r)	\$ 195.00	FROM: A/C # 217 Inspection Operating TO: A/C # 120 Town House Custodian Salary
(s)	\$ 2,800.00	FROM: unappropriated available funds TO: A/C # 400 Highway Street Lights
(t)	\$ 1,726.30	FROM: unappropriated available funds TO: A/C # 110a Town Aide Clerical Salary

ARTICLE 8. It was voted that the sum of \$2,500.00 be transferred from the unencumbered and unexpended balance of account number 108b, Assistant Assessor Salary to account number 109, Assessor's Office Expense, for repair and refurbishing of the Assessor's Office.
(Finance Committee Approved)

ARTICLE 9. It was voted that the sum of \$1,326.00 be transferred from the unencumbered and unexpended balance of account number 108b, Assistant Assessor Salary, to account number 108a, Clerical Salaries.
(Finance Committee Approved)

ARTICLE 10. It was voted that the sum of \$850.00 be transferred from the unencumbered and unexpended balance of account number 108b, Assistant Assessor Salary, to account number 109, Assessor's Office Expense, for Assessor's Office equipment.
(Finance Committee Approved)

ARTICLE 11. It was voted that the sum of \$15,000.00 be raised and appropriated for the purchase and installation of electronic telephone sets for schools and municipal departments; said sum to be expended under the direction and approval of the Board of Selectmen.
(Finance Committee Approved)

ARTICLE 12. It was voted unanimously that the recreation area known as "Parker Village", consisting of 32.8 acres, more or less, be and hereby is renamed to "Jack Walsh Recreation Area".

It was voted to adjourn the Special Town Meeting at 3:10 p.m., until May 22, 1985, 7:30 p.m., at Abbot Middle School.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

ADJOURNED ANNUAL TOWN MEETING
MAY 13, 1985

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Abbot Middle School on Monday, May 13, 1985, called to commence at 7:30 p.m. the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 7:30 p.m.

ARTICLE 16. It failed for the lack of a majority that the Town of Westford votes to rezone from a Residential "A" district to a Residential multi-family "RM" district, that certain parcel of land containing approximately 9.54 acres, located on the westerly side of Graniteville Road owned by Westford Baptist Temple and as further shown on a plan by Richard L. McGlinchey, Registered Land Surveyor, dated September 17, 1964 recorded with the Middlesex North District Registry of Deeds in book of plans number 100, as plan number 128B. Said parcel will be used to construct privately financed housing limited to occupancy by Senior Citizens fifty-five (55) year and older.

ARTICLE 17. It was voted unanimously to dismiss this Article.

ARTICLE 18. It failed for the lack of a 2/3 majority (167 Yes 337 No) that the town amend various sections of the Zoning By-Laws as Follows:

Item 1. Article 4.2 "Table of Dimensional and Density Regulations"

Minimum lot area - change this table entry by deleting 40,000 square feet and inserting 80,000 square feet under the column RA which is Residential A. Change the sentence beginning density regulation by deleting for open space residential development the total number of building lots on dwelling units shall not exceed the total number of acres in the tract divided by 1.2 and inserting for open space residential development the total number of building lots or dwelling units shall not exceed the total number of acres of the tract divided by 2.2.

Item 2. Article 5.1.3 "Minimum Dimensional Requirements"

In the sentence that begins density of the total number of building lots or dwelling units change the phrase divided by 1.2 to divided by 2.2.

ARTICLE 19. It failed for the lack of a 2/3 majority (273 Yes 194 No) that Section 4.2 of the Zoning By-Law of the Town be amended to change the minimum open space (% of lot area) as follows: Districts B, CH, and IH shall be 50% with a maximum of 10% wetlands, except for lots of less than 200,000 square feet which shall be 30% with a maximum of 10% wetlands.

It was voted to Remove Article 24 from the table.

ARTICLE 24. It was voted unanimously that the Town withdraw from the Nashoba Health District, being the organization known as the Nashoba Associated Board of Health, such withdrawal to become effective on June 30, 1986; to raise and appropriate the sum of \$6,200.00; that the Board of Health be and hereby is authorized to expend said sum for the employment of a Sanitarian, and related expenses, during the months of April, May and June of 1986.

ARTICLE 29. It was voted unanimously to dismiss this Article.

ARTICLE 30. It was voted that the Board of Selectmen be and hereby is authorized to acquire by purchase, a parcel of vacant land owned by C. G. Sargents Sons Corp. containing 6.76 acres, more or less, located on the north side of River St. (namely parcels 280 through 292, inclusive, on the Assessors's Map B-4) said premises to be managed and controlled by the Conservation Commission under the provisions of Chapter 40, Section 8C of the General Laws; that the sum of \$40,000.00 be raised and appropriated for the purpose of acquiring said land and for a survey therefore.

ARTICLE 31. It was voted unanimously that the sum of \$ 5% of APR be raised and appropriated as the Town's share toward the acquisition of an Agricultural Preservation Restriction on land of the Church of the Latter Day Saints, situated on Main Street, in accordance with the provisions of Chapter 132A, Chapter 184 and any other applicable provisions of the General Laws as the same now are or may hereafter be amended; and that the Conservation Commission be and hereby is authorized to take any action and do all things required to effectuate this vote.

(Finance Committee Approved)

ARTICLE 32. It was voted to dismiss this Article.

ARTICLE 33. It was voted unanimously that the sum of \$500.00 be raised and appropriated for operating expenses of the Town Management Study Committee.

(Finance Committee Approved)

ARTICLE 34. It was voted that the Board of Selectmen be and hereby is authorized to install street lights on pole at the following locations:

West Street, across from Westford Sportsmen's Club;
Forrest Road, pole 46;
Grove Street;
Knoll Road;
Dunstable Road, pole 20/17;
Stony Brook Road, pole 31 and pole 17;
Tadmuck Road, pole 27;
Depot Street near Cummings Road;
Depot Street Crest Drive.

ARTICLE 35. It was voted unanimously that the Recreation Commission be and hereby is directed to erect a memorial plaque at the ballfield located at Laurel and Plain Roads, and that said ballfield be named in honor and in memory of Captain Stephen Hamilton.

ARTICLE 36. It was voted unanimously that the Board of Selectmen and duly authorized members of the Westford Housing Authority be and hereby are authorized to petition the State Legislature to permit the following described land to be diverted from use as a public park and playground to the use for Elderly and Family Housing: The parcel of land shown in a Deed from The Trustees under the Will of Charles G. Sargent to the Inhabitants of Westford, dated July 3, 1934, recorded in the North Middlesex District Registry of Deeds, Book 865, Page 586.

ARTICLE 38. It was voted 221 Yes and 25 No that the Trustees of the J.V. Fletcher Library be and are hereby authorized to act in connection with a proposed addition to said library, including the authorization to retain architects and procure preliminary and final plans, specifications, and other data and services; to authorize said Trustees, but subject to further appropriation therefore, to secure bids for said proposed construction and to enter into any and all contracts, agreements, and negotiations incidental to the foregoing; And to meet said appropriation, (1) the sum of \$ 169,000 be appropriated from the Stabilization Fund and that the Trustees be and hereby are authorized, in the name and behalf of the Town, to file any applications for project grants which may be available and to accept and expend gifts or any state or federal grants; said project to be under the supervision of said Trustees.

ARTICLE 45. It was voted unanimously that the sum of \$ 200,000 be raised and appropriated for the repair or replacement of the roof of Westford Academy, said sum to be expended under the direction and approval of the School Committee;
And to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$ 200,000 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$ 200,000 in principal

amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than ten (10) years from the date thereof.

(Finance Committee Approved)

It was voted to adjourn the Adjourned Session of the Annual Town Meeting at 10:30 p.m., until Wednesday, May 22, 1985 at Westford Academy.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

ADJOURNED SPECIAL TOWN MEETING
MAY 22, 1985

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Westford Academy, May 22, 1985 called to commence at 7:30 p.m., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 648 (A quorum of 173 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 7:45 p.m.

ARTICLE 1. It failed (268 Yes 328 No) that the sum of \$875,110.00 be raised and appropriated for the design, engineering, site preparation, construction and operation of a solid waste transfer station; and to meet said appropriation, that the Treasurer, with the approval of the Selectmen, be4 and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of \$875,110.00 and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating \$875,110.00 in principal amount; and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest at the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan, which shall be paid in not more than twenty (20) years from the date thereof.

(Finance Committee Approved)

ARTICLE 2. It failed (184 Yes 412 No) that in the event of affirmative action on the preceding Article, that the Zoning By-Law and Zoning By-Law Map of the Town be amended by rezoning from a Residence A District to an Industrial A District a certain parcel of land belonging to the Town situated off the northerly side of Coldspring Road, containing by estimation 17.02 acres, and being the premises now used by the Town as its Sanitary Landfill, said premises to be used as and for the site of the proposed solid waste transfer station described in the preceding article.

(Planning Bd. 2 - 1 in favor)

ARTICLE 3. It was voted 411 Yes and 184 No that the sum of \$ 296,000.00 be raised and appropriated for contracted services for the curb-side collection and transportation of solid waste for a contract period not to exceed three (3) years with a two (2) year extension and to direct the Board of Selectmen to appoint a committee of seven members who are in charge of finding a parcel of land appropriate for the construction of a transfer station as voted uner Article 1 of this Special Town Meeting and directed to investigate both Town owned and privately owned land which the town might lease, purchase, or acquire by eminent domain, said Committee to present their findings by the second Tuesday after the first Monday of March 1986.

(Finance Committee Disapproved)

It was voted unanimously to reconsider Article 8 of the Special Town Meeting.

It was voted unanimously to amend Article 8 as follows:

ARTICLE 8. That the sum of \$2,500.00 be transferred from the unencumbered and unexpended balance of account number 108b, Assistant Assessor Salary for repair and refurbishing of the Assessors' Office.
(Finance Committee Approved)

It was voted to adjourn this meeting at 10:45 p.m.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

ADJOURNED SESSION OF THE
ADJOURNED ANNUAL TOWN MEETING
MAY 30, 1985

At a legal meeting of the inhabitants of the Town of Westford, qualified by law, to vote in Town affairs, held at Abbot Middle School on Thursday, May 30, 1985, called to commence at 7:30 p.m., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors.

William Kavanagh, Town Moderator, called the meeting to order at 7:30 p.m.

ARTICLE 1. Town Officers and Committees had no verbal reports to present and written reports are contained in the 1984 Town Reports.

ARTICLE 4.

Line Item 410	Sanitary Landfill	\$ 55,673.00*
Line Item 411	Tipping Fees	\$235,200.00
Line Item 411A	Transportation/NESWC	\$ -0-

(Finance Committree Approved)

It was voted unanimously to reconsider line items 401, 402, 406 and 407 of Article 4 of the Annual Town Meeting.

It was voted unanimously to amend the following line items to read as follows:

Line Item 401	Snow & Ice Removal	\$ 288,582.00
Line Item 402	Town Roads	\$ 157,771.00
Line Item 406	Parks	\$ 34,320.00
Line Item 407	Machinery & Equipment	\$ 64,665.00

(Finance Committee Approved)

ARTICLE 6. It was voted unanimously to dismiss this Article.

ARTICLE 37. It failed for the lack of a majority that the Town hereby accepts the provisions of Section 53E of Chapter 44 of the General Laws; which section, in substance, provides that the Town when making appropriations for the annual ordinary operating costs of any agency, board, department, or office of the Town, may offset such costs, in part or in the aggregate, by the estimated receipts from the fees charges to users of the services provided by such agency, board, department or office.

ARTICLE 39. It was voted unanimously that Section 2 of Article XIII of the Town By-Laws be amended as follows:

Section 2. Exemptions

A. No permit shall be required under Section 2 of this Article for the removal of loam, sand, gravel or other earth material from one portion of a parcel to another portion of the same parcel when incidental to or in connection with the construction of a building on said parcel, or in connection with the construction or improvement of a road on the parcel, or for the improvement of the parcel.

B. The owner of a parcel of land that is subject to the sub-division control process under Mass. Gen. Laws, Ch. 41, as amended, or is subject to the Planning Board site plan review process provided for under Article XII, Section 5 of the Westford Bylaws, as amended, shall not be required to obtain a permit under Section 4 of this Article for the removal from said parcel of loam, sand, gravel, or other earth material when such removal is incidental to or in connection with the construction of a building on said parcel or in connection with the construction or improvement of a road on said parcel, provided, however, that the owner of said parcel shall have first obtained a permit from the Planning Board for such removal.

The Planning Board may issue such a permit only with the following exceptions and under the following conditions:

(1) No permit may be issued for the removal of loam from the Town of Westford unless the applicant established to the satisfaction of the Planning Board that there is no market for the loam in the Town of Westford.

(2) The application for such permit shall be included as a separate item on the Planning Board agenda.

(3) A public hearing shall be held by the Planning Board on such application, after notice thereof has been published in a newspaper of general circulation in the Town at least seven (7) days before the day of the hearing, the cost of such publication to be paid for by the applicant.

(4) The Planning Board has determined that such earth removal is in fact incidental to such construction or improvement and does not involve unnecessary topographical changes on the parcel.

(5) The permit shall specify the following:

- a. the starting date and duration of the earth removal operation;
- b. the hours of operation;
- c. the area and depth of excavation and the depth to spring high groundwater after such excavation;
- d. the total volume of material to be excavated, including the material to be moved within the site and the material to be removed from the site;
- e. the destination of the material and the routes for transporting it through the Town;
- f. a prohibition against removing material from the parcel during periods of precipitation; and

- g. any other restrictions that the Planning Board decides to impose.

No such permit shall be construed to exempt the applicant from full compliance with the Massachusetts Wetlands Protection Act (Mass. Gen. Laws, Ch. 131, Sec. 40, as amended) and with any wetlands protection bylaws of the Town of Westford.

C. The Board of Selectmen may issue a special permit without complying with Sections 4 and 5 of this Article, for the removal of loam, sand, gravel, or other earth material from a parcel of land, with the following exceptions and under the following conditions:

- (1) No permit may be issued under this Subsection C for the removal of loam from the Town of Westford,
- (2) The amount of material to be removed from the parcel shall not exceed 1,000 cubic yards.
- (3) The duration of the permit shall not exceed 120 days from the date of issuance.

No such special permit shall be construed to exempt the petitioner from full compliance with the Massachusetts Wetlands Protection Act (Mass. Gen. Laws, Ch. 131, Sec. 40 as amended) and with any wetlands protection bylaws of the Town of Westford.

D. Persons regularly engaged in the business of quarrying granite shall not be required to obtain a permit for the removal and sale of granite or other materials removed in conjunction with such quarrying business.

E. Permits issued under this Article prior to the adoption of these amendments are not invalidated by these amendments; provided, however that such permits upon expiration shall be extended only under the terms of Article XIII, as amended.

F. Existing sand and gravel processing plants in an industrial zone, when operated in conjunction with earth removal on the same premises, shall be exempted from the provisions of Sections 3, 4, 5 and 6 of Article XIII, as amended.

ARTICLE 40. It was voted to withdraw this Article.

ARTICLE 41. It was voted unanimously to withdraw this Article.

ARTICLE 42. It was voted that the Board of Water Commissioners be and hereby is authorized to extend approximately two hundred (200) feet of twelve (12) inch water main in Plain Road, thirteen hundred (1300) feet of twelve (12) inch water main in Depot Street and fifteen hundred (1500) feet of twelve (12) inch water main in Cold Spring Road, and for the purpose aforesaid, that the sum \$200,000.00 be appropriated from the Water Department Surplus Account. (Finance Committee Approved)

ARTICLE 43. It was voted unanimously that the sum of \$12,000.00 be transferred from the Water Department Surplus Account for the cost of installing a pressure reducing valve on Boston Road.

(Finance Committee Approved)

ARTICLE 44. It was voted unanimously that the sum of \$6,000.00 be raised and appropriated to perform water analysis of each of the Town's existing five (5) wells, said sum to be expended under the direction and approval of the Board of Water Commissioners.

(Finance Committee Approved)

ARTICLE 46. It was voted to correct the spelling of a street name from "Power Road" to "Powers Road".

ARTICLE 47. It was voted to change a street name from "Vinton Place" to "Burbeck Way".

ARTICLE 48. It was voted th change a street name from "Academy Drive" to "Fisher Way".

ARTICLE 49. It was voted unanimously that the following sums be transfered from the Stabilization Fund created under the authority of Section 5B of Chapter 40 of the General Laws for purposes hereinafter designated:

\$ 64,000.00 for the purchase of a Fire Truck, Acct. # 209o;

\$ 104,871.00 for the purchase of a Road Grader for the Highway Department, Acct 408m

(Finance Committee Approved)

ARTICLE 51. It was voted unanimously that the sum of \$ 77,000.00 be raised and appropriated for payment of the third installment to become due in payment of a judgement rendered against the Town in the case of Franklin Prescott v. the Town of Westford, Middlesex Superior Court Docket No. 81-2318; and for related expenses in connection therewith.

(Finance Commitee Approved)

ARTICLE 52. It was voted unanimously to dismiss this Article.

It was voted unanimously to adjourn the Annual Town Meeting at 8:10 p.m.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

SPECIAL TOWN MEETING - SEPTEMBER 17, 1985

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town Affairs, held at Westford Academy on Tuesday, September 17, 1985, at 7:30 p.m., the following business was transacted:

Election Officers, using voting lists, acted as tellers at the doors. The attendance was 341 (a quorum of 164 was needed).

William Kavanagh, Town Moderator, called the meeting to order at 7:40 p.m.

The Moderator called for a moment of Silence for Mr. Hoppy Wyman and announced a Memorial Service to be held on Saturday, September 28, 1985, 11:00 A.M. at the Graniteville Methodist Church.

The Moderator then congratulated Dr. John Crisafulli on his appointment as Superintendent of Schools.

ARTICLE 1. It was voted unanimously that the sum of Forty Thousand Two Hundred Forty-Six and 05/100 (\$40,246.05) Dollars, representing the unencumbered ad unexpended balance of the amount appropriated under Article 2 of the Warrant for the Special Town Meeting held on October 2, 1984 be appropriated for consultant services for a hydrogeological study of portions of the Town, said sum to be in addition to the sum appropriated under Article 26 of the Warrant for the Annual Meeting on May 11, 1985.

(Finance Committee Approved)

ARTICLE 2. It was voted to dismiss this Article.

(Finance Committee Approved)

ARTICLE 3. It was voted that the sum of Forty-One Hundred (\$4,100.00) Dollars be raised and appropriated for the purchase and installation of a new furnace for the Town Hall; said project to be under the supervision of the Board of Selectmen. (Finance Committee Approved)

ARTICLE 4. It was voted unanimously that the sum of Nineteen Hundred (\$1,900.00) Dollars be raised and appropriated for the purchase and installation of a new furnace for the Fire Department Cottage in Westford Center; said project to be under the supervision of the Fire Chief.

(Finance Committee Approved)

ARTICLE 5. It was voted unanimously that the sum of Forty-Five Hundred (\$4,500.00) Dollars be raised and appropriated for the renovation and improvement of restrooms in the Town Hall; said project to be under the supervision of the Board of Selectmen.

(Finance Committee Approved)

Special Town Meeting 9-17-85 (Cont'd)

ARTICLE 6. It was voted unanimously that the sum of Four Thousand Nine Hundred Forty-Six (\$4,946.00) Dollars be raised and appropriated to pay the balance of the Town's assessment for the Middlesex County Retirement System.

(Finance Committee Approved)

ARTICLE 7. It was voted unanimously that the sum on One Hundred Twelve Thousand (\$112,000.00) Dollars be raised and appropriated for payment of insurance premiums for the Town's Comprehensive Insurance Policies.

(Finance Committee Approved)

ARTICLE 8. It was voted unanimously that the sum of Two Hundred Thousand (\$200,000.00) Dollars be appropriated from the Water Department Surplus Account for the purpose of constructing a new well field and pumping station on land of the Water Department on Howard Road, and for the purpose of laying a water main from said pumping station to said road.

(Finance Committee Approved)

ARTICLE 9. It was voted that Section 3 of Article XX of the Personnel Bylaw (the Classification and Wage Plan) be amended by striking the present minimum and maximum salary of the Building Inspector (\$17,445.00 - \$25,956.00) and inserting in place thereof \$20,600.00 - \$30,500.00 and that the sum of Four Thousand Seven Hundred (\$4,700.00) Dollars be raised and appropriated for the purpose of increasing the salary of the Building Inspector for the balance of the current fiscal year.

(Finance Committee Approved)

ARTICLE 10. It failed (as amended) for the lack of a majority that the sum of Twenty Thousand One Hundred Seventy-Three and 85/100 (\$20,173.85) Dollars, representing the unexpended and unencumbered balance of the amount appropriated under Article 7 of the Warrant for the Special Meeting held on October 15, 1981, be appropriated for the purpose of establishing a new account to be entitled "Selectmen's Independent Legal Account", and that said Independent Legal Account may not be used for the purpose of paying legal fees regarding the appeal of the variance granted to the Westford Regency Inn, Inc.

(The amendment passed Yes - 191 No - 107)

(Finance Committee Dissapproves)

ARTICLE 11. It was voted to dismiss this Article.

ARTICLE 12. It failed for the lack of a majority that the Town hereby accepts the provisions of Section 3A of Chapter 64G of the General Laws as added by Section 6 of Chapter 145 of the Acts of 1985, which section authorized the imposition of local excise tax upon the transfer of occupancy of any room in a hotel, motel, or lodging house located within the Town; and that, pursuant to said Section 3A a local excise tax of two (2) per cent be and hereby is imposed. (Finance Committee Dissapproves)

ARTICLE 13. It was voted unanimously to dismiss this Article.
(Finance Committee Approved)

ARTICLE 14. It was voted unanimously that the action of the Board of Selectmen in executing an agreement of behalf of the Town with various abutting owners and other interested parties dated August 9, 1985, concerned with the relocation/alteration of Texas Road, be in the same hereby is ratified and confirmed.

ARTICLE 15. It was voted unanimously that the Town accept the relocation and alteration of a portion of Texas Road as relocated/alterated by the Selectmen, as shown by their report and plan duly filed with the Town Clerk:

That the sum of \$100,000.00 be raised and appropriated for the construction and improvement of said Way and for the payment of any land damages in connection therewith:

And to meet said appropriation that

(a) The sum of Twenty Thousand (\$20,000.00) Dollars, representing a gift made to the Town by the Developer, Sherlock Homes, Inc., be appropriated:

(b) The sum of Five Thousand (\$5,000.00) Dollars be transferred from the amount appropriated for the Highway Department under Line Item No, 403 of Article 4 of the Warrant for the Annual Meeting of 1985; and

(c) That the Treasurer, with the approval of the Selectmen, be and hereby is, authorized and directed to borrow, at one time or from time to time, the sum of Seventy-Five Thousand (\$75,000.00) Dollars and to issue and sell, as one issue or from time to time as two or more separate issues, serial bonds or notes of the Town aggregating Seventy-Five Thousand (\$75,000.00) Dollars in principal amount;

and that each issue of said bonds or notes shall be issued and sold in accordance with the applicable provisions of Chapter 44 of the General Laws, shall be in such form, shall bear such dates, shall mature at such times and shall bear such rates of interest as the Treasurer, with the approval of the Selectmen, shall determine, but each issue of said bonds or notes shall be a separate loan which shall be paid in not more than ten (10) years from the date thereof; and

That betterments to the extent of seventy-five (75%) percent of the amount to be borrowed be assessed against the owners of lots within the area which it is expected will receive benefit or advantage other than the general advantage to the community from the improvements to be made.

(Finance Committee Approved)

ARTICLE 16. It was voted unanimously that the sum of Forty-Five Thousand Eight Hundred Seventy-Seven (\$45,877.00) Dollars be raised and appropriated to fund a Collective Bargaining Agreement with the Communication Workers of America (CWA) covering the employment of various Town employees as set forth in Schedules of Supplemental Appropriations to Article 4 of the Warrant for the Annual Meeting of the current year, delivered to the Town Clerk at this Meeting...

SCHEDULE OF SUPPLEMENTAL APPROPRIATIONS TO ARTICLE 4
OF THE ANNUAL TOWN MEETING, MAY 5, 1985

Acct. No. -----	Description -----	Supplemental Appropriation -----
102b	Selectmen Clerical Salary	540.00
120	Town Hall Custodian Salary	453.00
104a	Accountant Clerical Salary	268.00
106a	Treasurer/Collector Clerical Salary	2,657.00
108a	Assessors Clerical Salary	3,496.00
110	Town Aide/Agent Salary	1,188.00
110a	Town Aide/Clerical Salary	938.00
114a	Town Clerk/Clerical Salary	856.00
124a	Community Center/Clerical Salary	1,241.00
124b	Community Center/Custodian Salary	288.00
126	Planning Board/Clerical	441.00
128	Conservation Commission/Clerical	441.00
130	Personnel Board/Clerical	125.00
131	Board of Appeals/Clerical	90.00
132	Finance Committee/Clerical	120.00
135	Cable TV Committee/Clerical	28.00
200c	Police/Clerical	3,023.00
200d	Police/Traffic Supervisors	1,098.00
200e	Police/Custodian	245.00
200f	Police/Dispatchers	3,674.00
200g	Police/Matrons	96.00
200j	Police/Overtime	813.00
201	Operating Expenses	600.00
206d	Fire Dept/Switchboard Operator Salary	1,124.00
210	Dog Officer Salary	1,047.00
210a	Assistant Dog Officer Salary	138.00
211	Operating Expense	400.00
216	Inspection Dept/Clerical Salary	746.00
300a	Health Dept/Clerical Salary	852.00
500b	Water Dept/Workers Salaries	4,543.00
500c	Water Dept/Clerical Salaries	2,247.00
500d	Water Dept/Overtime	917.00
501	Operating Expense	250.00
550	Cemetery Supt. Salary	1,010.00
553	Office Expense	50.00
650b	Library/Assistants Salaries	8,764.00
650c	Library/Clerical Salaries	657.00
650d	Library/Custodian Salary	413.00

		\$ 45,877.00

ARTICLE 17. It was voted that the Town accept the provisions of Section 51 of Chapter 15 of the General Laws, added by Section 6 of Chapter 188 of the Acts of 1985 and Sections 4 and 13 of the said Chapter 188, said Sections having to do with the Program for Expanding Responsibilities for Teachers (Horace Mann Teachers), The School Improvement Fund and a Professional Development Grant Program.
(Finance Committee Approved)

ARTICLE 18. It was voted that the Town Bylaws be amended by adding, after Article XVII, the following new Article XVIII.

ARTICLE XVIII

Section I. There shall be a Tax Possession Sale Committee of three (3) members, to be appointed by the Moderator. Members shall serve for three-year terms each; provided, that of the individuals first appointed, one will serve for one (1) year, one will serve for two (2) years and one will serve for three (3) years; and thereafter each member shall serve for three (3) years. Terms shall start October 1, of each year. A Vacancy occurring other than by expiration of term shall be filled for the remainder of the term in the same manner as an original appointment. All members shall be residents of the Town.

Section II. The committee shall have the care, custody and control of all land acquired by the Town under the provisions of Chapter 60 of the Massachusetts General Laws, as the same may be amended from time to time, and may sell and convey such land at public or private sale on such terms and conditions as said committee shall determine.

ARTICLE 20. It was voted to dismiss this Article.

ARTICLE 19. It was voted to dismiss this Article.

ARTICLE 21. It was voted to dismiss this Article.

It was voted to adjourn the Special Town Meeting at 8:45 p.m.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

ADJOURNED SPECIAL TOWN MEETING - DECEMBER 3, 1985
(Adjourned from November 12, 1985 for lack of quorum)

At a legal meeting of the inhabitants of the Town of Westford, qualified by law to vote in Town affairs, held at Westford Academy on Tuesday, December 3, 1985, called to commence at 7:30 p.m., the following business was transacted:

Election officers, using voting lists, acted as tellers at the doors. The attendance was 196. (A quorum of 164 was needed).

William Kavanaugh, Town Moderator called the meeting to order at 7:40 p.m.

The Moderator asked for a moment of silence for Mr. Howard Kelly.

ARTICLE 1. It was voted unanimously that the sum of One Thousand Dollars (\$1,000.00) be raised and appropriated to Account No. 201, Police Operating Expense, to provide funds for the repair of a police cruiser during the fiscal year ending June 30, 1986.
(Finance Committee Approved)

ARTICLE 2. It was voted unanimously that the sum of Nine Thousand Five Hundred Dollars (\$9,500.00) be raised and appropriated for the purpose of making repairs, and replacements as needed, to the Police Department emergency communications system.
(Finance Committee Approved)

ARTICLE 3. It was voted unanimously that the sum of One Hundred and Fifty Dollars (\$150.00) be raised and appropriated for the purpose of providing funds for the longevity compensation payment due an employee of the Police Department during the fiscal year July 1, 1984, through June 30, 1985. (Finance Committee Approved)

ARTICLE 4. It was voted unanimously that the sum of Three Thousand Four Hundred Dollars (\$3,400.00) be raised and appropriated to Account No. 200J, Police Overtime Account, for the fiscal year ending June 30, 1986. (Finance Committee Approved)

ARTICLE 5. It was voted that the Town amend Article XX of the General By-Laws, Personnel By-Law, Section 3, Classification and Wage Plan, as Follows:

Add the following category:

Position	Minimum	Maximum
Planning and Conservation Coordinator	\$18,500	\$25,000

(Finance Committee Approved)

ARTICLE 6. It was voted that the Town transfer the sum of \$2,747.00 from Account No. 126 and transfer the sum of \$2,747.00 from Account No. 128 to a new account entitled Planning/Conservation Coordinator Account; and further that the sum of \$6,006.00 be raised and appropriated to said Planning and Conservation Coordinator Account for the fiscal year ending June 30, 1986.

(Finance Committee Approved)

ARTICLE 7. It was voted unanimously that the Town vote to accept two gifts of real property for conservation purposes, to be managed under the care, custody and control of the Conservation Commission pursuant to the provisions of Chapter 40, Section 8C of the Massachusetts General Laws; said parcels are described as follows: Two parcels owned by Gilbert and Jean Beers, shown on the Assessors' maps as parcel A2-44 (4,150 SF off Sand Beach Road) and parcel A2-72 (8,500 SF off Sand Beach Road).

(Finance Committee Approved)

ARTICLE 8. It was voted unanimously that the sum of Five Thousand Dollars (\$5,000.00) be transferred from Account No. 409, Curbside Collection, for the purpose of conducting a Domestic Hazardous Waste Products Collection Day for Westford residents.

(Finance Committee Approved)

ARTICLE 9. It was voted unanimously that the sum of Six Hundred Dollars (\$600.00) be transferred from Account No. 121J, Town Hall Computer Account to Account Number 121H, Town Hall VAX Maintenance Account.

(Finance Committee Approved)

ARTICLE 10. It was voted that the Town authorize and direct the School Committee to appoint a School Building Committee pursuant to Mass. General Laws and the School Building Assistance Program; said committee to consist of twelve (12) members and to be known as the School Building Needs Committee, whose function it shall be to study the need(s) for additional elementary school space, addition(s) to Westford Academy for an auditorium and a Life Survival Station, and to report its findings to the next Town Meeting.

ARTICLE 11. It was voted unanimously that the Town accept as and for a Town Way Marieann Drive as laid out by the Selectmen, as shown by their report and plan filed with the Town Clerk, said way to be known as Marieann Drive.

(Finance Committee Approved)

ARTICLE 12. It was voted unanimously that the sum of \$14,500 be transferred from Account No. 187, Traffic Control Study - Boston Road/Route 110, to a new account entitled Route 110 Corridor Study Design Account and further to accept a gift of \$78,000 to be placed in said account for the purpose of engaging engineering services for the design of the Boston Rd./Rt.110/Carlisle Rd. intersection and to complete a Corridor Study of the Route 110 corridor.

(Finance Committee Approved)

ARTICLE 13. It was voted unanimously that the sum of Two Thousand Two Hundred Eighty Two Dollars (\$2,282.00) be raised and appropriated to the Library Expense Account No. 651 for the fiscal year ending June 30, 1986.
(Finance Committee Approved)

ARTICLE 14. It was voted unanimously that the Town transfer from Free Cash the sum of Six Hundred Twenty Five Thousand Dollars (\$625,000.00) to be deducted by the Assessors under the provisions of Chapter 59, Section 23 of the General Laws, as most recently amended, from the amount required to be assessed by them.
(Finance Committee Approved)

ARTICLE 15. It was voted unanimously that the Town accept the provisions of Section 13 of Chapter 188 of the Acts of 1985 for Nashoba Valley Technical High School, said Sections having to do with the Professional Development Grant Program.
(Finance Committee Approved)

It was voted to adjourn this Special Town Meeting at 8:10 p.m.

A True Record: ATTEST

Elaine V. McKenna
Town Clerk

BIRTHS

Recorded by the Town Clerk - 1985

May 13 Ahern, Michael Brennan	William J. & Nancy (Reinman)
Jul 11 Alcorn, Brian George	George M. & Mary V. (Freitas)
Jun 07 Alipanah, Sara Elizabeth	Gholamreza D. & Kathryn L. (Sabeen)
Mar 29 Alphen, Paul Chase	Paul F. & Annette E. (Chase)
May 09 Anselmetti, Jennifer Ann	Luciano J. & Gail A. (Thompson)
Aug 07 Bagni, Adam James	Charles E. Sr. & Gail (Gilpatrick)
Jan 19 Balinski, Megan Lea	Eric W. & Luanne E. (DeByle)
Aug 22 Baranowski, Stephanie Marie	Conrad J. & Margaret J. (Boyd)
Mar 28 Barbeau, John Francis	Edward F. Jr. & Susan M. (Hunt)
Apr 17 Basmaji, Robert John	John & Rowaida (Abdulmasih)
May 07 Beck, Matthew Richard	James B. & Margery A. (Haley)
Mar 17 Bilotta, Barrett Charles	Barrett J. & Margaret E. (Keller)
Aug 23 Blackstone, Kaitlin	David W. & Marianne (Peltier)
Jul 14 Blickenstaff, Alan Christopher	Joseph A. & Luanne (Young)
Jun 20 Born, Maren Elisabeth	James R. & Jana P. (Perry)
Oct 19 Bornstein, Jessica Beth	William B. & Debra J. (Locke)
Mar 03 Boudreau, Meghan Elizabeth	James G. & Kathryn A. (Finlay)
Jul 06 Brigham, Nicole Johanna	Thomas B. & Karen J. (Duffy)
Jan 24 Buell, Tyler Deems	Deems A. & Jill G. (Billings)
Sep 24 Burke, Gregory Joseph	Joseph & Suzanne M. (Grela)
Jan 18 Burns, Edward Leo III	Edward Jr. & Patricia (Armstrong)
Mar 14 Caldeira, Jessica Maryf	Richard F. & Mary (Price)
Jan 26 Campbell, Nathan	David S. & Theresa (Bedard)
Jun 12 Card, Jaime Lyn	Norman R. Jr. & Ann P. (Pallies)
Oct 06 Carpenter, Christopher Anthony	Robert J. & Janet M. (DiCenzo)
Feb 12 Castanza, Justin Alan	James A. & Cynthia A. (Campbell)
Dec 12 Catalano, Christopher Edmund	Welch Frederic & Carol (Welch)
Jun 21 Cattel, Dennis James	James J. Jr. & Elaine M. (Bibinski)
Sep 04 Clancey, Daniel Raymond	Michael R. & Jeana (Bacigalupo)
Aug 26 Clapp, Laura Elizabeth	David C. & Shelia T. (Cotton)
May 05 Clemens, Ryan John	John B. Jr. & Susan S. (Davarich)
Jan 02 Cockerline, Amanda	Rory & Sally E. (Stickney)
Jul 02 Coffin, Margaret Ward	Christopher & Geraldine (Healy)
Mar 22 Combs, Emily Anne	Peter L. & Deborah A. (Walsh)
Apr 23 Connell, Rory Meghan	Raymond A. & Robin L. (Fullford)
Apr 04 Cordeiro, Lauren Ainsley	Craig A. & Kathleen A. (Lewis)
Oct 16 Cote, David Michael	David R. & Fay N. (Weber)
Sep 20 Crocker, James Leonard	Robert W. & Susan M. (Goodell)
May 15 Crory, John William Jr.	John W. & Sharyn E. (Sullivan)
Jan 18 Cross, Justin Lee	Kenneth C. & Kristin G. (McBride)
Dec 13 Cullen, Deidre Ruth	Gregory D. & Gloria R. (Hillson)
Jun 23 Curran, Brendan James	Michael J. & Margaret A. (Senk)
Apr 20 Daeke, John Walter	Lynn E. & Teresa A. (Fox)
Jun 28 D'Angelo, Kristen Marie	Paul A. & Jeanne M. (Gargagliano)
May 31 Davis, John Patrick	Gary R. & June M. (Bowse)
Nov 08 Dean, Evan Edward	Frederick & Marguerite A. (Oakley)
Oct 15 Deane, Ryan Foster	Peter G. & Tamara L. (King)
Dec 07 DeLone, Michael Peter	Louis G. & Nancy F. (Henley)

DATE	NAME	PARENTS
Oct 24	Demello, Richard Romano	Richard A. & Claire B. (Romano)
Apr 27	Denison, Laura Ann	John C. & Maureen L. (Cunniffe)
Apr 05	Desruisseau, David Michael	Michael G. & Caroline H. (Sun)
Dec 03	DeVries, Nicholas Peter	John S. Jr. & Patricia A. (Walsh)
Jan 28	DiCenzo, Andrew Paul	Paul A. & Jane C. (Cusack)
May 07	Dixon, Sean Brendan	Mark A. & Brenda J. (Sullivan)
May 06	Doctor, Amy Anne	Gev S. & Maria A. (DePietro)
Jul 06	Doherty, Dale Marie	Daniel J. & Donna J. (Duffy)
May 05	Doherty, John Timothy	Timothy J. & Diane C. (Brunelle)
Oct 25	Doucette, David Victor	John D. & Kathleen M. (Ridge)
Nov 28	Drew, Danielle Rae	David P. & Maureen E. (Boudreau)
Jul 11	Drushella, Craig Allen	Kent S. & Joan M. (Thornton)
Nov 24	Duane, Jason Paul	William M. & Diane M. (Crawford)
Sep 27	Dyer, Matthew Francis	Arthur W. & Kathleen T. (Doyle)
Jul 06	Eaton, Matthew Paul	Charles C. & Paula K. (Kilpatrick)
Jan 29	Ellis, Kate Elizabeth	Michael & Patricia (Phillimore)
May 31	Ely, Katherine Elizabeth	Richard J. & Marjorie L. (Rigg)
Mar 21	Enrico, Samuel John	Kenneth J. & Laura M. (Gutoski)
Jul 17	Eschle, Rachel Jeanne	John F. & Jacqueline M. (Pilote)
Sep 02	Farrand, Brendan Michael	Frederick W. & Deborah A. (Carota)
Jun 30	Farry, Taylor Alexandra	Harrison K. & Ruthann (Cassidy)
Aug 01	Fauske, Benjamin Tyree	Todd L. & Donna K. (Hunnicut)
Feb 22	Fernald, Alissa Anne	Wayne D. & Nancy A. (Levangie)
Aug 10	Fish, Amanda Joy	Randall K. & Susan E. (Caley)
Jul 19	Fisher, Katherine Elaine	David B. & Arlene (Plennert)
Dec 11	Fisher, Lucy Lyon	Stephen C. & Caroline (Dodge)
Nov 07	Fitzpatrick, Sean Michael	Michael J. & Joanne M. (Palermo)
Jul 29	Flahive, Stephen Joseph	Barry J. & Kathleen (Hurley)
Feb 16	Fox, Emily Sheridan	David W. & Jo-Anne S. Lund
May 20	Francisco, Brian Michael	Michael A. & Judith M. (Basner)
Sep 22	Frazier, Michael Justin	Kenneth H. & Joan M. (Taylor)
Feb 13	Frushour, Melissa Towns	Ross L. & Pamela M. (Stearns)
Aug 23	Furno, Karl Avery	Vincent E. & Trudy A. (Avery)
Sep 22	Gallardo, Julie Elizabeth	Eulogio U. & Marilyn L. (Forni)
Dec 29	Galvin, Daniel Patrick	Dennis J. & Kathleen M. (Gallagher)
May 09	Gamester, Nicole Theresa	Lance D. & Rita L. (Walsh)
Aug 22	Geddes, Kimberly Sue	David T. & Susan M. (Hand)
Sep 15	Geiger, Katharine Rachel	Kyle W. & Kimberly R. (Killian)
Jul 03	Gersh, Jacob Lee	Richard L. & Claire L. (Menendez)
Jan 31	Girnius, Nomedra Aleksandra	Ramunas J. & Mirga B. (Pakalniskis)
Apr 16	Gomez, Esther Christina	Enrique & Susan M. Lio
Feb 06	Grafe, Jacqueline Periolat	Robert C. & Amy C. (Hattery)
Oct 01	Graham, Lindsay Marie	William & Carine A. A. (Tollenaere)
Feb 13	Gram, Patrick Michael	Jeffrey D. & Kathleen A. (Counihan)
Jun 14	Greenwood, James Herbert	James C. & Phyllis L. (Mosher)
Aug 18	Guertin, Stephanie Chong	Matthew J. & Kia C. (Chong)
Mar 06	Guillemette, Christopher	Omer Omer R. & Patricia A. (Poswiata)
Jul 03	Guilmartin, John Edwin	Lawrence E. & Bella E. (VanderEls)
Jan 09	Halpin, Elyse Justina	Robert C. & Mary E. (Ferrante)
May 01	Hanley, Alyssa Erin	Thomas J. & Meredith A. (Edgar)
Jun 04	Hardegen, Dale Matthew	Edgar B. & Mary C. (Thiel)
Sep 25	Hardy, Jeannette Labbee	Samuel G. D. & Margaret C. (Downey)
Jun 14	Healy, Jordan Thomas	Frederick W. & Janis A. (Letendre)
Nov 12	Helenius, Lauren Ann	Allan E. & Susan A. (Toivonen)

DATE	NAME	PARENTS
Aug 27	Hillman, Kimberly Lynn	Robert A. & Linda A. (Taylor)
Dec 28	Hinckley, Jillian Joyce	David J. & Paula A. (O'Riley)
Apr 18	Huminski, David Thomas	Thomas P. & Teresa M. (Swift)
Jul 17	Hunt, Nicole Marie	Robert A. & Mary C. (Rosebush)
Aug 04	Ingalls, Alexander Michael	Michael P. & Vicki L. (Wyman)
Sep 04	Ingalls, Nicole Lee	Stephen F. & June C. (Wyman)
May 18	James, David Alan	Gary R. & Robin M. (Bruun)
Mar 27	Jefferies, Landon Anwyl	Robert S. & Ann B. (Robbins)
Sep 02	Kelley, Ryan Patrick	Robert A. & Michelle A. (Glardon)
Oct 28	Kenny, Brandon Patrick	Kevin P. & Lynne M. (Dyer)
Aug 24	Khan, Mayzabeen Rahman	Nishatur R. & Yasmin J. (Jahan)
Mar 25	Koppes, Ryan Alan	William A. & Deborah (Moorhead)
Nov 20	Kovner, Marissa Jill	Michael A. & Andrea M. (Hunter)
Sep 21	Kratoska, Alexander James	John R. & Elizabeth H. (Hevesh)
Feb 09	Landry, Meaghan Leigh	Charles J. & Dorothy M. (Donovan)
Apr 08	Lanno, Michael Paul	Paul A. & Cathy L. (Beaver)
Mar 07	Leahy, Bryan Philip	Timothy P. & Marie A. (Mailhot)
Sep 03	Leclair, David Beau	David J. & Jan M. (Marchand)
Mar 11	LeDuc, Michael John	John F. & Suzanne T. (Strom)
May 28	Lelchhook, Noah Adam	Alexander K. & Andrea J. (Wallen)
Feb 12	Linnell, Meaghan Marie	Herbert J. Jr. & Rena (Parise)
Jul 03	Lynam, Jillian Paige	Shaun & Colleen (Anderson)
Sep 17	Lyons, Corey Michael	Barry J. & Marilyn J. (Thibeault)
Jun 06	Macone, Christina Lauren	William H. & Carol M. (Chase)
Feb 12	Mahoney, Ryan Andrew	Paul R. & Susan A. (LaRosee)
Feb 21	Manning, Michelle Elizabeth	Jeffrey & Deborah (Dargoonian)
May 24	Mannone, Sarah Frances	Francis A. & Judith A. (Ciampi)
Mar 29	Margeson, James Arthur IV	James A. III & Karen D. (Sutton)
Apr 7	Marsh, David Daniel	Frederick J. & Linda E. (Gutierrez)
Mar 24	Maynard, Brandy Leigh	Michael G. & Tamela L. (Medley)
May 02	Mayo, Douglas Maurice	David G. & Dolores M. (Ziegler)
Jun 28	McAlduff, Christopher John	William H. & Elizabeth (Lombard)
Feb 03	McCarthy, Ryan William	Michael A. & Nora (Mastacouris)
Mar 31	McConnell, Andrew James	Michael G. & Deborah J. (Goneau)
Jun 03	McCormick, Anna Teresa	Daniel J. & Mary F. (McCann)
Sep 10	McCusker, Beth Marie	Edward D. & Laura C. (Day)
Mar 03	McLaughlin, John Paul	John J. III & Patricia J. (Murray)
May 19	McNally, Ethan Charles	Joseph C. & Margaret M. (Cretacci)
Apr 29	McQueen, Kiel Michael	Michael E. & Lynn H. (Bergren)
Apr 17	Mercurio, Melissa Marie	Joseph D. & Nancy E. (MacMunn)
Nov 09	Meredith, Sean James	James M. & Debra L. (Ericson)
Nov 13	Miller, Matthew Webster	Kim W. & Barbara S. (Caldwell)
Feb 02	Monzon, Andrew	Oscar & Beatrice E. (Casas)
Jul 02	Morey, Derek Ryan	Jeffery R. & Elizabeth A. (Shea)
May 02	Morgan, Kevin Stepp	Kenneth H. Jr. & Carol A. (Stepp)
Dec 03	Murphy, Jessica Lynn	James E. & Brenda L. (Oliver)
Oct 15	Murray, Bradford Campbell	David C. & Margaret A. (Lefebvre)
Jun 06	Murray, Gregory Peter	Peter J. & Stacey A. (Lyons)
Dec 10	Musto, Erin Marie	Paul R. & Deborah L. (Rawling)
Sep 26	Narinian, Jason James	Greg A. & Ellen E. (Turner)
Sep 24	Nelson, Jennifer Anne	Stephen J. & Annette M. (Beaudoin)
May 14	Nicoletta, Adele Elizabeth	Stephen P. & Elizabeth A. (Ryan)
Apr 22	Nielsen, Steven Spragins	Paul D. & Dorothy W. (Spragins)
Aug 30	Norgoal, Alek John	Philip J. & Julie H. (Gilbert)

DATE	NAME	PARENTS
May 26	O'Neil, Kerry Ann	William Jr. & Kathleen (McCarthy)
Nov 03	O'Neil, Kyle Patrick	Stephen P. & Nancy E. (Robinson)
May 10	Pacella, Michael IV	Michael III & Corina M. (Murphy)
Sep 22	Patterson, Kevin Nelson	Nelson S. & Ann Marie (Newsham)
Mar 01	Paulson, Justin Matthew	Gary D. & Donna M. (Caswell)
Jan 03	Pepi, Lucas Benjamin	Eugene F. & Melody D. (Pederson)
Jun 12	Piec, Adam Joseph	Steven J. & Christine W. (Bozek)
Jan 22	Pinzon, Paulina Olivia	Eduardo & Lana-Sue (Gurney)
Jan 29	Ponzo, Nicholas Paul	John F. & Donna J. (Oravetz)
Jan 23	Price, Robert Hamilton	Alan R. & Noemi (Pabon)
Aug 07	Proudman, Meghan Marie	Thomas G. & Deidre M. (Keenan)
Aug 18	Ragwar, Akinyi Mildred	James O. & Joanne (DiDonato)
Jun 12	Regan, Kyle Brendan	Kevin J. & Eva M. (Dallaire)
Jul 30	Richer, Amanda Marie	Alan J. & Pamla L. (White)
Jan 10	Rockwood, Christal Lynn	Dennis L. & Angela J. (Biron)
Jan 15	Roditi, Michelle Alix	Moise N. & Bethany S. (Maseck)
Oct 15	Rooks, Rebecca Colleen	Robert C. & Colleen M. (Delaney)
Feb 18	Root, Adrienne Alissa	Jeffrey G. & Diane (McSherry)
Jul 04	Ross, Lauren Darlene	Joel & Pamela L. (Mehring)
Aug 25	Rouleau, Melissa Sue	Roger & Anne L. (Perrault)
Mar 09	Roussell, Stephanie Marie	Ronald M. & Mary A. (Martin)
Feb 19	Roy, Andrew Joseph	Joseph J. & Mary A. (Byrne)
Jun 06	Roy, Nicholas Joseph	Robert J. & Valerie J. (Palmer)
Mar 06	Rugo, Patrick John	John M. & Michele J. (Kostka)
Jul 14	Sager, Leigh Annette	Wesley R. & Lorna B. (Weiss)
May 10	Sawyer, Melissa Sue	Zoel A. & Mary E. (Leger)
May 19	Schmidt, Michael John	William J. Jr. & Mary A. (Shields)
Apr 18	Sczylvian, Stephanie Rosemarie	William A. & Elaine M. (Dewey)
Feb 20	Severance, Ryan Grant	Randall G. & Mary I. (Cleland)
Jul 28	Shurtleff, Benjamin Lewis	David G. & Jane E. (Emmerich)
Oct 02	Silva, Robert Scott	Norman G. & Jean E. (Caless)
May 19	Smith, Jennifer Ann	Robert D. & Christine A. (Boudreau)
Jun 23	Smith, John Thomas III	John T. Jr. & Shari J. (Garside)
Mar 10	Spera, Jessica Faith	Timothy J. & Diane M. (Zacaroli)
Apr 24	Spillane, Michael Sean	Donnell E. & Jane A. (Brassil)
Oct 07	Stark, Laura Jean	Martin J. & Ellen M. (Sullivan)
Dec 10	St.Gelais, Suzanne Renee	Richard H. & Marie E. (Leahy)
Aug 20	Stiffler, Kathryn Theresa	Robert E. & Kathleen M. (Tope)
Dec 30	Stone, Matthew Harold	Jerald M. & Robin L. (Axelrod)
Feb 25	Strazdas, Kimberly Ann	Richard J. & Karen A. (Kilcline)
Mar 01	Sunderland, Ryan Mark	Mark D. & Kathleen L. (Rand)
Jul 21	Sweetser, Timothy Delmar	Bruce E. & Denali W. (Delmar)
Apr 30	Tellier, Daniel Winchell	David W. & Pamela D. (Morse)
Mar 12	Thibeault, Dana Gregory	David P. Sr. & Susan M. (Robson)
Jul 10	Toohar, Griffin Brock	Noel A. & Eleanor E. (Kern)
Nov 6	Tousignant, Michael Harris	Stephen & Elizabeth (Maliszewski)
Nov 04	Towers, Scott Charles	Daniel J. & Margaret T. (Metzger)
Jan 18	Troisi, Amanda Rae	Peter A. & Laura E. (Male)
Apr 12	Vaughn, David Patrick	Brian L. & Joanne M. (Nardella)
Aug 30	Vaughn, Erin Alexandra	Thomas E. & Cynthia A. (Almond)
May 19	Walsh, Colin Lacala	Paul R. & Marcia (Lacala)
Aug 24	Ward, Larkin Marie	Michael J. & Linda M. (Skehan)
Nov 25	Whalen, Jenna Ann	Thomas J. & Barbara A. (Bryant)
Nov 19	Whelan, Jenna Marie	Thomas M. & Jeanne M. (Giacinto)

DATE	NAME	PARENTS
Jan 30	Witt, Lindsay Marie	Daniel C. & Janice L. (Lukehart)
Oct 09	Woodford, Andrew William	Michael & Maureen (Fitzpatrick)
Mar 15	Ziminsky, Typhonie Lace	William E. & Maria V. (Castillo)
Jul 07	Zupkosky, Erica Lynne	Larry M. & Pamela J. (McCaffrey)

FEMALE: 95 MALE: 119 TOTAL: 214

DEATHS

Recorded by the Town Clerk - 1985

Jun 24	Andruskiewicz, Charlotte Grace - wife Charles	58
Feb 18	Armstrong, Laura E. - wife Herman	70
Apr 30	Belanger, Lucille E - wife Marcel E.	55
Jan 13	Bellemare, Doris - wife Roland	50
Aug 09	Benson, Carl Oscar - hus Ruby (Hutchinson)	80
Jan 17	Berthiaume, Marie A. - wid Edward	77
Jan 05	Bertini, Lillian J. - wid Robert	68
Sep 03	Bettencourt, Rose I - wid John Q.	84
Mar 01	Billman, Christine W. - wid Edward S.	79
Nov 09	Bonica, Joseph A. Jr. - Div Suzanne (Young)	44
Apr 08	Brule, Raymond J. - hus Sophie (Woitowitz)	56
Dec 23	Burk, Rosemary - wife Ronald	61
Feb 06	Burne, James Clarence - wid Bessie M. (Jackson)	90
Nov 06	Burton, Alice - div Russell	75
Oct 03	Butler, Joseph J. - hus Rose F. (Faria)	77
Jul 26	Cady, Virginia E. - wife B. Randolph	79
Nov 18	Callahan, Genevieve A. - Single	89
Aug 18	Casey, Timothy Cornelius - hus Blanche M. (Cochrane)	72
Jan 30	Cheney, Jamie - Single	7m7d
Jun 28	Constantine, Eugenia - wid Charles	71
Aug 02	Cook, Annie - wid	92
Aug 08	Cook, Frances - wid Chester H.	66
Jul 13	Damon, Dale N. - Div. Gordon	42
Dec 14	Duncanson, Vera M. - wid Ralph	90
Jul 04	Ebben, Frederick Charles - Single	64
Dec 20	Eliassen, John - hus Adeline (Parfitt)	80
Dec 04	Farley, Luella - wife Frederick	52
Dec 11	Gagnon, John F. - hus Jeannette (Ricard)	76
Dec 25	Gamester, Chester G. - hus Miriam (Colbath)	78
Dec 18	Gauthier, Emile J. - hus Gloria (Champagne)	66
Dec 16	Giacalone, Maria - wid Mariano	92
Jan 31	Hanson, Vivian - wife Rene	59
Aug 22	Heald, Elmer L. - hus Bessie R. (Philbrick)	74
Oct 08	Henderson, Lucy B. - wid Orrin	74
Mar 03	Jensen, Agnes E. - wid Olin A.	84
Jul 16	Kane, Margaret L. - wid Lawrence	83
Nov 05	Kelly, Howard - hus Judith	53
Feb 07	Kelly, Sarah - wid William	96
Feb 19	Kirby, Gertrude - wid Irving Luther	75
May 01	Koester, Willard Paul - hus Marjorie E. (DeWolfe)	60
Jan 17	Kolesnik, Michael J. Sr. - hus Florence (Vona)	60
Feb 04	Labbe, Adelaide - wid Noe	90
Feb 24	LaFountain, Caroline Joan - wife Francis	62
Apr 02	Laidlaw, Carl B. - hus Lillian E. (Winslade)	82
Oct 27	Lamson, Edward N. - hus Barbara (Tunison)	79
Oct 20	Lavigne, Nora - wid Stanley	85
Oct 12	Levy, Bernard L. - hus Carol Ann (Goldhammer)	51
Aug 30	Mackenzie, Hazel E. - wid Edwin	74
Aug 26	Marino, Angela Marie - wid Anthony	70
May 24	Martin, Elodia - wid Peter	94

DATE	NAME	AGE
Aug 14	McGrath, Gertrude - wife Thomas	86
Apr 02	McPhetres, Ethel Linea - wid Harland A.	77
May 25	Morash, Beatrice - wid David B.	69
Aug 22	Moreno, Marco - hus Mary M. (DiRocco)	70
May 23	Mountain, Mary Yvonne - wife Albert	86
Sep 14	Muldoon, James T. - hus Irene (Hughes)	76
Jan 03	Mungovan, James - hus Marie J. (Parmentier)	71
Mar 28	O'Donnell, James E. - Single	19
Mar 31	Olsen, Norman - hus Carol A. (Pedersen)	41
Sep 05	O'Sullivan, Edmond T. - Single	81
Jan 30	Parker, Ruth D. - wid Arthur B.	88
Jan 22	Pearson, Harold J. - hus Yvette (Gauthier)	73
Jan 28	Pigott, Mary I. - Single	70
Mar 29	Rogers, Joyce Josephine - wid John Charles	84
Jan 13	Romanowsky, Margare E. - wid Arnold P.	78
Mar 17	Rozelle, Robert C. - wid Agnus M. (Kelly)	81
Apr 14	Sears, Henry F. - Div.	88
Jul 08	Sennott, Agnes E. - wid Ralph J.	94
Dec 08	Smith, Daisy - wid William	97
Feb 17	Smith, Michelle - Single	4m
Sep 09	Stachowiak, Grace L. - wid Edward	78
Jan 06	Stone, Stanley Kenneth - wid Mary R. (Morton)	79
Dec 09	Swanson, Alfred C. - Single	86
May 27	Szidat, Edward P. - hus Phyllis L. (Blackall)	55
Dec 28	Szidat, Phyllis L. - wid Edward P.	55
Nov 27	Tamkun, Joseph C. - hus Frances (Szylvian)	77
Aug 16	Trombi, Amando - hus Dorothy (Stone)	68
Mar 01	Turner, Donald - hus Sylvia (Bruce)	52
Sep 28	Venn, John - hus Diana (Simard)	83
Dec 20	Vokey, Roger C. - div Ethel (Fistes)	41
Sep 24	Wartonick, Christopher - Single	10m30d
Aug 14	Wilson, Raymond - hus Alice (Vickers)	70
Aug 08	Wyman, Horace - hus Iona (Farro)	73
Oct 09	Yarnall, Waldo - wid Lillian R. (Ryder)	82

FEMALE : 45 MALE: 39 TOTAL: 84

MARRIAGES

Recorded by the Town Clerk - 1985

Oct 12	Adams, Dan L. Jr.	25	Westford	Florida
	Briggs, Karen M	24	Westford	Concord
Sep 28	Antonellis, James P.	23	Newton	Boston
	Mead, Tiffany L.	23	Westford	California
May 17	Barton, James	41	Westford	New York
	Palermo, Jay Marie	37	Winchester	Boston
Oct 04	Bellemore, Raymond L.	27	Westford	Ayer
	Aaron, Darlene F.	27	Westford	Lowell
Apr 14	Brown, Michael A.	22	Chelmsford	Lowell
	Walter, Christine E.	21	Westford	Holyoke
Jul 21	Bryant, Alan P.	23	Lowell	Nashua, NH
	Labbe, Sandra R.	22	Westford	Lowell
May 25	Bunn, Eric C.	27	Acton	New Jersey
	Holmes, Paula Ann	26	Westford	New York
Oct 05	Burke, Shaun F.	24	Westford	Lowell
	May, Patricia A.	25	Westford	Lowell
Oct 13	Byrne, Thomas A.	28	Tyngsboro	Medford
	Berkowitz, Susan P.	22	Nashua, NH	Nebraska
May 26	Carbone, John L. Jr.	30	Florida	Lynn
	Spicer, Suzanne Lynne	22	Westford	Lynn
Apr 13	Clark, Steven B.	30	Ayer	Fitchburg
	Soubosky, Diane	29	Ayer	Lowell
Jul 27	Cossette, Edward A.	36	Dunstable	Lowell
	Izay-Maroti, Aniko	44	Dunstable	Hungary
Jul 19	Crawley, Francis	50	Milford, NH	Clinton
	Melancon, Estelle	49	Westford	Dracut
Sep 07	Crocker, Bernard C.	25	Westford	Lowell
	Verrecchia, Janet M.	21	Westford	Groton
Aug 24	Crocker, Daniel E.	24	Westford	Lowell
	Anderson, Robin J.	24	Westford	Lowell
Apr 06	Crocker, Robert W.	30	Westford	Lowell
	Morris, Suzzanne	30	Westford	Keene, NH
Jul 13	Dauphinais, Dennis M.	22	Westford	Lowell
	Dupee, Laura	22	Marlboro	Wareham
Oct 05	David, James R. Jr.	32	Westford	Illinois
	Hood, Patricia A.	26	Westford	Pennsylvania
Dec 22	Dee, George R. Jr.	24	Westford	North Carolina
	Millette, Karen A.	24	Westford	Lowell
Oct 05	Desroches, Ronald	24	Chelmsford	Lowell
	Martin, Laurie	22	Chelmsford	Concord
Apr 13	Dillon, Bruce A.	37	Westford	Lowell
	Maybury, Diane P.	31	Westford	Lowell
Sep 28	Donaruma, Thomas E.	25	Dracut	Lowell
	Jensen, Darlene K.	24	Westford	Waltham
Nov 16	Ducharme, David C.	22	Westford	Lowell
	Berroth, Lynne A.	22	Westford	Lowell
Nov 02	Eisenklam, Eric J.	48	Westford	Austria
	Adam, Susan M.	35	Westford	Pennsylvania
Dec 28	Frohock, Ronald	21	Westford	Somerville

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
	Parker, Karen S.	20	Littleton	Concord
Sep 21	Galinsky, Claude	34	Westford	Texas
	Michaud, Elizabeth	29	Westford	Boston
Oct 05	Goble, W. David	37	Westford	Connecticut
	Boughner, Pamela L.	31	Westford	Illinois
Oct 05	Goulet, Jerome T.	30	Westford	Minnesota
	Murthy, Lisa L.	30	Westford	India
Sep 07	Griffin, Richard	40	Westford	Cambridge
	Starbird, Dona	39	Westford	Maine
Jun 09	Harding, Marc Lee	21	Westford	Framingham
	Caron, Nicole Marie	22	Westford	Keene, NH
Jul 06	Hardy, Mark A.	25	Florida	Virginia
	Gaunt-Dionne, Michelle	31	Florida	Florida
Sep 14	Healy, Robert Ward	21	Westford	Lowell
	Dundas, Kimberley	20	Westford	Lowell
Sep 28	Hill, Robert L.	30	Boxborough	Virginia
	Barrett, Linda J.	29	Westford	Indiana
Apr 20	Holmes, Scott E.	24	Nashua, NH	Lowell
	Taylor, Cynthia K.	23	Nashua, NH	California
Jun 02	Houghton, John E. C.	49	Westford	Pennsylvania
	Eaton, F. Leanne	36	Westford	Lowell
Jun 15	Johnson, Clifford B.	29	Hawaii	California
	Carroll, Laura L.	26	Hawaii	Concord
Jun 29	Keele, Douglas R. Jr.	27	Westford	Tennessee
	Genco, Lisa Joy	26	Vermont	Vermont
Oct 13	Kenyon, John R. Jr.	22	Westford	Lowell
	Laskey, Rosemary I.	22	Westford	Melrose
May 19	Kern, Daniel K.	26	Westford	Germany
	Mantville, Debora	26	Westford	Boston
Nov 30	Kern, David B.	29	Westford	Ohio
	Cote, Cynthia	27	Westford	Ayer
Sep 08	Killam, John F. Jr.	23	Waltham	Beverly
	Boudo, Kathleen A.	23	Springfield	Springfield
Apr 20	Koester, Ronald J.	21	Westford	Concord
	Pepin, Diane L.	24	Groton	Concord
Jun 16	Kolansky, Sheldon	36	Westford	New York
	Bergman, Barbara Ellen	34	Westford	Newton
May 18	Kouble, Kevin A.	21	Westford	Lowell
	Labbe, Susan M	19	Westford	Lowell
May 17	L'Hussier, Armand	48	Westford	Lowell
	Trask, Constance	52	Westford	Boston
Oct 12	Luebbers, John	26	Nashua, NH	Malden
	Mackey, Brenda L.	26	Nashua, NH	Lowell
Nov 02	Lunig, James S.	28	Nashua, NH	Pennsylvania
	Ayer, Janet K.	29	Nashua, NH	Concord
Sep 28	Mann, James R.	27	Westford	Michigan
	Stevens, Candi	23	Waltham	Salem
May 25	Marshall, Thomas	25	Lowell	Lowell
	Ekstrand, Kristin	20	Lowell	Lowell
Feb 15	Martinage, Paul H. Jr.	25	Westford	Everett
	Fraser, Susan J.	30	Westford	Lowell
Jun 08	Mattson, Raphael A.	47	Westford	New Jersey
	Matthews, Jayne M.	31	Westford	Woburn
Oct 04	McAndrew, Richard T.	38	Westford	Connecticut

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
	MacDonald, Martha C.	37	Westford	Cambridge
Sep 15	McCullough, Ronald	25	Lowell	Lowell
	Beaupre, Leigh	23	Westford	Lowell
Jun 15	McDermott, John Jay	37	Florida	New York
	Shamp, Karen	30	Florida	Germany
Jun 18	McKenna, William S. Jr.	24	Westford	Winchester
	Homer, Laura R.	22	Westford	Lawrence
Apr 27	McNayr, Randy T.	27	Westford	Lowell
	Smith, Stacey	23	Westford	Concord
Nov 06	Medley, Randall P.	30	Westford	Connecticut
	Waterhouse, Linda J.	26	Westford	Lowell
Jun 01	Meyler, Bernard W. Jr.	28	Waltham	Maryland
	Daly, Mary E.	23	Westford	Lowell
Jul 06	Moniz, Fernando A.	35	Westford	Portugal
	Secor, Sally A.	45	Westford	Salem
Mar 24	Moore, George A. Jr.	42	Westford	Framingham
	Knight, Margaret M.	30	Westford	Brighton
Sep 22	Morris, Stephen J.	30	Westford	Boston
	Levitt, Karen J.	30	Westford	New Jersey
May 25	Mullarkey, Vincent J.	37	Westford	Amesbury
	Ricciuti, Kathleen	27	Westford	Marlborough
Dec 28	Myatt, Ronald F. Jr.	35	Laconia, NH	Nashua, NH
	Eddy, Cynthia Ann	32	Laconia, NH	Worcester
Aug 24	Nault, Ronald R.	34	Merrimac, NH	Lawrence
	Whalen, Anne L.	24	Merrimac, NH	Concord
Aug 25	Nelson, Peter	32	Westford	Newton
	Lehrer, Esther A.	34	Westford	New Jersey
Jan 19	Patterson, Nelson S.	42	Westford	Maine
	Newsham, Ann Marie	24	Westford	Rhode Island
Nov 10	Peterson, L. Adrian	42	Westford	Colorado
	Ludwig, Deborah L.	31	Westford	Arlington
Jun 01	Pfluger, Ronald L.	31	Tyngsboro	Minnesota
	Donaghue, Denise	33	Tyngsboro	Lowell
Sep 14	Powell, Stephen J.	30	Westford	Malden
	Fitzgerald, Donna M.	30	Westford	Boston
Jun 14	Pucci, Michael	19	Lowell	Lowell
	Pond, Terri	20	Westford	Groton
Dec 28	Quan, John	38	Westford	Ireland
	Walsh, Sheila M.	45	Westford	Lowell
Jun 29	Richardson, David P.	23	Westford	Lowell
	Achorn, Brenda M.	22	Westford	Maine
Jul 07	Ron, Ami	35	Lynn	Israel
	Tuttle, Stacey	21	Westford	Lowell
Sep 07	Russell, Gregory S.	38	Cambridge	Brighton
	Desharnais, Jacqueline J.	29	Westford	England
Sep 06	Sano, John H.	31	Brighton	Boston
	Regan, M. Lee	25	Brighton	Boston
Oct 26	Schofield, Mark A.	24	Westford	Concord
	Howland, Dale L.	29	Chelmsford	Lowell
May 19	Sczylvian, Stephen Jr.	30	Milford, NH	Lowell
	Gower, Margaret E.	28	Milford, NH	Lowell
Sep 01	Siegel, Richard A.	40	Westford	Newton
	Scoble, Margaret J.	32	Westford	Lowell
Jan 05	Smith, John T. Jr.	23	Westford	Winchester

DATE	NAME	AGE	RESIDENCE	BIRTHPLACE
	Garside, Shari J.	22	Westford	Lowell
Apr 27	Targ, Joseph T.	23	Westford	Lowell
	Morgan, Randee L.	22	Westford	Mississippi
Jun 08	Taylor, Philip H.	55	Ayer	Boston
	Schaub, Jean	43	Westford	Waltham
Sep 08	Themo, Scott K.	26	Lowell	Boston
	Morales, Antoinette	20	Westford	Arizona
May 11	Timothy, Stephen F.	22	Westford	Kentucky
	McCarthy, Janet E.	23	Westford	Lowell
Feb 02	VanNorden, Richard A.	51	Westford	Lowell
	Wood, Judith E.	41	Westford	Lowell
Jun 15	Wilde, Eric Carl	25	Westford	Michigan
	Lund, Kathryn Karen	28	Westford	Concord
Jun 22	Witts, David A.	39	Westford	Lowell
	Tripodi, Cynthia L.	26	Westford	Somerville
Sep 21	Worrey, Wesley S.	28	Derry, NH	Norwood
	Dubinski, Joyce A.	31	Westford	Lowell
May 04	Zis, Stephen P.	24	Westford	Connecticut
	Bojarsky, Mimi	22	Westford	Florida

Total Marriages Recorded: 88

REPORT OF THE TOWN ACCOUNTANT

In accordance with the requirements of the General Laws, there is submitted, herewith, the Annual Report of the Town Accountant. At one time during the year all bank accounts under the jurisdiction of the Treasurer were reconciled and found to be correct. The Accountant's records are open for the public.

Robert Earnshaw
Town Accountant

RECEIPTS - JULY 1, 1984 - JUNE 30, 1985

Taxes:

Personal Property

Prior Years	869.55	
Current Year	<u>173,623.44</u>	174,492.99

Real Estate

Prior Years	361,941.73	
Current Year	<u>7,559,339.71</u>	7,921,281.44

Motor Vehicle Excise

Prior Years	235,727.16	
Current Year	<u>376,204.86</u>	611,932.02

Street Betterments

Prior Years	9,744.98	
Current Year	<u>6,176.39</u>	15,921.37

Committed Interest

Prior Years	65.90	
Current Year	<u>2,091.26</u>	2,157.16

Classified Forest Land

270.00

Farm Animal Excise

94.71

Boat Excise

3,666.63

Tax Title & Possessions

12,583.60

Conveyance Tax

<u>82,417.30</u>	8,824,817.22
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Licenses and Permits:

Liquor Licenses

24,575.00

Misc. Licenses & Permits

Common Victualler	550.00
One-Day License	315.00
Cable TV License	1,400.00

Report of Town Accountant - Receipts (Cont'd)

Misc. Licenses & Pmts (Cont'd)

Auctioneer License	21.00	
Sunday Entertainment	87.00	
Video Game Licenses	500.00	
Class II - 2nd Hand Cars	300.00	
Class III - Junk Cars	200.00	
Fuel Oil Storage License	265.00	
Sewerage Collection Permit	5.00	
Bd. of Health Permits	161.00	
Stable Permits	85.00	
Auction & Raffle Permits	32.00	
Fire Permits	154.00	
Firearms, Pmts to Carry	1,244.00	
Firearms, Pmts to Possess	200.00	
Firearms, Pmts to Rep & Sell	10.00	5,529.00
		30,104.00

Court Fines	40,935.00	
Bd. of Appeals Hearings	4,100.00	
Planning Board Fees	28,537.50	
Conservation Comm. Fees	525.00	74,097.50

Department Revenue:

Town Clerk Fees	4,747.90	
Sale of Maps & By-Laws	1,442.95	
Public Telephone Comm.	354.35	
Personal Telephone Calls	107.73	
Resident Books, Voter Lists	330.00	
Sale of School Equipment	619.00	
Wage Reimbursement	6,426.97	
Release Fees	32.00	
Filing Fees	25.00	
Sanitary Landfill	875.69	
Roudenbush Comm. Ctr.	14,705.61	
Town Beach & Rec. Regis.	18,500.00	48,167.20

Public Safety:

Police Accident Reports	1,467.00	
Parking Fines	1,200.00	
Fire Reports	68.00	
Building Permits	107,925.68	
Place of Assembly Permits	830.00	
Gas Permits	5,500.00	
Plumbing Permits	17,060.00	
Wiring Permits	22,270.00	
Pump & Well Permits	3,190.00	
Police Auction	145.00	
Sealer of Wgts & Measures	337.00	
Care & Destroy Dogs	1,710.00	
Board of Health	650.00	162,352.68

Report of Town Accountant - Receipts (Cont'd)

From Other Sources:

Group Insurance Refunds	120,227.00	
Insurance Claim-Old Nab School	2,533.00	
Overpayments & Refunds	8,630.60	
Miscellaneous	15.00	
Wages - Workmen's Comp.	2,991.98	
Insurance Claims-Hgwy	595.00	
Town of Littleton-Clean Lakes Prog.	<u>6,000.00</u>	140,992.58

Reimbursements:

Land Court Fees	150.00	
Restitution to Town	13,177.32	
State-Election Workers	1,130.64	
State Census	<u>10,076.00</u>	24,533.96

Gifts:

Gift to Roudenbush Comm. Ctr		22,791.00
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Cemeteries:

Opening Graves	5,275.00	
Cemetery Foundations	170.00	
Perpetual Care	3,600.00	
Sale of Lots	<u>4,275.00</u>	13,320.00

Grants from State:

School		
Chapter I	23,450.00	
Title I, PL 89-313	5,600.00	
Title VI, PL 94-142	95,040.00	
Chapter II, Block Grant	10,090.00	
Title I, PL 94-482	125.00	
Misc. Grants	5,910.00	
Incentive Grant	<u>6,082.00</u>	146,297.00

Dept. of Environmental Qual.	31,586.33
Ch. 58, Loss of Taxes	129.18
Cl. 17, Widows	612.50
Cl. 22A-22E, Veterans	4,328.00
Cl. 37, Blind Persons	875.00
Cl. 41, Elderly Persons	23,809.52
Ch. 70, School Aid	2,020,716.00
Ch. 71, Trans. of Pupils	201,514.00
Tuition for State Wards	5,244.00
Ch. 645, School Constr.	181,698.82
Residential Sch. Tuition	38,505.00
Ch. 115, Veterans' Benefits	12,770.02
Hgwy Constr. & Maint.	72,198.00

Report of Town Accountant - Receipts (Cont'd)

Grants from State (Cont'd)

Local Aid Fund	747,442.00		
Lottery	255,659.00		
Ch. 80, Highway Fund	62,627.00		
Aid to Libraries	10,612.00		
Elder Affairs Block Grant	1,699.00		
Arts Lottery Fund	4,362.00		
Non MDC Comm.	14,071.00		
Right to Know Law	<u>1,375.00</u>	<u>3,691,833.37</u>	3,838,130.37

County Dog Taxes 1,607.68

School Dept:

School Refunds	14,829.07		
Cafeteria - State	22,049.12		
Cafeteria - Federal	52,809.06		
Cafeteria Receipts	275,989.21		
Cafeteria Reimbursements	4,847.47		
Athletics & Band	15,666.94		
Lost Books & Locks	<u>4,731.51</u>		390,922.38

Custodial Extra Detail Revolving	8,922.55		
Police Extra Detail Revolving	70,523.38		
Library Memorial Book Fund	1,551.56		
Recreation Revolving	<u>1,816.00</u>		82,813.49

Treasurer:

Municipal Liens			9,075.20
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Water Dept:

Rates	417,289.68		
Services & Misc.	30,831.66		
Interest Charges	627.95		
Guar. Deposits for Services	101,795.25		
Guaranteed Extensions	11,887.67		
State Reimbursement	<u>201,858.75</u>		764,290.96

Interest Received:

Deferred Taxes	66,350.30		
Excise Taxes	1,130.58		
Tax Titles	1,197.51		
Investments	112,268.09		
Savings	7,877.19		
Escrow	4,990.78		
Sale of Lots	3,881.22		
Misc.A/C	<u>17.70</u>	<u>197,713.37</u>	

Stabilization Fund	<u>29,730.20</u>		227,443.57
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Agency & Trust:

Federal Withholding	1,172,684.95	
State Withholding	427,349.79	
County Retirement	154,211.77	
Chap. 32B - Employee	241,804.17	
Chap. 32B - Town	2,643.83	
United Fund	1,839.50	2,000,534.01

Cafeteria Meal Tax	340.11	
Dog Licenses	3,602.75	
Bond Deposits	10,489.66	2,014,966.53

Library All Purpose Fund	2,175.15	
Library Lecture Fund	2,115.36	
Library Trustee Fund	5,064.00	
J.V. Fletcher Library Fund	1,157.50	
Cemetery Funds	1,300.00	
Conservation Fund	124,000.00	135,812.01

Ch. 90 Construction	294,969.53	
Texas Rd. Construction	21,187.80	316,157.33

Revenue Cash Investments	5,178,788.00
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Grove St. Betterments	28,500.00	
Knoll Rd. Betterments	11,500.00	
Water Dept.	50,000.00	
Computer	68,000.00	158,000.00

Revenue Sharing Fund	232,393.00	
Revenue Sharing Fund Interest	5,860.09	238,253.09

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REPORT OF THE TOWN ACCOUNTANT

EXPENDITURES - JULY 1, 1984 - JUNE 30, 1985

GENERAL GOVERNMENT:

Selectmen

Salaries	4,900.00	
Office Salaries & Wages	46,124.58	
Accumulated Sick Leave	3,457.74	
Expenses	6,694.83	
Labor Counsel	<u>11,846.98</u>	73,024.13

Town Accountant:

Salary & Wages	23,103.88	
Expenses	<u>1,042.94</u>	24,146.82

Treasurer/Collector:

Salaries & Wages	63,513.94	
Expenses	12,402.35	
Interest on Temp. Loans	<u>38,489.59</u>	114,405.88

Assessors:

Salaries & Wages	53,590.83	
Expenses	8,521.62	
Appraisal Services	3,141.00	
Tax Bills	<u>6,029.00</u>	71,282.45

Town Aide/Veterans' Agent:

Salaries & Wages	35,417.30	
Expenses	2,940.00	
Veterans' Benefits	<u>3,365.50</u>	41,722.80

Town Counsel:

Salary	28,657.00	
Expenses	<u>6,340.47</u>	34,997.47

Town Clerk:

Salary	17,100.00	
Wages	14,325.48	
Expenses	<u>2,367.61</u>	33,793.09

Election & Registration:

Salaries	18,635.36	
Expenses	<u>7,150.00</u>	25,785.36

Report of Town Accountant - Expenditures (Cont'd)

General Government (Cont'd)

Municipal Buildings:

Town Hall

Salary	7,241.20	
Expenses	20,668.06	
Word Processor	5,768.99	
Meeting Rm Furniture	3,300.00	
Photo Copier	4,090.00	
Wheel Chair Ramp	1,975.00	
Computer	<u>72,453.96</u>	115,497.21

Police/Fire

Maintenance		20,152.24
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Planning Board:

Salary	4,835.52	
Expenses	2,424.17	
Engineering Fees	19,232.00	
Groton Road	<u>5,000.00</u>	31,491.69

Conservation Commission:

Salary	4,515.09	
Expenses	792.59	
Engineering Fees	5,998.97	
Land Acquisition Exp.	2,100.00	
Agri. Preservation	20,000.00	
Clean Lakes Program	<u>4,547.78</u>	37,954.43

Board of Appeals:

Salary	1,331.43	
Expenses	<u>1,386.90</u>	2,718.33

Finance Committee:

Salary	1,555.11	
Expenses	<u>235.33</u>	1,790.44

Misc. Appointed Comm.	215.13
Cable TV Committee	497.92
Personnel Board	1,726.64
Wage Study Plan	18,360.00
Capital Outlay Comm.	55.00
Council on Aging	5,835.00
Elder Affairs Block Grant	2,723.92
Homemaking Services	637.00
Retired Sr. Volunteer Prog.	300.00
Merrimack Valley Legal Svc.	600.00
Respite Care Program	2,975.00
License Exp. & Legal Ads	1,993.32
NMAC	3,637.26

Report of Town Accountant - Expenditures (Cont'd)

General Government (Cont'd)

Solid Waste Study	16,024.49	
Well Field Study Comm.	<u>789.41</u>	

TOTAL GENERAL GOVERNMENT

685,132.43

PUBLIC SAFETY:

Police Dept.

Salaries & Wages	796,443.05	
Accumulated Sick Leave	1,192.72	
Expenses	127,664.22	
Cruisers	28,634.00	
Street Marking Paint	2,500.00	
Breathalyzer	<u>4,200.00</u>	960,633.99

Fire Department

Fire Chief Salary	29,488.00	
Firemen/EMT Wages	64,954.51	
Clerical Wages	1,879.00	
Switchboard Wages	16,930.85	
Expenses	42,847.58	
Air Packs	3,524.00	
Misc. Equipment	<u>15,728.82</u>	175,352.76

Dog Officer

Salary	17,450.00	
Assistant	1,695.78	
Expenses	<u>5,741.37</u>	24,887.15

Inspection Dept

Bldg. Insp. Salaries	24,815.64	
Bldg. Dept. Clerical	10,879.43	
Plumbing Inspector	9,934.08	
Wiring Inspector	11,340.00	
Gas Inspector	2,996.16	
Expenses	<u>14,185.79</u>	74,151.10

Tree Department

Salary	100.00	
General Expenses	9,956.85	
New Trees	4,940.40	
Dutch Elm Control	2,786.25	
Pest Control	<u>1,998.25</u>	19,781.75

Civil Defense

Sealer of Wgts & Measures	<u>626.32</u>	653.00
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TOTAL PUBLIC SAFETY

1,256,086.07

Report of Town Accountant - Expenditures (Cont'd)

HEALTH DEPARTMENT:

Salaries	9,049.28
Expenses	1,786.09
Consultant Services	550.00
Drug Rehabilitation Program	9,701.00
Nashoba Board of Health	34,404.00
Animal Inspector	450.00
Stable Inspector	350.00
Agent to Remove Dead Animals	1,250.00
Nursing Services	3,210.62
Pump & Well Inspector	<u>2,312.00</u>

TOTAL HEALTH DEPARTMENT 63,062.99

HIGHWAY DEPARTMENT:

Street Lights	56,118.32
Traffic Control Signals	887.91
Snow & Ice Removal	232,555.55
Town Roads	143,759.39
Drainage	20,605.08
Street Signs	829.92
Sidewalks	1,200.00
Parks	29,453.81
Machinery & Equipment	58,064.68
Materials	71,806.47
Sanitary Landfill	76,845.67
Accumulated Sick Leave	13,804.36
Leaf Loader	2,895.00
Typewriter	706.00
Compactor Repair	19,716.47
Sleigh Rd. Development	1,610.00
Chapter 90 Construction	212,260.70
Texas Rd. Construction	2,660.00
Pine Rd. Betterments	11,347.99
Knoll Rd. Betterments	11,340.00
Grove St. Betterments	<u>24,676.69</u>

TOTAL HIGHWAY DEPT. 993,154.01

WATER DEPARTMENT:

Salaries & Wages	152,092.85
General Supplies	115,539.76
Pipe & Supplies	59,320.06
Pick-Up Truck	3,500.00
Van	13,608.00
Base Radio	2,500.00
Water Mains	168,324.98
Storage Tank-Sparks Hill	5,219.76
Guaranteed Extensions	<u>11,827.36</u>

TOTAL WATER DEPT. 531,932.77

Report of Town Accountant - Expenditures (Cont'd)

CEMETERY DEPARTMENT:

Salaries & Wages	23,209.67	
Expenses	11,653.79	
Truck Repair	986.80	
Maintenance Bldg.	20,368.52	
Point Walls	3,500.00	
Tree Maintenance	2,150.00	
Trust Funds	1,309.74	
	<u> </u>	

TOTAL CEMETERY DEPT. 63,178.52

SCHOOL DEPARTMENT:

Operational	7,849,802.46	
Cafeteria	337,993.91	
Athletics & Band	52,588.93	
Federal & State Grants	170,038.35	
Lost Books & Locks	2,076.82	
Nashoba Tech. High School	387,201.00	
	<u> </u>	

TOTAL SCHOOL DEPT. 8,799,701.47

LIBRARY:

Salaries & Wages	153,828.25	
Accumulated Sick Leave	6,268.65	
Expenses	64,542.79	
Automation-Phase I	15,357.63	
Automation-Phase II	43,386.48	
Feasibility Study	12,000.00	
Repair Front Door	2,226.11	
Trust Funds	10,512.10	
	<u> </u>	

TOTAL LIBRARY 308,122.01

PARKS & RECREATION:

Recreation Department		
Salaries & Wages	23,230.36	
Expenses	33,815.19	
Capital Expenditures	11,935.94	68,981.49
	<u> </u>	
Roudenbush Comm. Ctr.		
Salaries & Wages	48,815.54	
Expenses	17,998.31	
Repairs-Old Nab School	2,532.87	
Expenses-Gift Account	103.97	69,450.69
	<u> </u>	<u> </u>

TOTAL PARKS & RECREATION 138,432.18

Report of Town Accountant - Expenditures (Cont'd)

UNCLASSIFIED:

Group Insurance - Town	244,847.82	
Town Insurance	151,705.89	
Unemployment Contributions	26,105.67	
Town Reports	6,878.07	
Memorial Day	1,000.00	
Veterans Quarters	900.00	
Historical Comm. (Museum)	1,582.76	
Purch. Land-Stoney Brook Rd	104,000.00	
Lawsuit Settlement-F. Prescott	84,000.00	
	<hr/>	
TOTAL UNCLASSIFIED		621,020.21

AGENCY TRUST & INVESTMENTS:

Investment Fund Securities	5,718,000.00	
Federal Withholding Tax	1,172,684.95	
State Withholding Tax	427,349.79	
Retirement Fund	152,713.76	
Group Insurance	245,289.33	
Meal Tax	340.11	
Perpetual Care	3,600.00	
Sale of Lots	2,375.00	
Police Extra Detail	78,385.02	
Custodian Extra Detail	10,199.36	
Library Memorial Book Fund	287.00	
Recreation Revolving Fund	959.81	
County Dog Licenses	5,580.25	
Arts Lottery Fund	3,566.20	
	<hr/>	
TOTAL AGENCY TRUST & INVESTMENTS		7,821,330.58

TO CONSERVATION FUND 45,000.00

TO LIBRARY TRUST FUNDS 6,717.00

STATE & COUNTY ASSESSMENTS:

County Tax	150,870.89	
County Hospital	7,379.97	
M.V. Excise Tax Bills	2,017.00	
Pollution Control	2,513.00	
State Parks	62,002.00	
Elderly Gov't Retirees	2,318.00	
Mosquito Control	21,900.00	
Regional Transit Authority	7,890.00	
	<hr/>	
TOTAL STATE & COUNTY ASSESSMENTS		256,890.86

Report of Town Accountant - Expenditures (Cont'd)

REFUNDS:

Taxes	50,625.00
M.V. Excise Taxes	8,490.31
Boat Excise Taxes	265.00
Water	326.02
Water-Guaranteed Extensions	2,758.83
Workers' Comp.	<u>100.00</u>

TOTAL REFUNDS 62,565.16

TAX ANTICIPATION LOANS 5,000,000.00

CONTRIBUTORY RETIREMENT 288,294.00

PRINCIPAL & INTEREST ON LOANS 531,137.43

Total Payments	27,471,757.69
Cash Balance 6/30/85	484,019.86
Revenue Sharing 6/30/85	159,197.70
Stabilization Fund 6/30/85	<u>496,390.71</u>
	<u>28,611,365.96</u>

TOWN OF WESTFORD
BALANCE SHEET - JUNE 30, 1985

GENERAL ACCOUNTS

LIABILITIES AND RESERVES

PAYROLL DEDUCTIONS

State Taxes	9.52	
Contributory Retirement	14,041.73	
Group Insurance	3,166.12	
United Fund	3,498.50	
Tax Annuity	407.00	21,122.87
	<hr/>	

OVERPAYMENTS

Personal Property Taxes		
Levy of 1973	136.76	
Levy of 1974	10.82	
Levy of 1976	369.73	
Levy of 1978	192.02	709.33
	<hr/>	
Real Estate Taxes		
Levy of 1973	794.74	
Levy of 1975	3,106.05	
Levy of 1976	75.49	
Levy of 1978	2,679.18	
Levy of 1979	1,114.51	
Levy of 1980	184.66	7,954.63
	<hr/>	
Street Betterments		
Levy of 1972	50.04	
Levy of 1973	318.44	
Levy of 1975	82.94	
Levy of 1976	229.96	
Levy of 1978	455.58	
Committed Interest		
Levy of 1976	32.50	
Levy of 1977	11.89	
Levy of 1978	48.87	
Levy of 1979	129.63	1,359.85
	<hr/>	
M.V. Excise Taxes		
Levy of 1976	529.09	
Levy of 1978	250.26	779.35
	<hr/>	
Water		
Added to Taxes 1975	180.81	
Added to Taxes 1978	49.86	
Deposits for Services	74.95	305.62
	<hr/>	

Balance Sheet - Liabilities & Reserves (Cont'd)

GUARANTEE DEPOSITS

Water Extensions	3,393.25	
Highway Dept.	<u>39,815.56</u>	43,208.81

TAILINGS

Unclaimed Checks		6,555.15
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GIFTS

Roudenbush Community Ctr.		22,791.71
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TRUST FUND INCOME

Cemetery	10.82	
Escrow Deposit	<u>13,231.49</u>	13,242.31

INVESTMENT FUNDS

Stabilization Fund		496,390.71
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GRANTS

P.L. 874	24,857.28	
P.L. 94-142	1,420.78	
Chapter I	990.00	
P.L. 94-482	138.89	
Chapter II	1,000.00	
Misc. Grants	3,737.33	
Arts Lottery Fund	2,680.11	
Revenue Sharing Fund	<u>159,197.70</u>	194,022.09

REVOLVING FUNDS

Sale of Cemetery Lots	33,684.02	
Library Memorial Book Fund	1,517.14	
School Cafeteria	32,941.15	
School Athletics & Band	20,454.16	
Evening School	315.00	
Recreation	1,211.11	
Right To Know Law	1,375.00	
Lost Books & Locks	<u>2,654.69</u>	94,152.27

APPROPRIATION BALANCES

Revenue		
General	218,607.01	
Water		
Constr. & Extensions	<u>25,743.93</u>	244,350.94

Balance Sheet - Liabilities & Reserves (Cont'd)

OVER ESTIMATES 1984

State		
Special Education	78.00	
Regional Transit Auth.	532.00	
County		
County Tax	6,455.11	
County Hospital	159.00	7,224.14
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COUNTY DOG TAXES 505.75

RESERVE RECEIPTS

State Census	10,076.00	
Highway	101,725.37	
Library	3,895.00	115,696.37
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RESERVE FUND - OVERLAY SURPLUS 63,166.98

OVERLAY RESERVED FOR ABATEMENTS

Levy of 1970	109.88	
1972	221.75	
1974	1,139.87	
1979	1,090.99	
1980	1,469.01	
1981	12,231.24	
1982	17,376.95	
1983	45,919.95	
1984	144,956.10	
1985	158,830.52	383,346.26
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REVENUE RESERVED UNTIL COLLECTED

M.V. Excise	258,850.93	
Farm Animal Excise	3,474.69	
Classified Forest Land	2,031.54	
Special Assessment	27,900.04	
Boat Excise	354.00	
Departmental	5,209.14	
Aid to Highway	144,618.45	
Town Rd. Construction	6,000.00	
Tax Title & Possessions	94,356.78	
Water	34,743.55	577,539.12
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Balance Sheet - Liabilities & Reserves (Cont'd)

LOANS AUTHORIZED - UNISSUED		586,700.00
RESERVE FOR PETTY CASH		10.00
APPROPRIATION CONTROL		14,924,539.42
SURPLUS REVENUE		
General	1,452,926.90	
Water	<u>441,453.21</u>	<u>1,894,380.11</u>
TOTAL LIABILITIES & RESERVES		<u>19,700,053.79</u>

TOWN OF WESTFORD
BALANCE SHEET - JUNE 30, 1985

GENERAL ACCOUNTS

ASSETS

CASH

General	484,019.86	
Fed. Revenue Sharing	159,197.70	
Revenue Cash Investments	1,850,000.00	
Stabilization Fund	<u>496,390.71</u>	2,989,608.27

ADVANCE FOR PETTY CASH

Library		10.00
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ACCOUNTS RECEIVABLE

Taxes

Levy of 1970

Personal Property	225.40
Real Estate	211.00

Levy of 1971

Personal Property	280.50
Real Estate	40.73

Levy of 1972

Personal Property	194.25
Real Estate	353.73

Levy of 1974

Real Estate	1,293.66
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Levy of 1975

Personal Property	534.41
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Levy of 1977

Personal Property	129.13
Real Estate	94.02

Levy of 1979

Personal Property	1,090.99
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Levy of 1980

Personal Property	1,469.01
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Levy of 1981

Personal Property	1,282.27
Real Estate	7,942.78

Levy of 1982

Personal Property	1,087.84
Real Estate	16,289.11

Levy of 1983

Personal Property	3,719.09
Real Estate	90,749.41

Levy of 1984

Personal Property	1,145.72
Real Estate	141,417.98

Balance Sheet - Assets (Cont'd)

ACCOUNTS RECEIVABLE (Cont'd)

Taxes

Levy of 1985

Personal Property

1,003.63

Real Estate

332,886.57

603,441.23

Motor Vehicle Excise

Levy of 1968

44.25

1969

12.58

1970

49.70

1971

200.35

1972

222.91

1973

839.05

1974

1,048.77

1975

433.16

1977

1,604.86

1979

26,449.64

1980

29,869.32

1981

8,225.59

1982

11,140.23

1983

23,031.44

1984

38,235.03

1985

118,223.40

259,630.28

Special Assessments

Street Betterments

Unapportioned

18,533.07

Added to Taxes 1968

80.11

1969

209.34

1970

38.71

1971

36.99

1974

1,022.79

1977

498.20

1979

480.69

1980

22.25

1981

63.23

1982

305.40

1983

150.49

1984

215.56

1985

285.31

Committed Interest

Added to Taxes 1968

14.33

1969

55.97

1970

13.92

1971

1.45

1972

12.15

1973

57.61

1974

74.35

Balance Sheet - Assets (Cont'd)

ACCOUNTS RECEIVABLE (Cont'd)

Taxes

Committed Interest

Added to Taxes 1980	8.00
1981	32.23
1982	24.93
1983	95.61
1984	136.64
1985	203.79

Ch.61B Conveyance Tax 1985	6,586.77	29,259.89
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Special Taxes

Farm Animal Excise	3,474.69	
Boat Excise	354.00	
Classified Forest Land	2,031.54	5,860.23

Tax Title & Possessions

Tax Titles	87,795.16	
Tax Possessions	6,561.62	94,356.78

Departmental

Highway	380.70	
Cemetery	167.00	
Veterans' Services	3,041.44	
Police	1,620.00	5,209.14

Water

Rates & Charges	31,136.36	
Services & Misc A/R	3,229.42	
Interest	72.67	
Liens Added to Taxes 1972	217.62	
1973	85.54	
1976	154.97	
1977	152.59	35,049.17

Aid to Highway

State	144,618.45	
Chapter 765	6,000.00	150,618.45

REVENUE 1985-86	14,106,781.42
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DUE FOR 1985-86 APPROPRIATIONS

From Revenue Sharing Fund	267,887.00	
From Stabilization Fund	337,871.00	
From Water Surplus	212,000.00	817,758.00

Balance Sheet - Assets (Cont'd)

LOANS AUTHORIZED		586,700.00
OVERDRAWN ACCOUNTS		
Family Funding	57.82	
Prin. & Int. on Loans	239.77	
School Grant-PL 89-313	<u>40.00</u>	337.59
REVOLVING FUNDS		
Cafeteria Meal Tax	1.03	
Police Extra Detail	14,483.27	
School Extra Detail	<u>949.04</u>	<u>15,433.34</u>
TOTAL ASSETS		<u>19,700,053.79</u>

REPORT OF THE ZONING BOARD OF APPEALS

In 1985, the Westford Zoning Board of Appeals received 39 applications for hearing, some of which concerned more than one matter. Twenty applications were for variances in the dimensional requirements of the zoning bylaw, some for lots with buildings with insufficient setbacks and some for lots which would become buildable if the requested variance were granted. Of these 20, twelve were granted and eight were denied.

Eleven applications concerned use, either by Special Permit under the Use Regulations of the zoning bylaw, or by use variance. Six were granted, and five were denied.

Two applications to fill small isolated wetland areas incidental to development of a large parcel of land were granted. Another request to fill wetlands was withdrawn without prejudice.

The Board granted a request to vary the requirement for number of parking spaces for a business where the structure is not to be used for human occupancy, and a request to convert a single-family dwelling existing prior to 1955 to a two-family owner-occupied dwelling. The application of the Westford Housing Authority for a Comprehensive Permit for 22 elderly and six family housing units at the site of the former Sargent School and adjoining land located on Church Street and Cross Street was granted.

The following applications were denied: a request for several variances to permit subdividing a Commercial Highway parcel; a request for relief from requirements of buffering and screening between land in a Commercial Highway District and land in a Residential District; and a request to allow the use of individual wells rather than town water or a communal well system in an Open Space Residential Development. An application to vary the requirements for signage was withdrawn without prejudice.

Although the decisions of the Board can be summarized in categories for the purposes of this report, it is important to keep in mind that each case is considered on its own merits. The criteria which each application before the Board must meet are specified in the zoning bylaw. An information sheet available in the Town Clerk's office with application forms refers the applicant to these criteria and describes the application process in detail. Applicants are urged to become familiar with the zoning bylaw as it applies to their situations.

John G. Preston, Chairman
Jack Yetman
Dan Pioli

Mark Scolnick
Ronald Nolin
John Cadigan, Alternate
Willis Buckingham, Alternate

REPORT OF THE BOARD OF ASSESSORS

Overview

Calendar year 1984 saw vast improvements in the Assessors' office and operations. Most of the objectives that we established in the summer of 1984 were either achieved or nearing completion. Our personnel has stabilized and the efficiencies resulting from this are readily apparent.

Appellate Tax Board

This year, the Board (Assessors) took aggressive action to clear the backlog of fiscal year 1981 thru 1984 appeals before the Appellate Tax Board (A.T.B). Of the 72 appeals (57 for FY 81, 7 for FY 82, 5 for FY 83 and 3 for FY 84), the A.T.B. dismissed 20 (18 for FY 81, 1 for FY 83 and 1 for FY 84) and heard 3 (all from FY 81). The A.T.B. ruled in favor of the Town in all three cases. The remaining appeals were withdrawn.

FY 85 Abatements

The Board received 42 requests for abatements of FY 85 property tax. Of the 42 requests, the Board approved 28 and denied 13. One was withdrawn. Of the 13 denials, four (3 commercial and 1 residential) appealed our decision to the Appellate Tax Board. One appeal was withdrawn and one was dismissed by the Appellate Tax Board. The remaining two cases are presently waiting for a hearing date.

Chapter 61/61A/61B Land

Massachusetts General Law Chapters 61, 61A and 61B provide significant tax incentives for land maintained in Forestry, Agriculture/Horticulture and Recreation. On January 1, 1984, we had 62 parcels and approximately 3,333 acres under these chapters. On January 1, 1985, the number of parcels under these chapters stayed the same but the number of acres dropped to approximately 2,311. This represents a 30.7% acreage decrease. We anticipate a further decrease for January 1, 1986.

Computerization

The Digital VAX 11/725 computer that we purchased in October of 1984 was installed in our office in January of 1985. Cole-Layer-Trumble Co. (C.L.T.), whom we contracted with in 1984 to install their Assessors software package on our new computer and to convert/load our property files, started work following the computer installation. By the close of calendar year 1984, C.L.T. completed approximately 66% of the computerization effort and 40% of the software installation. Both efforts are expected to be finished by April 1, 1986.

Recertification

On July 1, 1985, the Board contracted with Mr. Vinson Rasta of Chestnut Hill, MA to accomplish the necessary Personal Property valuation update for the FY 86 recertification effort. By the close of this year, Mr. Rasta was 30% complete and expects to be finished by March 1, 1986.

Cole-Layer-Trumble Co. (C.L.T.) whom we contracted with in 1984, to accomplish the necessary real property valuation update for the FY 86 recertification of the Town's valuation, started the effort in early 1985. By the close of this year, C.L.T. was approximately 66% complete and expects to be finished by February 1, 1986.

In July 1985, the Board concluded that it was not possible to compress a normal two year recertification effort into one year, and, consequently, on July 22, 1985, we requested approval from the Commonwealth's Department of Revenue, (D.O.R.) to issue estimated FY 86 tax bills in the fall of 1985. The D.O.R. approved our request on August 6, 1985 and estimated bills were mailed on Sept. 27, 1985.

Personnel

During 1985, the Personnel Board agreed that the classification of our two full-time clerks was not commensurate with the highly complex and technical nature of their positions and took appropriate reclassification action. The Personnel Board did not agree to change the classification for our part-time clerk but did agree to change the compensation level. While the Board believes that this change represents a vast improvement, we hope that reclassification of this position will be approved in the near future.

Miscellaneous

A listing of the estimated FY 86 taxable and non-taxable property with assessed values was provided to the Library and is available for your review in the Reference Room. The data for the tables that we provided in the 1984 Town Report will not be available until after "press time" for the 1985 report, consequently, we are only able to provide a preliminary tax rate computation.

Respectfully submitted by:

Hal R. Schreiber, Chairman
D. Bruce Stewart
Lewis O. English

FY 85 TAX RATE COMPUTATION

A. Amount To Be Raised:

1. Appropriated (Gross - \$599,700 Borrowing)	\$ 15,949,450
2. Debt and Interest	600,716
3. Offsets	26,114
4. State and County Charges	208,324
5. Overlay Reserve	<u>350,000*</u>
	\$17,134,604

B. Receipts and Revenue:

1. State	3,843,535
2. Local	1,640,248
3. Free Cash - Appropriated	295,553
4. Available Funds	1,078,767
5. Revenue Sharing	267,887
6. Free Cash - Tax Rate Reduction	<u>625,000</u>
	<u>7,750,990</u>

C. Amount Raised By Taxation:

\$ 9,383,614

D. Valuation:

1. Real Property	\$691,448,760*
2. Personal Property	<u>13,500,000*</u>
	<u>\$704,948,760</u>

E. Tax Rate = $\frac{\$ 9,383,614}{\$704,948,760} \times 1,000 = \13.31^*

*Estimated

REPORT OF THE BUILDING COMMISSIONER

PERMITS ISSUED.....566

FEES COLLECTED IN 1985.....\$79,416.00

DWELLINGS	121
COMMERCIAL FOUNDATIONS	5
COMMERCIAL BUILDINGS	15
COMMERCIAL RENOVATIONS	6
STOVES	62
SIGNS	27
ADDITIONS/RENOVATIONS	157
DECKS/PORCHES	10
FOUNDATIONS	4
VINYL SIDING	21
GARAGES	58
POOLS	36
SHEDS	32
RAZING	4
DAY CARE RENOVATION	1
SATELLITE FOUNDATION	1
SEWER TREATMENT	1
TEMPORARY TRAILER	2
USE PERMITS	3

I wish to take this opportunity to thank the residents and Town Departments of Westford for the help and cooperation given me throughout the year.

This year I am seeking support from the Townspeople with respect to Zoning By-law amendments to simplify enforcement to remove unregistered vehicles and other amendments to update our By-laws.

Respectfully submitted,

Austin R. Fitzsimmons
Building Commissioner

REPORT OF THE PLUMBING INSPECTOR

PLUMBING PERMITS ISSUED.....425

FEES COLLECTED IN 1985.....\$15,433.00

I would like to take this opportunity to give my personal thanks to everyone who helped me in the past year, especially the employees of the Building Department.

Respectfully submitted,

Robert Matley
Plumbing Inspector

REPORT OF THE ELECTRICAL INSPECTOR

ELECTRICAL PERMITS ISSUED.....443

FEES COLLECTED IN 1985.....\$18,630.00

We have had a very busy year with 121 new homes and all other types of additional electrical work. Due to the demand on this office we had to use the assistant wiring inspector much more frequently. This department is self supporting as in the past. I want to express at this time my appreciation to all involved for another successful year.

Respectfully submitted,

Dennis P. Kane
Electrical Inspector

REPORT OF THE GAS INSPECTOR

GAS PERMITS ISSUED.....311

FEES COLLECTED IN 1985.....\$6,120.00

I would like to thank all connected with the Building Department and the Fire Chief for another successful year. I would also like to thank my assistant, Robert Matley for his able assistance.

Respectfully submitted,

Chester Cook
Gas Inspector

Cable Television Committee

This year the Cable TV Committee entered into discussions with Nashoba Communications to guarantee we would have an adequate studio by 1986 and to liberalize the line extension policy. This was the first year that we have had funds for our local origination from the 3% contribution from Nashoba Communications. Programs produced by Dr. David Watson and others have helped bring the community closer together.

With de-regulation and other policies by Federal and State government, the Committee will continue to re-evaluate how it can most effectively serve the needs of Westford.

Kenneth Dwyer, Chairman
Hajo Koester, Vice Chairman
George Switzer, Secretary
Roy Lamb, Treasurer
William Connell, Jr.
John Kavanagh
Roger Parent

CEMETERY COMMISSION

A beneficial growing season enhanced our five-year plan for further beautification of our four cemeteries. Flower beds have been expanded, additional shrubs planted, and a few new flowering and full-size trees sited. We encourage memorial gifts to permit further work of this nature. New material is procured from Laughton's Nurseries, so is "home grown."

NEW SECTION - It is apparent that there is the need for a burial area entirely free of upright monuments. This spring we are designing our final available section for exclusive use of those who prefer flat markers, either of granite or bronze, flush to the grass. Section E will be especially designed for such a project. From a short distance, this area will appear as a manicured green lawn with appropriate landscaping. Rights for burial may be purchased at a modest sum in either one, two or four grave sites with easily identified locations.



Burial Statistics		
Calendar Year	Vaults	Cremations
1985	39	2
1984	39	1
1983	33	1
1982	32	2
1981	37	2
1980	34	5

Many families are now considering cremation for the final disposition of the remains of loved ones. Fairview Cemetery has a special section beautified with flowers in the growing season, marked off with evergreens. Cost of interment is about one-third of ordinary burials, as a cement vault is not needed and lots are more compact. This garden spot is in a central part of Fairview. Cremation is an age-old custom and common among the ancient Greeks and Romans. It has gained in favor steadily in this country since the turn of the century. It is an eminently practical and thoroughly satisfactory means of burial.

A growing population also means the need for added final resting areas for our citizens. It requires a number of years to properly develop and landscape a virgin piece of land. Unwise planning in the past prohibits Fairview from ever extending. Westford already owns an ideal area suitable for a new cemetery. It is between Forge Village and Patten Road, opposite the Water Department. It could be developed into a serene and attractive spot for a burial ground.

The Commissioners wish to remind townspeople that the community owns the cemetery land and what is commonly referred to as a "lot" is merely the right of burial in a selected spot. The Commissioners have certain rules, such as prohibiting all artificial flowers and objects from gravesites, so as to maintain the appearance and dignity of the grounds as a whole.

Commissioners:

Gordon B. Seavey, Chairman

Brian L. Vaughn

Edmund Szylvian

DEPARTMENT OF CIVIL DEFENSE

During 1985, Civil Defense emergency preparedness plans were put into effect for hurricane Gloria. During the storm the Fire, Police, and Highway Departments were fully manned and ready for any emergency affecting the life or well being of any citizen of the community. The School Department made available shelter space for any individual who required emergency shelter. The schools remained open after the storm, and shower facilities were available for citizens who were without power and depended on wells for water.

Property damage from hurricane Gloria was considered minimal for Westford. Civil Defense applied for Federal disaster funds for the monies expended by each town department as a result of Gloria. The town will be reimbursed 60% of the total amount expended.

The office of Civil Defense wishes to once again thank all the citizens of Westford who assisted this office during hurricane Gloria.

Respectfully submitted,

Francis J. Mulligan
Director, Civil Defense

CONSERVATION COMMISSION ANNUAL REPORT

Continuing growth pressures in Westford have caused significant changes to the Planning and Conservation office during 1985. It became apparent that the workload was beyond the scope of volunteer boards and clerical staff, thereby initiating a December 1985 Town Meeting request to establish a new professional position, that of Planning and Conservation Coordinator, to administer department business. We greatly appreciate the support of Town Meeting members to professionalize the office.

Several significant projects took place during 1985:

1. Work began on the Diagnostic/Feasibility Study of Forge Pond under a grant received from the Mass. Clean Lakes Program. Biologists from Baystate Environmental Consultants, Inc., have been studying nutrient levels and environmental characteristics of the pond to determine if clean-up measures will be necessary. Completion is scheduled for May, 1986, at which time a final public information meeting and report will be issued.

2. Westford's Open Space Plan was accepted by the Mass. Executive Office for Environmental Affairs for the maximum five year period. The Open Space Plan outlines Westford's future conservation goals and objectives as well as presenting land use facts about the Town. (Copies will be available at the Library and Town Hall).

3. A seven-acre parcel of land with considerable frontage on Stoney Brook was purchased from C.G. Sargent Co. during 1985. The property, located on River St. is considered to be an excellent site for future canoe launching.

4. Town Meeting voters supported a Commission proposal to contribute 5%, not to exceed \$50,000, as the Town's contribution to an Agricultural Preservation Restriction on the Main Street Mormon Orchard. Ownership of the 120-acre orchard changed during 1985 from the Mormon Church to Mr. & Mrs. Carl Anderson of Westford. At this time, the APR application has not been finalized.

5. The Conservation Commission received an Environmental Award from the Massachusetts Association of Conservation Commissions for significant preservation of open space during 1984.

Administration of the Massachusetts Wetlands Protection Act (Massachusetts General Law Chapter 131, Section 40) showed approximately the same level of activity, but an increase in the complexity of projects. Statistically, the work of the Commission is reflected as follows: 15 Requests for Determination were administered; 29 Public Hearings were held, many requiring several continuations; 102 site inspections were conducted; 6 Enforcement Orders (Cease & Desist) were issued; 2 projects were denied with one appeal pending; and one wetland case is being prosecuted in court by the Middlesex County District Attorney's Office.

Several 1985 Town projects called for Board participation. The Commission reviewed two gravel removal proposals for the Selectmen's office, resulting in non-support of both projects. Richard Emmet worked with a Selectman and Planning Board member to re-write Westford's Gravel Removal Bylaw. The up-dated bylaw was accepted at a 1985 Town Meeting. Attention was focused on the environmental impacts from herbicide spraying on railroad and utility rights of way. Expertise was given to protecting public and private open space through Conservation Restrictions and trail easements. Members of the Commission have been involved in the several long-range planning studies presently being conducted by the Planning Board and Selectmen's office.

We continue to be most grateful to the Town officials and residents of Westford for their support of our work in open space preservation and wetland protection.

Patricia Loring, Chairman
William McClellan, Vice-Chairman
Chester Cook, Jr., Treasurer
Louis Oliver
Arnold O'Brien
Richard Emmet
Marlene Mallory

COUNCIL ON AGING REPORT 1984-1985

Westford Council on Aging shall continue to co-operate with the Commonwealth of Massachusetts Commission on Aging and shall be cognizant of all State and Federal legislation concerning funding, information exchange and program planning which exists for better community programming for the elderly.

With all the budget cuts on both the State and Federal level, we had a waiting list for homemaking services for the first time in 18 years due not to the higher costs involved but people are living longer and more and more people are in that age bracket of 65 years and up. In case of Westford seniors, we were able to manage this year by utilizing the Respite Care Program and the valuable hours donated by volunteers. The only problem is that we do not have nearly enough volunteers who can cover five full days and in the case of an isolate who needs daily care and supervision, this is necessary. You can't push a button and put a sick person on "hold". This year also found us with an enormous requests for Meals on Wheels and we simply do not have enough drivers to deliver them to the outlying sections of Westford which in some cases is eight miles from the meal site.

Well-Oldster clinics are conducted one day a week in all sections of the town by the Nashoba Associated Boards of Health and the Lowell Visiting Nurses Association. This year a Hearing Clinic was started and is held on the second Monday of each month. These clinics are all free of charge for anyone 60 or over.

Golden Age Club meets on the last Monday at the Franco American Hall on West Prescott Street, Forge Village at noon. Dorothy Lorentzen is the President of the club--all seniors are welcome.

The Nutrition Program (hot lunch) and Meals on Wheels are still under the capable management of Jeanne Mungovan and are held at the Elks Hall in Forge Village five days a week (Monday through Friday) at 11:45 a.m. Reservations are requested to insure ample food at least 48 hours in advance by calling 692-4480 between 10 a.m. and 12 noon. Transportation is available for a small fee by calling a day ahead to the Call-A-Bus at 448-2071.

This year we had the pleasure of having Charlotte Albright (a Westford resident) who is a Senior at Hartwick College, Onetoga, New York, serve an internship with us and she was a great help both in the office and doing field service.

We have four senior companions again this year. This program is administrated through Community Teamwork, Inc. which provides friendly visits to isolates every week and in some cases, every day. While the Senior Companion does not perform household chores, they can make a cup of tea, coffee, etc. or a sandwich for the person they are visiting. Some play checkers, cards or other games and also write letters or cards if the person so desires.

Elder Services of the Merrimack Valley Home Care, Corp. are doing a great job in trying to keep up with all the services offered to the elderly despite the budget cuts that seem to be getting larger every day. The senior aide program is still a very valuable program for us and we have an opening for an additional aide for anyone over 55 years old who meets the requirements. One of our Senior Aides is stationed with the Respite Care program, which operates under the expert guidance of Joan Connell, R.N., and she is Gladys Workman who is in her second year there. Respite Care is a joint effort between the Chelmsford Council on Aging and the Westford Council on Aging. Livea (Lil) DeMarino continues to amaze us with all the people she manages to see in the course of a day. These Senior Aides provide a vital link between the isolates and the services we have for them.

"Call-A-Bus" our door-to-door roadrunner still provides limited transportation to medical facilities, nutrition sites, shopping and friendly visiting trips. We remind everyone that ample time must be given to the dispatchers to allow for a smooth-running schedule. Medical trips to Boston can be arranged by call the Roadrunner. While it is not the best system in terms of waiting time for people who are ill, it is the best we can offer with limited funds.

In addition to the Call-A-Bus, we would like to remind all seniors that they are welcome to use the weekly free shopping bus every Friday morning to Chelmsford Purity Supreme. This is the eighteenth year that Mr. Leo Kahn has provided this free-of-charge bus for Westford.

Community Teamwork, Inc. has provided our local elementary schools with ten Foster Grandparents who assist Teachers in the lower grades with children who need that little extra personal attention to keep them up with the rest of the class. Foster Grandparents are seniors who are 60 years or older and for a stipend of \$44.00 for a 20-hour week--which does not effect social security, internal revenue, subsidized housing or any other benefits. Please call us if you are interested.

Retired Senior Volunteer Program has been active this past year and have logged 3600 hours of volunteer help with children and elders. Once again, we would like to thank the H. E. Fletcher Club members and their wives for the wonderful recognition dinners they have provided free of charge for the Foster Grandparents, Retired Senior Volunteers Senior Companions and for the lovely dinner for all of Westford Seniors. The members of the Frederick Healy Legion Post also hosted a Ham and Bean supper complete with entertainment for the senior citizens.

Under expenditures the Council was able to sponsor nine recreational trips to many interesting places of interest: \$2,105.00 Fourteen Clinics: Health and Nutritional Program: \$1201.00; General Program: \$1,798.72; Supplies and Postage: \$134.75. Total approp.: \$5,835.00.

The council was saddened by the death of our fellow-member, Mr. Horace Wyman who has been a friend to all senior citizens both as a Council member and as a former Selectman. Hoppy was always there to lend a helping hand and we will miss him very much. Mr. Denis P. Watson was appointed to fill the appointment and we welcome him and look forward to a very productive year. The Senior Center is still raising money to make the building accessible to all seniors in town. We were able to install a complete handicapped-equipped bathroom on the first floor and to renovate the semi-kitchen area with a stove-sink/refrigerator unit to enable us to make tea or coffee for our fund-raising whist parties. This year we opened every Wednesday and held several fund-raisers to be able to pay our own way. The Tadmuck Senior Center receives no money from the town so we will add programs as we can afford them. Many, many thanks to all the people who have helped us in any way to make the senior center a reality.

Respectfully submitted:

Helena M. Crocker, Chairman
Cecilia A. Healy
Mary E. Smith
Veronica M. Sullivan
Denis P. Watson
Horace F. Wyman

TOWN CLERK'S REPORT ON DOG LICENSES

Licenses issued from January 1 through December 31, 1985.

737 Males	@ \$ 3.00 each	\$ 2,211.00
75 Females	@ \$ 6.00 each	\$ 450.00
677 Spayed Females	@ \$ 3.00 each	\$ 2,031.00
2 Kennels	@ \$10.00 each	\$ 20.00
2 Kennels	@ \$25.00 each	\$ 50.00
1 Kennel	@ \$50.00 each	\$ 50.00

\$ 4,812.00

Clerk's Fees (1,494 licenses) \$ 1,120.50

Paid Town Treasurer (receipts on file) \$ 3,691.50

The attention of owners and keepers of dogs is called to the following extracts from Chapter 140 of the General Laws, as amended and also the following Westford By-Laws:

LICENSE PERIOD - The time between April 1 and following March 31 inclusive.

LICENSE AND TAGS - A person, who at the commencement of a license period is, or who during any license period becomes the OWNER or KEEPER of a dog three months old or over which is not duly licensed, and the OWNER or KEEPER of a dog when it becomes three months old during a license period, shall cause it to be registered, numbered, described and licensed until the end of such license period, and the OWNER or KEEPER of a dog so registered, numbered, described and licensed during any license period, in order to own or keep such dog after the beginning of the succeeding license period, shall, before the beginning thereof, cause it to be registered, numbered, described and licensed for such period. The registering, numbering, describing and liceses of a dog in any town shall be in the office of the clerk thereof.

The license shall be in a form prescribed by the director, upon a blank, to be furnished by the county in which the town is located, and shall be subject to the condition expressed therein that the dog which is the subject of the license shall be controlled and restrained from killing, chasing or harrasing livestock or fowls. The owner or keeper of a licensed dog shall cause it to wear around its neck or body, a collar or harness of leather or other suitable material, to which shall be securely attached a tag in a form prescribed by the director, and upon which shall appear the license number, the name of the Town issuing such license and the year of issue. Such tags shall be furnished in the same manner as the license blanks, and if any such tag shall be lost, the owner or keeper of such dog shall forthwith secure a substitute tag from the Town Clerk.

FEES FOR LICENSES - The fee for every license shall, except as otherwise provided, be \$ 3.00 for a male dog and \$ 6.00 for a female dog, unless a certificate of a registered veterinarian who performs the operation that said female dog has been spayed and has thereby been deprived the power of propagation has been filed with the Town Clerk, in which case the fee shall be \$ 3.00.

RABIES IMMUNIZATION - The State of Massachusetts requires that all dogs be vaccinated against rabies at three year intervals, beginning at six months of age. A certification of vaccinations as well as a rabies tag will be given the owner of the dog by the performing veterinarian.

ARTICLE VI - Westford By-Laws - Dogs - All owners or keepers of dogs in the Town of Westford, who on the first day of June of each year, have not licesed said dog or dogs, as prescribed in Section 137 of Chapter 140 of the General Laws of the Commonwealth of Massachusetts shall be required to pay an additional fee of not more than one (\$1.00) Dollar.

No owner or keeper of any dog shall permit such dog to run at large if unlicesed, nor shall a dog be permitted to run at large at any time between the hours of 7:00 A.M. and 7:00 P.M., licensed or unlicensed. The provision of this section shall not be intended to apply to dogs participating in any dog show, nor to "seeing eye" dogs properly trained to assist blind persons for the purpose of aiding them in going from place to place, nor to any dog being trained for or actually being used for hunting purposes.

Whoever violates any provision of the By-Law shall be punished according to the following procedure and schedule of fines, which are hereby declared to be an alternative to the procedure and schedule set forth in G.L. (Ter. Ed.) Chapter 140, Section 137A; For the first offense, not less that Five Dollars nor more than Ten Dollars; for the second offense, not less than Ten Dollars nor more than Twenty-Five Dollars; and for each subsequent offense, Twenty-Five Dollars.

Elaine V. McKenna
Town Clerk

DOG OFFICER'S REPORT FOR 1985

Complaints	1409
Trash Complaints	167
Leash Law Violations	336
Calls for information	281
Lost Dogs	212
Dogs picked up	153
Dogs returned	65
Dogs destroyed	56
Dogs found homes for	9
Trips to vets	23
Trips to Lowell Humane	17
Dogs struck by cars	21
Trips to Schools	57
Trips to Ayer Court	34
Trips to Superior Court	3
Cases to County Dog Officer	4

Reimbursement from County	\$1,680.00
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Respectfully submitted

William C. MacMillan
Dog Officer

REPORT OF FIRE DEPARTMENT CALLS - 1985

Ambulance.603
Requests for ALS163
Assistance	18
Appliance.	6
Boiler Problem	1
Bomb Threat.	7
Box Alarms :	
Trouble100
False	80
Tests119
Brush & Grass.	46
Building	13
Car & Truck.	29
Chimney.	12
Downed Wires	14
Dumpster	2
Electrical Problems.	7
False (telephone)	11
Fire Drills Schools Recorded	14
Fire Drills Business Recorded.	1
Gas Leak	3
House Traylor.	1
Investigation (smoke).	38
Lightning Strikes.	2
Machinery.	3
Motorcycle	1
Non-permit Fires	10
Permit Fire Out of Control	1
Rescue (auto).	8
(ice)	3
Rubbish	1
Station Standby (storm).	2
Truck Standby.	3
Washdown	12
Water Problem	4
Agricultural Burning Permits	3
Blasting Permits	20
Domestic Burning Permits803
Fire Alarm Inspections:	
26F(resale)321
26B(new construction)116
Oiler Burner Inspections.	36

MUTUAL AID

TO:

Chelmsford. 2 (Fire Company)
 1 (Ambulance)
 1 (Brush Truck)

Groton. 3 (Fire Company)
2 (Ambulance)
Lowell. 1 (Fire Company)
Littleton 3 (Fire Company)
1 (Ambulance)
Tyngsboro 2 (Fire Company)

FROM:

A-Medic (Lowell). 1 (Ambulance)
Carlisle. 1 (2 Tank Trucks)
Chelmsford. 1 (Fire Company)
Littleton 1 (Fire Company)
1 (Ladder Truck)
1 (Ambulance)

George P. Rogers, Chief

Gentlemen:

I am pleased to submit herewith my annual report as Superintendent of Streets, Parks and Landfill.

The following work was done by the Highway, Park and Landfill Departments during 1985 and 1986.

Snow and Ice Removal

This year, as of February 24, 1986, 1,630 tons of salt and 5,500 cubic yards of sand were used on the streets in town.

The following are the major times the Highway Department was out for storms:

November 26	Snow 1"	Salt & Sand
November 28 & 29	Snow/Freezing Rain 4"	Salt, Sand & Plowed
December 6	Snow 1"	Salt & Sand
December 11 & 12	Snow/Freezing Rain 1"	Salt & Sand
December 13	Snow 4"	Salt, Sand & Plowed
December 14	Light Snow	Salt & Sand
December 17	Light Snow	Salt & Sand
December 21	Light Snow	Salt & Sand
December 22	Light Snow	Salt & Sand
December 23	Light Snow	Salt & Sand
January 3	Freezing Rain	Sanded
January 5	Snow 4"	Salt, Sand & Plowed
January 25	Snow 4"	Salt, Sand & Plowed
January 28	Light Snow	Salt & Sand
February 1 & 2	Snow 5.5"	Salt, Sand & Plowed
February 4 & 5	Snow 3"	Salt, Sand & Plowed
February 11	Snow 1"	Salt & Sand
February 17	Snow/Freezing Rain, 2"	Salt, Sand & Plowed
February 18	Freezing Rain	Salt & Sand
February 19	Freezing Rain	Salt & Sand

Town Roads

This year 1,620 tons of Bituminous Concrete and 1,071 tons of stone and gravel were used on Town Roads.

Wages for all streets that were resurfaced under materials were taken out of the Town Roads account.

Regular maintenance under this account were the cleaning of catch basins and manholes, cleaning drainage ditches, cutting brush, repair guard rails, patching, sweeping and picking up trash along road sides. Graveling and grading all town gravel roads, installing berm and cutting and clearing trees from roadways during and after storms.

Materials

The following streets were resurfaced with asphalt and treated stone:

Poplar Road	3,770	square yds.
Tadmuck Road	20,253	
Brookside Road	6,875	
Chamberlain Road	15,860	
Hunt Road	4,000	
Francis Hill	3,156	
Gassett Road	2,420	
George Avenue	866	
Lakeshore Drive South	5,066	
Lakeshore Drive North	6,330	
Birch Road	4,568	
Maple Road	4,400	
Fir Road	4,033	
Cross Road	1,168	
Dunstable Road	5,634	
Main Street	21,986	
Old Lowell Road	21,388	
Oak Hill Road	3,733	
Groton Road	10,562	
Old Road	3,333	
Pine Hill Road	4,966	

Drainage

Oak Hill Road	245' of 12" R.C.P.	3 catch basins
Groton Road	250' of 12" R.C.P.	3 catch basins
Patten Road	50' of leach pipe	1 catch basin
Lowell Road	300' of 18" R.C.P.	2 catch basins
Providence Road	445' of 18" R.C.P.	2 catch basins
Depot Road	replace 185' of 18" R.C.P.	1 manhole

Sidewalks

A section of sidewalk was constructed on Robinson Rd.

Landfill

This year the work at the Landfill consisted of; excavating, hauling of fill and covering the materials coming into the Landfill. The Landfill was closed in September.

Park Department

This year the Whitney Playground, Town Commons, Monuments, Library and the Graniteville, Forge Village, Nabnasset and Parkerville ball parks were limed and fertilized. All shrubbery was trimmed and the grass cut and raked.

For Memorial Day, geraniums were placed on the Town Commons and on the monuments.

Sand was hauled into Edwards Beach and the Forge Village beach.

Betterments

Beech Road was completed. The work consisted of; installing drainage, cutting trees, removal of stumps, excavating, placing a gravel foundation, grading, and paving with Bituminous Concrete.

The construction of Texas Road was started in the Fall of 1985. The work consisted of; installing drainage cutting trees, removal of stumps, excavating, placing a gravel foundation and grading. The paving will be done in the Spring of 1986.

Respectfully,

George W. Wyman
Superintendent of Streets

NASHOBA ASSOCIATED BOARDS OF HEALTH

AN AGENCY WITH A SPLIT PERSONALITY!

Your town participates in a unique public health organization, the Nashoba Associated Boards of Health. Nashoba is an association of towns governed by your town's Board of Health. It provides two functions which are very different in nature: community public health services and environmental regulation. As a result, Nashoba could be thought of as an agency with a "split personality". Both of Nashoba's functions seek to serve the same purpose of promoting and protecting the public's health.

The community and public health services of Nashoba are carried out by the Nashoba Nursing Service, Nashoba's Division of Medical-Social Work and Dental Health Division. In 1985, the following services were provided:

NASHOBA NURSING SERVICE

	Nashoba District	Westford
Well Adult Clinics	133	
No. of Clinic Participants	3765	
Board of Health visits	3682	
Skilled Nursing Visits	6731	
Physical/Occupational Therapy	1469	
Speech Therapy Visits	155	
Medical-Social Work visits	133	
Home Health Aide Visits	9101	
Home Health Aide Hours	19543	
Homemaker Visits	247	

MEDICAL-SOCIAL WORK

Family visits	36
Couple Visits	63
Individual visits	339
Consultations	198
Support Groups	88
Meetings	66

SCHOOL DENTAL HEALTH PROGRAM

Eligible Students	6352	999
Number Participating	3852	484
Number referred to dentist	826	131

Nashoba's regulatory functions are carried out by the Environmental Health Division. In 1985, this division received a record 2000 requests for testing new lots for development. The following regulatory activities were performed:

	Nashoba District	Westford
Food Service Inspections	341	60
Well Inspections/Samples	412	45
Bathing Beach/Camp Inspections	366	44
Nuisance Investigations	228	42
Housing Inspections	245	21
Other Inspections	177	15
Sewage Disposal Inspections	10655	3108
New Lots Inspected	2000	430

RABIES CLINICS

Number of Animals Immunized	444	43
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NASHOBA ASSOCIATED BOARDS OF HEALTH

WESTFORD BOARD OF HEALTH

At the first Board meeting following the annual town election, the Board organized as follows; Charles G. Colburn, M.D., Chairman; Charles A. Menzie, Ph.D., Vice-chairman; Charles S. Landino, Secretary; Carolyn E. Cochran, Ph.D. and Mark W. Mulligan complete the Board membership, Josephine A. Pioli is Principal Clerk.

At the Annual Town Meeting in May funds were approved to permit having the Board office open full time. In addition, the Meeting authorized withdrawal from the Nashoba Associated Boards of Health and the establishment of the Town's independent Health Department. The Board has held regular extra meetings to plan an orderly withdrawal from Nashoba and the establishment of our own Health Department. In addition, large amounts of work coming before the Board lead to adding an additional regular business meeting to the Board's schedule. Business meetings are now held on the second and fourth Mondays of each month.

As approved by the Annual Town Meeting, the contract for nursing services with the Lowell Visiting Nurse was discontinued and a part-time Town Nurse was hired. The Town Nurse is Sarah Jane Pratt, a Westford resident. She has introduced new and worthwhile programs and has made a significant addition to Town services.

In the Spring, a crisis developed over the witnessing of ground water deep test holes as part of the septic system permit process. This was because Michelle Pitoniak, the sanitarian from Nashoba assigned to Westford, had been called for lengthy grand jury duty. Nashoba did not supply anyone to do Westford's work in her place. As a result, members of the Board and the Principal Clerk took to the field and witnessed over sixty deep test holes plus a few percolation tests. Shortly after the end of the grand jury session, Michelle accepted a position in a neighboring town. Her replacement from Nashoba is Janice Babich.

The Board greatly regrets the resignation of William C. MacMillan as Animal Inspector. He served well and with compassion for his charges in that capacity for many years. Judi Bassett was appointed to replace him with George Fletcher as Assistant Animal Inspector. Other Board appointments remain unchanged.

The Board has been working closely with the Planning Board, the Conservation Commission, the Building Department and the State Department of Environmental Quality Engineering to insure that the health of the townspeople is properly protected in this time of explosive development. In this regard, the major concern is protecting the quality of the ground water. As a result, the Board now requires a hydrogeological study of the site of any proposed development which would discharge large volumes of water from a single system or from many systems in aggregate into subsurface soils. The cost of such studies is borne by the developer.

Finally, in an attempt to expedite review and final approval of septic systems, review of plans for such systems was offered using an outside engineer. Use of this mechanism was at the request of, and was paid for by, the installer. After several months, a possible minor technical flaw in the method being used was found and the service was discontinued. However, in the meanwhile, a number of systems were approved in a timely fashion rarely seen before.

Respectfully submitted,

Charles G. Colburn, M.D.
Chairman

WESTFORD HOUSING AUTHORITY

We have been working long and hard getting the preliminaries in place ready to go to bid and break ground for our new project of twelve elderly units in the Sargent School, and three 2-family houses plus ten new elderly units with a community building and office space on the vacant property.

In many meetings with our Architect, EOCD, our Attorney, Citizen's Advisory Committee, Selectmen and Town Boards and Committees, we have completed the deed preparation and registration, the application and approval for the comprehensive permit, and the Act through the Legislature regarding the change of land use. The working drawings are 50% completed, and have received comments and suggestions from all Town Boards and Committees. The drawings are expected to be 100% completed shortly.

The State Auditors were here in the Fall to audit a two-year period spanning July 1, 1983 to July 30, 1985. They found all accounting procedures and internal controls to be in compliance with the generally accepted government auditing standards.

Some of our accomplishments at the Tadmuck Road site include having cable TV installed at each apartment, completion of our landscape plan along with wildflower plantings by the members of the Westford Garden Club, and began projects to replace all outside light poles and to install linoleum in all apartment kitchens. All units were inspected in March by maintenance personnel.

We were approved for an Administrative Reorganization and effective November 1, 1985 hired Marie K. Cunha as an Administrative Assistant with regular morning office hours Monday through Friday.

Our present Authority consists of Mary E. Smith, Chairperson; Richard McNeil, Vice Chairperson; Felix Perrault, State Appointee; William C. MacMillan, Member; and John Healy III, Member (appointed on December 19, 1985 to replace Lorraine McElroy, who resigned effective November 13, 1985.)

The resident's organization continues to function very actively under the presidency of Doris E. Saunders. They enjoy many activities of their own as well as those of the Golden Age Club, the Council on Aging, the Roudenbush Community Center, and the recently opened Tadmuck Senior Center. They are most appreciative of the many groups and individuals who provide food and entertainment at various times throughout the year.

The Housing Authority expresses its gratitude to the Selectmen as well as the Boards, Committees, and individuals who are assisting us in accomplishing our goals. We thank you.

Respectfully submitted,

Edith M. Lowney
Executive Director

Jv Fletcher Library...

... still making history



**ANNUAL
REPORT
1985**

J. V. Fletcher Library ... still making history

And what an historical, eventful year 1985 was for the J. V. Fletcher Library! Not only did the Library finally complete its long-range Automation program, but the Library also entered the Design Phase of its Building Expansion Program — a project still awaiting a final Town Meeting vote in 1986! These dual projects had a tremendous impact on library service and offerings — a new generation of statistics was born with our on-line date of June 3, 1985 and a host of new services attended our new membership in the Merrimack Valley Library Consortium! Automation prompted a new extended loan period of three weeks for most library collections, with the Friends' Rental Collection of Bestsellers implemented to satisfy the insatiable reader unwilling to last out the longer wait! The automated PATRON REGISTRATION drive garnered 5,689 new registrants -- fully one-half of the users that had registered between 1978 and 1985! INTER-LIBRARY LOANS tripled (748) as Fletcher librarians gained access to the titles in fourteen other area libraries. Despite the increased sharing, BOOK RESERVES totaled 5, 254 — but, the good news! For the first time ever, the library spent more than the state 16% minimum budget on books! (Just over....!) In 1985, 100,292 MATERIALS were borrowed, 22,632 REFERENCE QUESTIONS were answered, and 510 MEETING ROOM RESERVATIONS were handled! (See the list of organizations using the library facilities below). The library offered 239 CHILDREN'S PROGRAMS to Westford youngsters, while 3,096 residents availed themselves of the library's FREE MUSEUM PASSES. The library's newest collection — VIDEOCASSETTES purchased via a Westford Arts Council grant -- circulated over 200 movies per month!

"Our town library has come a long way since its inception at 'Mr. Wood's Tavern' on April 13, 1797..."

In 1985, the circulation desks were only one area of hectic activity, competing with the ever-popular library programs offered to Westford youngsters and adults! ARTIST-OF-THE-MONTH continued as a popular new gallery service, featuring the arts and crafts of area artists. SWEET ADELINES and JOE VAL'S NEW ENGLAND BLUEGRASS BOYS crooned tunes to Adults during the summer — while younger users enjoyed such PIG-OUT ON BOOKS programs as Kite-Making Workshops, Sing-a-Longs, Dollie and Debbie's Uncommon Movement Theatre, Junior Gourmet Cooking Contests, the Just-So Stories brought to life, and the art of the area Yo-Yo Champion! The first Library Pet Show was the "cat's pajamas," while Sleepy-time Story Hours remained anything but a yawn! Terrific Two's Story Hours remained popular with the toddler set, while Storyteller Jay O'Callahan entertained the older youngster. Wally Alberts, Horticulturist and the Appalachian Dulcimer Ensemble dispelled winter blues with programs "evergreen!" And a special thanks goes to the Nashoba Valley Amateur Photo Club for coordinating the American Library Association "A Nation of Readers" contest -- the program that made National Library Week such a success; also, a sincere thanks to Mr. Bob Price -- host of the Funny Flick Festival -- a light-hearted look at classic cinematic levity!

"Shortly after the fight for independence, a group of 25 Westford citizens established the Westford Library Company..."

And PEOPLE still make it happen with the PERSONAL TOUCH -- so we'd like to take this opportunity to personally thank the following individuals and organizations for their supportive energies and services:

THE JUNIOR GARDEN CLUB (for our first Spring blossoms!)

THE WESTFORD GARDEN CLUB (for on-going beautification and decoration)

THE JUNIOR WOMEN'S CLUB (for co-sponsorship of the New England Aquarium Pass)

THE WESTFORD ARTS COUNCIL

KIMBALL'S FARM, DAIRY QUEEN AND CARVEL (for PIG-OUT ON BOOKS gift certificates)

JOHN PALMER MOVING COMPANY OF CONCORD (for moving dollies used at the Friends' Booksales)

STENCILERS CARLA LOUGHLIN, NANCY ARBEENE, KATHY BELL & SANDY KELLY (for our new stairway mural)

CENTURY 21 REAL ESTATE and DRS. KUSMIN & MIGLIORINI, D.M.D.'s (for their participation in EBSCO's sponsorship of library magazines program)

VOLUNTEERS AND JUNIOR AIDES OF THE J. V. FLETCHER LIBRARY: GERTRUDE HOUGHTON, MIRIAM DUNNING, KAREN WELZ, BARBARA SEAVEY, CLAIRE GILLEN & JOANNE JENKINS (volunteering 25 hours per week!)

"After Robert R. Simmons came as Director in 1971, the Friends of the Library organized and began their annual tradition of a booksale..."

And 1985 was, of course, a BANNER year for the FRIENDS OF THE LIBRARY, Inc., who held a record four booksales and launched the first 'LOVE-YOUR-LIBRARY MONTH! Through membership dues and booksale proceeds the FRIENDS expressed their support with the following purchases:

BOSTON CHILDREN'S MUSEUM PASS

NEW ENGLAND AQUARIUM PASS (co-sponsored with the Jr. Women's Club)

COMPUTER MUSEUM PASS

MASSACHUSETTS AUDUBON SOCIETY PASS

FRIENDS' RENTAL COLLECTION OF BESTSELLERS

JUNIOR PUZZLE COLLECTION

LIBRARY OFFICE COPIER

ALA OPENERS and HORNBOOK'S WHY CHILDREN'S BOOKS?

And, of course, the 280 Friends funded fliers and brochures, planned phone trees, and turned out in force to help pass Library Design Article 38 by a 221 to 25 margin! A special thanks to NORMA TREAT for her colorful banners and OUR THANKS TO A GREAT GROUP OF FRIENDS!

"In 1918, the year the *Titanic* sank in the Atlantic, May Day began her 42 year stay as town librarian..."

The Library remembers other past friends, also and encourages commemorative contributions to the J. V. FLETCHER LIBRARY MEMORIAL BOOK ACCOUNT. This year, the Library tenders grateful thanks to the families and friends of MR. ROBERT R. LENNERT, MS. GERTRUDE MCGRATH, and MS. ROSEMARY BURK. We thank those loved ones who chose to turn a private gesture into a public good, by sharing with the greater Westford community. The Trustees of the Library, additionally, wish to express their gratitude for the Book Fund created by the estate of MR. CHARLES H. COLBURN, a one-time Library employee. All commemorative volumes are plated in memory of the loved one, according to the instructions of the donor.

"By 1916, electricity had replaced the gaslights, the better to knit and fold bandages and perform other relief work, as the library opened its doors to the local branch of the Red Cross and the American Fund for the French Wounded..."

The Fletcher Library "opened its doors" to the following organizations in 1985:

Campfire "Sparks"

Esperanza

Fair Housing Committee

Folk Music Gathering

4-H Club

Friends of the J. V. Fletcher Library, Inc.

Girl Scouts of America

Groton Center for the Arts

League of Women Voters

Merrill-Lynch Financial Planning

Merrimac Inter-Library Cooperative

Merrimac Valley Library Consortium

Nashoba Communications

Nashoba Farm Trust Association

Nashoba Valley Amateur Photo Club

Nashoba Valley Mineral Club

Overeaters Anonymous

P T O Joint Boards

Personnel Board

Pine Ridge Civic Association

Police Amateur Radio Team

RAP

School Principal Selection Team

Texas Road Association

Town Management Study Committee

Trustees of the J. V. Fletcher Library

Westford Arts Council
 Westford Cable TV Committee
 Westford Committee to Halt the Arms Race
 Westford Computer Club
 Westford Junior Women's Club
 Writers' Guild

"With men' suits selling from \$8.00 to \$25.00 at Putnam & Sons in Lowell, Jonathan Varnum Fletcher's \$14,000.00 gift to the town must have seemed a small fortune..."

And space for service is what it's all about -- as evidenced by the response to the 1985 winter EXPAN-S-I--O---N SURVEY. Of the 167 respondents, 99% had library cards, while 1% did not. Forty-five per cent of the respondents used the library weekly, while 28% were monthly users. Leisure reading was the professed concern of the bulk of the readers surveyed, with 47% requesting more Bestsellers and 34% requesting more Adult Fiction. Added Adult Non-Fiction was suggested by 32% of the respondents.

When queried as to new services/collections to be offered, 81% of those surveyed requested more Museum Passes, 39% requested Videocassettes for loan, 20% requested Video Equipment and Monitors, while 19% desired Coin-operated Computers. Concern for an increased Young Adult Collection was voiced by 26% of those surveyed, with a general interest in increased Children's Services of all kinds. Twelve per cent of the respondents were serviced by the Library M.O.S.T. Bookmobile. Finally, parking and restroom facilities were rated a deserved "unsatisfactory" by the survey respondents!

"In 1882, the library boasted 4200 volumes and an annual appropriation of \$150.00 ..."

J. V. FLETCHER LIBRARY
 CAPITAL EXPENDITURES, FY1985

<u>CAPITAL OUTLAY ACCOUNTS: ITEM</u>		ALLOCATED
EXPENDED		
Doors	2300.00	2226.11
TOTAL UNEXPENDED	73.89	
Feasibility Study	12000.00	12000.00
TOTAL UNEXPENDED	00.00	
Automation Phase I	25000.00	23521.21
ACCOUNT STILL OPEN	1478.49	
Automation Phase II	47378.00	43386.48
TOTAL UNEXPENDED	3991.52	
TOTAL OPERATING/CAPITAL BEING RETURNED TO WESTFORD GENERAL FUND:		8212.08

J. V. FLETCHER LIBRARY
FISCAL EXPENDITURES, FY1985

SALARIES & WAGES:

ITEM	ALLOCATED	EXPENDED
Director	23821.00	23532.38
Asst. Director	19517.00	7928.89*
Other	126495.73	122366.98
TOTAL	157957.00	153828.25
TOTAL UNEXPENDED	4128.75	

OPERATING EXPENSES:

ITEM	ALLOCATED	EXPENDED
Books	26500.00	26515.48
Standing Orders	5350.00	6634.65
Periodicals	3000.00	2162.20
Professional Journals	343.00	184.55
Micro-products	1000.00	750.17
Professional Memberships	97.00	93.00
Training/Conferences	100.00	372.75
Records/Cassettes	1000.00	1565.00
Binding	200.00	155.25
Insurance-Bonding	390.00	375.00
Equipment-Purchase	390.00	311.00
Bookmobile-Gas/Main./Insur.	1031.00	898.27
Newspaper Ads/Publicity	350.00	513.68
Personal Auto	250.00	546.61
Postage	900.00	571.35
Library Supplies	1900.00	2326.44
Office Supplies	950.00	948.83
Equipment Repair	500.00	706.20
Building Repair	2500.00	3105.34
Janitorial Supplies	700.00	780.90
Electricity	2700.00	3846.61
Oil	3200.00	2758.07
Water	100.00	49.25
Telephone	2200.00	3155.48
Telecommunications	1966.00	1900.50
MVLC Maintenance	6150.00	3022.50*
TOTAL	64267.00	64249.08
TOTAL UNEXPENDED	17.92	

*Represent costs incurred from Feb. - June 1985.

"No doubt they...continue to share with all Westford residents a desire to grow without damaging that special quality of life that sets Westford apart from many of its neighbors..."

In this same special vein, the Library Staff and Trustees would like to thank all those helpful, informative and technically-gifted friends who helped us realize our timely Slide/Tape Show -- "J. V. Fletcher Library...Still Making History," from which the quotes in this Annual Report are excerpted!

"It is gratifying to be able to point to the result of their wise forecast and philanthropy..."

J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
ANNUAL REPORT 1985

For six years, much hard work has brought Automation and the Building Expansion project near to fruition. But for almost 200 years, Westford has had library service -- an impressive tradition, indeed. What we enjoy today in our library and what will be enjoyed in the future has always been determined by the hard work, perseverance and generosity of generations of Westford citizenry.

The expansion of our public library this year is yet another important date in that long tradition of nurturing the tree of library service. The expansion project has been managed in three phases -- during the first two phases of the plan, the town supported a \$12,000.00 Consultant's Building Program and a \$169,000.00 Architects' Design Program. With a successful vote at Town Meeting this year, Phase III of the expansion program -- construction -- will begin this summer. It will bring to culmination this generation's effort to continue providing good library service to our citizens.

The proposed addition will have some immediate benefits for us all. It will provide adequate room for adult services, children's programs and free space for all town groups to meet in. It will provide sufficient space to shelve all books, journals, and audio-visual materials. "But he who plants a tree does not expect to sit in its shade." (Anon.) And so, we shall only partially realize the rewards of our efforts, and only guess what benefits this expansion will have to future generations.

So it was also in 1797, when the tree of library service was first planted by a group of 25 citizens. That tree was nurtured for 62 years, maturing into a sizeable collection, which the Westford Library Company proprietors in 1859 donated to the town. The pursuit of a public library was brought to fruition in 1895 with the magnanimous gift of \$14,000.00 from J. V. Fletcher for the erection of Westford's first public library building.

The original subscription library used by 25 citizens has grown to serve as population of 15,000. While library service historically consisted of protecting the books, today the emphasis has shifted from books to people. Libraries are being continuously challenged by the "Age of Information" to provide the information necessary to modern living — information which educates us and enriches our lives.

We are in an exciting time of transition; a transition which will remain consistent with Westford's tradition of personal library service and which will find solutions through consortia developments to meet modern needs for more materials and services. With micro-products we are finding ways to store newspapers, encyclopedias and indices efficiently. We are finding ways through automation to keep pace with cataloging and circulation, and with on-line reference searching of data-bases in the future. Fletcher Library is making the transition, and with continued support from its citizens, will provide strong library services for future generations.

The tree of library service planted in 1797 has grown strong and sturdy. Today we sit in its shade and enjoy the educational, cultural and recreational opportunities its many branches provide us. It is our responsibility to continue this heritage, to preserve its tradition of knowledge and freedom of information, to respect its age and protect its future. We must nurture the tree so that the generations after us will also share in the harvest of its many riches.

Mary Ann Finnegan, Chairman
J. V. Fletcher Library Board
of Trustees

J. V. FLETCHER LIBRARY BOARD OF TRUSTEES
TRUST FUND EXPENDITURES, FY1985

ITEM	INTEREST/INCOME	EXPENDED
<u>All Purpose Trust Fund</u>		
Programs/Films/Reading Program	610.28	2268.90
<u>Book Funds</u>		
Book/Print Expenditures		00.00
<u>Lecture Trust Fund</u>		
Lectures/Programs		2308.14
<u>Library Trust Fund</u>		
All Purpose Expenditures	7819.48	6298.05
<u>J. V. Fletcher Library Trust Acct.</u>		
Trustee Expenditures	8553.75	00.00

"Call it responsible growth or call it moderate progression ...
whatever it is ultimately named, the J. V. Fletcher Library wants
to be a part of it..."

NORTH EAST SOLID WASTE COMMITTEE (NESWC)

The North East Solid Waste Committee (NESWC) formed when several communities joined together to find a solution to a common problem—disposal of solid waste. In 1983 construction began on a 200 million dollar resource recovery facility which would burn municipal and commercial waste and generate electricity as an end product. The following is an excerpt from the Committee's 1985 Annual Report:

"1985 saw the end of the construction period for our new facility. On September 25, 1985, NESWC accepted the new facility on the conditions that a modified air emissions permit would be requested by MRI for NO discharges and that DEQE approved the request prior to May 25, 1986. That action, incidentally, had already saved our member communities over \$625,000 in tipping fees by December 31, 1985.

The construction of the facility was generally first class. MRI and SES did make a concerted effort to build a structure suitable for the full life of the contract and beyond. Shortcuts were not taken and additions were made at SES expense, in some cases, to generate a better overall structure. Additional changes are still going on at their expense such as wind screens to minimize blowing ash, better protection for the scale house gates, improved refuse handling systems, etc. It can generally be said that Signal has provided us with an excellent facility to work with.

Challenge, Change, and Progress are the driving forces that propelled NESWC. We met the challenge of starting our plant eight months ahead of schedule, when some member communities were still not ready to go. We met the challenge of finding a way to stabilize tipping fees. And we met the challenge of starting up our facility with no initial operating cash.

We overcame early challenges with a combined sense of purpose; and we are prepared to attack the challenges of the future with renewed energy and vitality."

Westford has been a contributing member of the NESWC group since we joined in 1980. As an officer of the Advisory Board and a member of the Executive Committee, our community has played a key role in the decision making process and the success we've all experienced in seeing the project become a reality. I'm certain Westford will play a leading role as we continually strive to make improvements—both administratively and financially.

Kathryn Cadigan, Selectmen's Representative

LANDFILL CLOSURE ADVISORY COMMITTEE

The Landfill Closure Advisory Committee (LCAC) was created to serve in an advisory capacity to the Highway Superintendent and to provide an opportunity for residents to comment on the development and implementation of the closure plans. In addition, our Committee was charged to explore issues relating to re-use of the site after closure, particularly from the standpoint of integrating the closed site into abutting town land.

The LCAC has assisted the Highway Superintendent in reviewing the proposals from engineering firms to prepare the closure plans. Weston and Sampson, Engineers, Inc. was chosen. Our Committee, working with the engineers, has explored funding opportunities to carry the closure beyond what might be considered the minimum required by sound engineering practice.

It is hoped that the landfill capping operations will be completed by the Fall of 1986.

Respectfully submitted,

Christine Pude, Chairman
Joanne Barnett, Secretary
Roger Lachance
Mary Smith
Peggy Melanson
Louis Oliver, Conservation Commission
Mark Mulligan, Board of Health

WESTFORD POLICE DEPARTMENT ROSTER

Connell, Joseph R.	Chief
Welch, Robert M. Jr.	Lieutenant
Cossette, Edward A.	Sergeant
Deware, Douglas L.	Sergeant
Hogg, David W.	Sergeant
Pomerleau, Timothy L.	Sergeant
Rochon, Edward P. Jr.	Sergeant
Roy, Joseph J.	Sergeant
Tzikopoulos, John	Sergeant
Caron, John D.	Patrolman
Chandonait, Francis H. Jr.	Patrolman
Connell, David S.	Patrolman
Haran, Patrick D.	Patrolman
Higgins, George E.	Patrolman
Jelley, Michael J.	Patrolman
Kane, Terence J.	Patrolman
Kansanniva, Jennifer A.	Patrolman
Montminy, Paul M.	Patrolman
Peachey, Raymond V.	Patrolman
Perciballi, Michael J.	Patrolman
Rivard, Arthur R.	Patrolman
Timothy, Stephen F.	Patrolman
Walker, Joseph A.	Patrolman
Cote, Hervey P.	Inspector
MacGregor, George W. Jr.	Inspector

REPORT OF THE POLICE DEPARTMENT

ARRESTS-----	265
COMMITMENTS-----	7
FINGERPRINTS, TAKEN FOR ADOPTION-----	2
FINGERPRINTS, TAKEN FOR CITIZENSHIP-----	7
FINGERPRINTS, TAKEN FOR EMPLOYMENT-----	17
FINGERPRINTS, TAKEN FOR FIREARMS LICENSE-----	71
FINGERPRINTS, TAKEN FOR PEACE CORPS-----	1
FINGERPRINTS, TAKEN FOR RACING LECESE-----	3
FINGERPRINTS, TAKEN FOR SCHOOL CHILDREN-----	100
LICENSES, SUSPENDED-----	73
FUNERAL ESCORT-----	37
PROTECTIVE CUSTODY-----	53
RESTRAINING ORDERS SERVED-----	25
SUMMONSES-----	257
V.I.N. CHECKS-----	22
	<hr/> 940

INCIDENTS INVESTIGATED

ACCIDENTS, BOATING-----	1
ACCIDENTS, FIREARMS-----	1
ACCIDENTS, INDUSTRIAL-----	7
ACCIDENTS, MOTOR VEHICLES-----	691
ACCIDENTS, RECREATIONAL VEHICLE-----	7
ACCIDENTS, TRAIN-----	1
ADULTERY-----	1
ALARMS, BURGLAR-----	738
ANIMAL MOTOR VEHICLE COLLISION-----	43
ARSON-----	15
ASSAULT, AGGRAVATED-----	11
ASSAULT, NOT AGGRAVATED-----	22
BOMB THREAT-----	8
BREAKING AND ENTERING, ATTEMPTS-----	17
BREAKING AND ENTERING-----	112
BUILDINGS FOUND OPEN -----	
BY-LAW VIOLATION, BURNING WITHOUT PERMIT-----	5
BY-LAW VIOLATION, IMPEDING SNOW REMOVAL-----	4
BY-LAW VIOLATION, JUNK CARS-----	5
BY-LAW VIOLATION, LEASH LAW-----	18
BY-LAW VIOLATION, MOBILE TRAILER AS RESIDENCE--	1
BY-LAW VIOLATION, PARKING -----	10
BY-LAW VIOLATION, PUBLIC DRINKING-----	3
BY-LAW VIOLATION, SOLICITING WITHOUT PERMIT----	13
BY-LAW VIOLATION, UNFENCES POOL-----	3
BY-LAW VIOLATION, WETLAND DUMPING-----	1
CHILD ABUSE-----	1
CHILD MOLESTING-----	3
DISORDERLY CONDUCT-----	38

DISTURBANCE-----	471
DOMESTIC DISTURBANCE-----	70
FIREARMS VIOLATION-----	44
FIREWORKS VIOLATION-----	28
FIRES-----	203
FISH AND GAME VIOLATIONS-----	1
FORGERY-----	1
FRAUD-----	6
GENERAL SERVICE (PUBLIC)-----	676
GENREAL SERVICE (OTHER POLICE AGENCIES)-----	136
HEALTH HAZARD -----	12
ILLEGAL ALIENS-----	2
INDECENT ASSAULT-----	1
INDECENT EXPOSURE-----	6
INJURY TO PROPERTY-----	286
KIDNAPPING-----	3
LARCENY, ATTEMPTS-----	3
LARCENY-----	319
LARCENY, MOTOR VEHICLES-----	26
LIQUOR LAW VIOLATIONS-----	25
LOST CHILD-----	2
LOW FLYING AIRCRAFT-----	1
MEDICAL EMERGENCY-----	463
MISSING PERSON-----	33
MOTOR VEHICLE, ABANDONED-----	13
MOTOR VEHICLE, DISABLED-----	514
MOTOR VEHICLE, VIOLATION-----	349
MURDER, ATTEMPTED-----	1
NARCOTIC DRUG LAW VIOLATION-----	16
OBSCENITY-----	1
PROPERTY, FOUND-----	110
PROPERTY, INSECURE-----	31
PROPERTY LOST-----	51
PROPERTY, RECOVERED-----	63
PROWLER-----	48
RAPE-----	3
REPOSSESSION-----	11
ROBBERY, ARMED-----	1
RUBBISH DISPOSAL-----	48
SAFETY HAZARD-----	159
STOLEN PROPERTY-----	2
SUDDEN DEATH-----	6
SUICIDE, ATTEMPTS-----	12
SUNDAY WORK LAW VIOLATION-----	3
SUSPICIOUS MOTOR VEHICLE-----	421
TELEPHONE HARASSMENT-----	69
TRAFFIC HAZARD-----	129
TRESPASSING-----	97
VIOLATION OF RESTRAINING ORDER-----	2
	<hr/> 7253

TRAFFIC CITATIONS ISSUED

ABANDONMENT OF MOTOR VEHICLE-----	1
ALLOWING IMPROPER OPERATOR-----	5
FAILED TO COVER LOAD-----	3
FAILED TO DIM HEADLIGHTS-----	2
FAILED TO DISPLAY REGISTRATION PLATE-----	4
FAILED TO KEEP RIGHT-----	27
FAILED TO NOTIFY CHANGE OF ADDRESS-----	4
FAILED TO OPERATE WITHIN MARKED LANES-----	8
FAILED TO RESTRAIN CHILD-----	3
FAILED TO SIGNAL TURN-----	1
FAILED TO SLOW FOR RAILROAD CROSSING-----	1
FAILED TO STOP FOR POLICE OFFICER-----	12
FAILED TO STOP FOR RED LIGHT-----	3
FAILED TO STOP FOR SCHOOL BUS-----	6
FAILED TO USE CARE ENTERING DRIVEWAY-----	4
FAILED TO USE CARE WHILE BACKING-----	1
FAILED TO USE CAUTION AT INTERSECTION-----	7
FAILED TO USE CHOCK BLOCKS-----	1
FAILED TO YIELD RIGHT OF WAY-----	17
FOLLOWING TO CLOSE-----	10
ILLEGALLY ATTACHING REGISTRATION PLATES-----	9
ILLEGAL USE OF STUDDED TIRES-----	8
LEAVE SCENE OF ACCIDENT-----	20
MAKING ILLEGAL U-TURN-----	1
MINOR TRANSPORTING ALCOHOLIC BEVERAGE-----	12
OPERATING AFTER SUSPENSION OF LICENSE-----	14
OPERATING MOTOR CYCLE WITHOUT EYE PROTECTION---	2
OPERATING MOTOR CYCLE WITHOUT HELMET-----	3
OPERATING MOTOR VEHICLE WHILE DRINKING ALCOHOL-	1
OPERATING MOTOR VEHICLE SO AS TO ENDANGER-----	30
OPERATING MOTOR VEHICLE WITHOUT HEADLIGHTS-----	6
OPERATING UNDER THE INFLUENCE-----	68
OPERATING UNINSURED MOTORCYCLE-----	2
OPERATING UNINSURED MOTOR VEHICLE-----	32
OPERATING UNREGISTERED MOTORCYCLE-----	6
OPERATING UNREGISTERED MOTOR VEHICLE-----	39
OPERATING WITH DEFECTIVE EQUIPMENT-----	22
OPERATING WITH HEADPHONES-----	3
OPERATING WITH IMPEDED VSION-----	2
OPERATING WITH TOO LITTLE TIRE TREAD-----	7
OPERATING WITHOUT AUTHORITY OF OWNER-----	5
OPERATING WITHOUT INSPECTION STICKER-----	103
OPERATING WITHOUT LICENSE-----	49
OPERATING WITHOUT LICENSE IN POSSESSION-----	24
OPERATING WITHOUT REAR VIEW MIRROR-----	1
OPERATING WITHOUT REGISTRATION IN POSSESSION---	11

OPERATING WRONG WAY ON ONE WAY STREET-----	1
PARKING VIOLATIONS-----	160
PASSING WHERE PROHIBITED-----	41
RECKLESS OPERATION-----	1
REFUSED TO IDENTIFY SELF TO POLICE OFFICER-----	1
SPEEDING-----	1226
STOP SIGN VIOLATION-----	140
SPINNING TIRES/OBJECTIONAL NOISE-----	8
USING MOTOR VEHICLE IN COMMISSION OF CRIME-----	1

PLANNING BOARD

Once again the Board had a very busy year. 1985 brought in many new projects on Route 110, as well as new housing units.

Under Subdivision Control, we saw some larger, on-going projects approved, as well as many new ones begun. As of this time, we have under consideration a 284-acre parcel for 163 house lots. Many of these new subdivisions are being developed under the Open Space Residential bylaw which allows for no more homes than under a conventional plan, but leaves many acres open and unspoiled for the residents as well as the Town.

At the Annual Town Meeting, voters amended the Earth Removal By-law to decrease the amount of material removed from a site without a permit and also to further regulate materials removed in site preparation. Town Meeting also approved an Adult Entertainment by-law, but turned down a multi-family development at the Baptist Church. Probably the most significant accomplishment was the approval of the zoning changes proposed by the Route 40 Study Committee. The Board received an enormous amount of support both from the Town financially and from the residents on a volunteer basis to accomplish that Study. Similar studies of land use are now underway for the central and southern portions of the Town.

Under Site Plan Review, we again saw some on-going projects completed, as well as several new projects, remodelled projects, and Site Plan modifications. Route 110 still appears to be developing, but not at the pace of a year ago. Two on-going projects of great interest to the Board are the reconstruction of Minot's Corner (slated to begin in the summer of 1986) and the two Planning Studies.

Respectfully submitted,

Leslie A. Thomas, Chairman
Peter S. Fletcher
William C. Harman
C. Thomas Paul
Richard D. Walthers

RECREATION COMMISSION

The overall quality of recreation in the Town has been the focus of the Commission during 1985. More than 1200 people have participated in the various programs offered.

Tennis courts at Graniteville and the Whitney playground were resurfaced during 1985. Final preparation of two new fields at Parker Village was completed and the fields were ready for use in the spring. Baseball fields at the Graniteville complex are being refurbished.

A Recreation Commission representative is working on the School Building Needs Committee.

The Commission, which meets every second and fourth Monday in the Selectmen's office, welcomes suggestions and comments regarding the Town's recreation programs.

Adult Recreation

Men's Softball (slow pitch) - The over 30, slow pitch division had 96 players divided into a 6-team league. Games were played at Forge Village field on Tuesday and Friday evenings with a few games on Sundays. The Drew Farm Club won the championship. Franco Club, Parents, Fletcher, Westford Anodizing and Move-o-Mat rounded out the League.

Director: Ed Donnelly.

Men's Softball (fast pitch) - The eight team fast pitch division played their games at Forge Village Field under the lights on Monday, Wednesday and Thursday nights. The season culminated in divisional playoffs with the winners advancing to the final championship round.

Director: Nigel Oughton

Women's Volleyball - This program was held on Tuesdays from 8:00 pm. to 10:00 p.m. in the Abbot Gym. Emphasis is on good exercise and fun. More than 30 women signed up and, although attendance was not required, a sizable group attended each week. This is a non-structured group. The program is open to all women who live or work in Westford.

Director: Marilyn Gloyd

Men's Volleyball - Abbot gym is the site for this popular program. It is an informal activity which takes place on Friday evenings from 8:00 to 10:00 p.m. About 15 to 20 participate on a weekly basis.

Director: "Spike" Walsh

Women's Softball - Another successful season was enjoyed by this league. The teams competed on Tuesday and Wednesdays during May through August. In addition to the games at the Academy field, the women also played some games under the lights at Forge Village field.

Director: Chris Woznac

Men's Over 30 Basketball - The over 30 basketball began in January and ran through the end of March. There were five teams in the league made up of men who either live or work in the town. The games were Monday and Thursday nights at 8:00 p.m. and 9:10 p.m. at the Abbot Middle School. The league champion was Westford Style with Bob's Auto the runner-up. Once again, the League would like to thank the Recreation Commission and the School Department for their help.

Men's Recreation Basketball - The Abbot Middle School gym was once again the site for the popular men's open basketball play. The gym and shower facilities were available for Westford men out of high school on Wednesday nights from 8:00 p.m. to 10:30 p.m. from October through April. The format consists of pick up games with teams rotating play when the number of players became too great. There was no registration fee.

YOUTH PROGRAMS

Baseball - The 1985 Baseball season was a successful one. Over 530 girls and boys participated, which included over 225 alone in 6 - 8 year old T-Ball and Pee Wee program. In contrast, the Senior League program (13 - 15 year olds) had its poorest turnout which we hope to turn around in 1986.

A major accomplishment this year was the fencing in of two of our fields at Graniteville. This was done with money raised over the past few years from the sale of the Westford Trivia game, our sponsoring of a baseball card show, and through the sale of McDonald's tickets.

Westford entered a team into the Northeast league for 16 - 18 year olds. Through the efforts of Chris Saunders, who did all the leg work to set up the league, and who coached the team, we were able to give our older youth an opportunity to play organized ball.

A thank you goes out to all the coaches and volunteers who helped out during the season and gave part of their time so that our youth could play baseball. A special thank you is extended to the Board members whose dedication to the WYBL is greatly appreciated.

The Board members were Larry Cormier, Judy Ramirez, Paul Hilcoff, Cindy Micavich, Bill Chambers, Dennis Peloquin, Joe Hudak, Bob Defilippe, Phyllis Peloquin and Paul Snoonian.

An additional pat on the back goes out to Bill Arrington who, as he's done in the past years, runs the umpire school plus schedules the umpires for all games during the season. A note goes to John Reeves of the Westford Highway Dept.

Basketball- During the 1985 season, approximately 260 boys and girls played in the leagues. In the Senior groups (ages 12 - 14) there were 10 boys' and 4 girls' teams; while in the Junior groups (9 - 11) there were 14 boys' and 4 girls' teams.

The season ran from December until March with each team playing 12 regular season games and practicing once per week. There was also a playoff structure and an All Star Game and Bake Sale. At the end of the season, there were sports suppers for each group at the VFW in Forge Village.

The League would like to thank the numerous coach and referee volunteers, and especially Peter Sloan for once again scheduling the referees for the League. A special thanks also to the VFW for allowing us to use its hall for our suppers.

Football - The Westford Pop Warner Football team completed its thirteenth season in the Wachusett Pop Warner League. Twenty-seven boys and twenty-six girls between the ages of 11 and 13 participated in this program.

The Lions finished the season with a 1-6 record in a rebuilding year, and are looking forward to the 1986 season. The season culminated with the annual banquet where trophies and awards were given to the players and cheerleaders. The Lions wish to thank all the volunteers and the Westford Recreation Commission for all their support.

DIRECTOR; Russ Carlson

SUMMER PROGRAMS

Summer Parks - This program was very popular and successful. Five playgrounds were operated at Frost, Nabnasset, Cameron, Robinson and Parker Village. Approximately 215 boys and girls registered for the program. On a varying basis, activities offered included Arts & Crafts, sports and playground games. There were also several inter-park soccer and kickball games, beach parties at the town beaches, trips to Kimball's and an all parks "kite day."

DIRECTOR: Frank Calore

Beaches - This year, as in the past, the town beach program was run at Forge Pond and Edwards Beach seven days a week from 10:00 A.M. to 6:00 P.M. with qualified life guard protection.

The swim program ran from July through early August and was conducted in three separate two week sessions by Red Cross instructors. Courses taught included toddlers, basic beginners, intermediates, swimmers and two life saving sections, basic and advanced.

Two life guards were on duty at both locations and were certified in advanced life saving, CPR, and first aid.

DIRECTOR: William Barnett

Track - The summer track program was a great success. Ninety boys and girls registered for the program and everyone who participated had fun.

This program mixed training techniques, practice methods, relay racing and individual and team competitions. There was great enthusiasm and everyone had a chance to compete, be successful, and have fun.

Special thanks to Chris Farrell, Dana Cosmore, and Joanna Abbott who helped out and to all the parents who assisted each night.

ACKNOWLEDGEMENTS

A special thanks to the numerous people throughout Westford who give so freely of their valuable time by serving as managers, coaches, boosters, administrators and officials! Your boundless energy, enthusiasm and expertise have made the various recreational programs a huge success.

An additional thank you goes out to the following town organizations whose guidance and support have also significantly contributed to the highly successful recreational activities:

Westford School Department
Westford Highway Department
V.F.W. Post #6539
Roudenbush Community Center

Westford Recreation Commission,

Don Porteous, Chairman
Judith Ramirez, Vice-Chairman
John Micavich, Secretary
Larry Cormier, Treasurer

Bill Barnett
Paul Hilcoff
John Krebs
Paul Berard

REPORT OF THE BOARD OF REGISTRARS

The Board of Registrars conducted the Annual Resident Listing which resulted in the printing of Street List Books, Precinct Lists of Registered Voters, Dog Owner Lists, Alphabetical List of Residents and the Jury Selection List for Westford residents.

Registration sessions for new voters were held for the Town Election in May and Town Meetings in May, September and December. A total of 8,208 Registered Voters were listed at the close of registration for the December Town Meeting:
Democrats - 3,496; Republicans - 1,169; Unenrolled (Independents) - 3,543.

The Board held 8 sessions to register new voters and met three times to certify signatures on nomination papers, (received 46 papers and certified 1,492 signatures), met twice to certify signatures on Initiative Petitions (received 182 papers and certified 1,528 signatures).

Meetings were also held to prepare ballot boxes for Town Election, and to assist with voter status on Election days.

Respectfully submitted,

Board of Registrars

Wilbert L. Vaugh, Ch.

Beverly J. Dearth

William R. Healy

Elaine V. McKenna, Clerk

Roudenbush Community Center

"Ten Years Old and Growing"

Now a decade old, the philosophy of the Roudenbush Community Center remains unchanged. It is to provide the greatest amount of services to all ages at the lowest possible cost. The people who activate this charter are the nine members of the Roudenbush Community Center Committee who are appointed by the Board of Selectmen. Fund raising for the center's improvement and growth is the responsibility of the 12 Roudenbush Community Center's Associates who conduct the biannual auction, publish the "Westford Directory" and conduct annual membership drives. Director, Marty Walsh takes responsibility for implementing policy and managing the center's daily operations. He is assisted by the multi-talented and capable Jean Bratton, the principal clerk in the main office. For upkeep of the building and grounds he relies on Larry McMeniman.



"Like the Phoenix . . ."

The 1985 major task for everyone involved was to raise up the Old Nabnasset School, not from ashes, but from the mass of debris caused by water damage, broken glass and peeling paint. After \$15,000 in renovation capital, \$3,000 in supplies, and considerable effort and work by volunteers, staff, and committed members, the Roudenbush Child Care Center at Nabnasset emerged and opened its doors in September. Today, it offers a full day-care and after school program and a flexible curriculum for preschool and elementary aged children.

"Kids and More Kids"

The center's commitment to parents and children is further evidenced by the preschool program which serviced 182 children in 1985 with three day, two day, morning and afternoon sessions. Donna Cormier oversees the preschool and day care operations in accordance with Office For Children regulations. Also, there is the drop-in playgroup activity which provides an important babysitting service for another 75 children (18 months to 3 yrs. 10 mos.) each week.

"Everything Under the Rainbow"

Program Coordinator, Jerri Buffo, develops a balanced program schedule of arts and crafts, lectures, trips, exercise and personal growth programs. Joy Hayes is our gymnastic coordinator and she establishes class routines and oversees the instructors. In balancing our programs,

we try to provide something of interest for all ages. Program enrollment, enrollee satisfaction and the continuing growth of the center indicates that we are meeting a community need. In 1985 over 2,500 people participated in Roudenbush programs. Some of the outstanding 1985 programs included:

- . Trip to the Renoir Exhibit
- . Boston Harbor Cruise
- . Break-Dancing Demo
- . Tanglewood and New York City Trips
- . Folk singing of Eric Lilljequist
- . CPR Course
- . Tae-Kwon-Do Karate Demonstration

"Healthy Neighbors"

The wholistic approach to the concerns of town residents is even further demonstrated in the variety of health services that continue monthly. Three cholesterol screenings, nine well child clinics, eight pap clinics, bimonthly hearing tests, camp physicals, a record-breaking blood drive and the on-going services of Town Nurse, Sally Pratt, are examples of our commitment to healthy neighbors. All of these services are achieved through the voluntary and altruistic actions of the Westford residents.

"Pot of Gold"

Income generated from programs and tuitions is included in the "annual gift" to the town which this year totaled \$22,791. This money equals the total operating budget for the center during the 1986 fiscal year. Additionally, renters who used the center's rooms and gym throughout the year produced \$15,022.30, which went directly into the town's general cash fund. The Roudenbush Associates in addition to the approximately \$18,000 spent for renovations and supplies at the "Old Nab" also contributed another \$3,947 for building and gymnastic equipment and major improvements to the play area at the center. For residents of Westford this means:

"Annual Gift" at Town Meeting	\$22,791
RCC Capital Expenditures	3,947
Income from rentals	15,022
Renovation and Supplies "Old Nab"	<u>18,000</u>
Total	\$59,760

that the above total of \$59,760 was given back to the town in either capital improvements or cash.

"We Get By With a Little Help From Our Friends"

Special Thanks To:

- . The Associates
- . Bob Ferreira who pushed the "Old Nab" to completion
- . Lorraine McElroy who organized the clean-up crews
- . Bob Doherty for all his help at the "Old Nab" and major improvements to the play area
- . All the clean up crews at the "Old Nab"
- . Jr. Women's Club members who helped as monitors with the day-care bus and who assisted with the annual blood drive
- . Nardone Brothers for tons of sand in our play area
- . The League of Women voters for their gift and continuing support
- . School Dept. for their assistance in purchasing supplies for the day-care center
- . MCI-Shirley - Corrections Dept. for the prisoners who did so much painting at the Old Nab
- . Tadmuck Club for their generous gift
- . Nancy Ruby and Joanne Moulton for holding the pap clinics
- . Dr. Morgan and Dr. Watson for volunteering their time and clinics
- . Dana Atkinson and Bob Ferreira for their time and efforts as RCC Committee members
- . Ron Bastien and his Tae-Kwon-Do Karate Club for holding a benefit show
- . Boy Scouts, Todd Schreiber and Bob Cerra for their enhancing Eagle Projects
- . Ellen Harde for 593 hours of bookkeeping
- . The Seavey's for their gift and all the work
- .. All those who have contributed so much throughout the year and who we have failed to mention

TO THE CITIZENS OF THE TOWN OF WESTFORD, your School Committee respectfully submits its report.

SCHOOL COMMITTEE

Allan Timmins, Chairman	692-2736	Term expires 1987
Judith Culver, Vice Chairman	692-7433	Term expires 1988
Harry Manuel, Secretary	692-6311	Term expires 1988
Donald Bradanese	692-2519	Term expires 1986
Anthony Martinez	692-6058	Term expires 1987
Madonna McKenzie	692-3721	Term expires 1988
George Murray	692-2270	Term expires 1986

OFFICE OF THE SUPERINTENDENT OF SCHOOLS

Dr. John Crisafulli, Superintendent	692-5560
Joy Shelton, Secretary to Superintendent	
Dr. Henry C. Zabierek, Director of Programs/Staff Dev.	
Shirley Mantone, Secretary to Director	
Charles J. Fiorino, Business Manager	692-5562
Roberta Mack, Receptionist/Secy. to Bus. Mgr.	
Alice Watson, Bookkeeper	
Blanche Crocker, Asst. Bookkeeper	
Dr. Kevin Dwyer, Administrator of Special Education	692-5565
Joan Chipchak, Secretary to Administrator of Special Ed	
Dr. Jane Coleman, School Psychologist	
Alma Swartz, School Psychologist	
Nancy Ferraro, Team Chairperson	
Rosalie Milot, Secretary/Receptionist	

SCHOOL TELEPHONES

Westford Academy	692-5568	Frost School	692-5594
Music Office	692-5575		
Guidance Office	692-5572	Cameron School	692-5589
Athletic Office	692-5578		
Food Services	692-5576	Nabnasset School	692-5583
Abbot Middle School	692-5580	Robinson School	692-5586
Norman E. Day School	692-5591		

SCHOOL PHYSICIAN

Dr. David Watson, 200 Littleton Road, Westford

692-3161

SCHOOL NURSES

Anne McCusker, RN, Head Nurse, Office: Abbot School	692-5580
Barbara Brewer, RN, Office: Westford Academy	692-5568
Beverly Shepherd, RN, Office: Robinson School	692-5586
Virginia Toupin, RN, Office: Norman E. Day School	692-5591

SCHOOL SESSIONS FOR PUPILS

Westford Academy	Grades 9-12	7:45 AM - 2:30 PM
Late Bus		4:00 PM
Middle Schools	Grades 6-8	8:45 AM - 3:00 PM
Late Bus		4:10 PM
Elementary Schools	Grades 1-5	8:15 AM - 2:00 PM
Kindergarten AM		8:15 AM - 10:45 AM
Kindergarten PM		11:30 AM - 2:00 PM

NO SCHOOL SIGNALS

These consist of two blasts on the fire horn at Westford Center and a long wail on the sirens in the villages, all at 6:30 AM for the high school. The same signals will be used at 7:00 AM for the elementary and middle schools. The following stations carry our no school announcements at 6:30 AM:

WCAP	Lowell	980	WHDH	Boston	850
WBZ	Boston	1030	CHANNEL 4	Boston	
WLLH	Lowell	1400	CHANNEL 5	Boston	

Cable TV

It is the policy of the School Committee to keep schools in session on all days during which it is safe for buses to be operated. The widely varying conditions in the several parts of Westford make it difficult to reach decisions equally fair to all. On days when weather conditions are questionable, parents are urged to exercise their own judgment as to the wisdom of sending children to school.

SCHOOL VISITS

You are welcome in your schools to talk with the school principal and staff whether or not you have children in the schools. However, in order not to interrupt a class, you are urged to: 1) Check in with the principal before visiting a class, and 2) Make an appointment if you wish to discuss your child's progress with a teacher.

SCHOOL ADMISSION

Children are eligible for enrollment in kindergarten in September of the calendar year in which they attain the age of five years; in grade 1 in September of the calendar year in which they attain the age of six years. Birth certificate and evidence of successful vaccination are necessary for registration of any child new in Westford. Those transferring from other schools should present transfer cards.

SCHOOL COMMITTEE MEETINGS

The School Committee meets in regular session, every two weeks on Mondays, except during July, at 7:30 PM. There are also special meetings called from time to time, especially during budget season. Meetings are usually held in Room 114 of the Westford Academy, and are posted at the Town Hall. Public is encouraged to attend.

SCHOOL CALENDAR 1984-85

Fall Term:	September 5 - November 9
Winter Term:	November 13 - January 25
Spring Term:	January 28 - April 4
Summer Term:	April 8 - June 14

Total School Days: 180

June 17, 18, 19, 20, 21 - Make up days for lost days.

Days Omitted

Columbus Day	October 8
Veterans' Day	November 12
Thanksgiving Recess	November 22-26
Christmas Recess	December 21-January 2
Martin Luther King Day	January 15
Winter Recess	February 18-22
Spring Recess	April 15-19
Memorial Day	May 27

1984-85 SCHOOL YEAR OVERVIEW

The Westford School Committee respectfully submits its 1984-1985 school operational program. For the second successive year, after years of decline, we have experienced increased kindergarten enrollments. At the high school level we have had an enrollment decrease.

In September we had to hire additional elementary and support staff to accomodate increased enrollments which were reflected in large class sizes. Middle School classes also reflected high teacher-pupil ratios in both the core and speciality programs.

During the past year the School Committee reactivated its "Citizens Advisory Committee for Reorganization." The task of this group was to examine space needs in light of various school organizational plans. The Committee studied projected school enrollments, building starts, and curriculum/instructional requirements to better determine projected space requirements. The conclusions reached were that no schools could be closed and that due to curriculum program requirements, current space was inadequate. The group's findings indicated maximum space is being utilized and that the current school organizational plan of K-5, 6-8, and 9-12 should be maintained. Alternative organization plans were not acceptable. The reorganization group further stated that, based upon its projections and curriculum requirements, it recommended the School Committee study the feasibility of a new elementary school construction. Membership on this committee, chaired by Kathy Fellows and Harry Manuel, consisted of the following parents, school staff, and students: Betsy Gildroy, Tricia Eckel, Sandra Guzas, Peg Mullen, Gretchen Williams, Martha Bentley, Shelagh Brady, Judy Daly, Pam Flavell, Sally Haberman, Jane Jurgeleit, Kathy Pacsay, Rose Bradley, Ralph Drinkwater, Joe Lisi, Carl Lyman, David Hansen, and Shawn Mullen.

Since there exists a variety of school district organizations within the Commonwealth, it is often difficult to compare per pupil expenditures. In order to make school cost comparisons with other communities, the Department of Education provides a standardized formula. This "integrated per pupil cost" formula represents the average cost of education for all children residing in a community. The most recent data provides a comparison from FY84:

	<u>FY 82</u>	<u>FY 83</u>	<u>FY 84</u>
Concord	3685	4151	4639
Carlisle	3285	3639	4323
Bedford	2792	3538	3789
Littleton	2563	3017	3174
North Reading	2597	2918	3134
Burlington	2455	2757	3097
Acton	2614	2886	3054
Wilmington	2306	2662	2980
Andover	2879	2840	2957
STATE AVERAGE	-	-	2866
Reading	2407	2434	2787
Chelmsford	2178	2439	2721
Groton	2346	2504	2716
Tewksbury	2454	2576	2690
Shirley	2027	2474	2662
Dracut	2170	2506	2621
WESTFORD	2119	2400	2557
Lunenburg	2164	2441	2519
Billerica	1938	2448	2510
N. Andover	2001	2243	2366
Tyngsboro	1896	1980	2251
STATE AVERAGE	2442	2661	2866
WESTFORD'S RANKING	16th	18th	16th
DIFF. \$ WESTFORD TO STATE AVERAGE	-\$223	-\$261	-\$309

PERSONNEL

The year 1984-1985 saw the retirement of Claire Mabee and Pauline Smith from Food Services after many combined years of serving the children of Westford.

Two teachers were away on sabbatical - Anna Burgoon, Academy English Teacher, and Virginia Lovett, Robinson Kindergarten Teacher.

Harry Manuel and Madonna McKenzie were elected to the School Committee, succeeding John Kavanagh and Joan O'Brien. Judith Culver was re-elected for a three-year term.

CURRICULUM AND PROGRAM IMPROVEMENT PROJECTS

Dr. John Crisafulli
Assistant Superintendent

During the 1984-1985 academic year, curriculum and instructional programs continued to be reevaluated and improved upon. Continued updating of our instructional program provides students with a more meaningful and enriched learning environment. Westford is very fortunate to have staff and parents willing to serve on committees which have led to improved instructional programs. Since 1979, we have had approximately 25% of our teaching staff serving on curriculum task committees.

Language Arts

During the past two years our staff has continued to improve upon student writing by assessing other school districts' programs, by participating in extensive staff inservice, and by utilizing these acquired skills within their classrooms. During the FY85 year we have planned three inservice programs for approximately forty staff.

This year at the middle schools we reorganized and provided from existing staff three reading teachers. These teachers have allowed us to provide students with a more indepth language arts program, more literature study, and more student writing.

Social Studies

During the fall of 1984, we have completed our three year phase-in of our new curriculum and textbook adoption. At Westford Academy, to better meet the needs of our students, we have created two Advanced Placement courses: U. S. History and Western Civilization. The purpose of these AP courses is to offer our high school college preparatory students with a more rigorous and challenging curriculum.

Mathematics

During this past year our task committee assessed the current middle school math program. This study determined that we could better challenge our math proficient students. From this study a different approach in our identification of students to be included in the Algebra I course. The improved plan will allow students to participate in a pre-algebra 7th grade program and not

identify algebra students until the completion of the 7th grade program. In the past we identified students at the beginning of the 7th grade. This new approach will be implemented in the fall of 1985.

The task committee was also determined that we would eliminate the current general math text at grades 6-8 and provide a different text which better meets the needs of our students. Data derived from testing results and staff indicated that our students were demonstrating a higher math proficiency than previously, necessitating a more challenging program.

Computers

During the past three years a joint effort of staff and townspeople have assessed and provided direction for computer usage within our schools. This direction and associated costs were projected and presented to the 1984 Annual Town Meeting and received approval. The thrust of the program will insure that all students, prior to graduation, be familiar with computers. Each student will receive instruction in the areas of word processing, problem solving, and basic programming. A second component of Westford's computer program will be to allow pupils to utilize computers as tools which will allow for integrated curriculum use.

This past year we introduced computers to all middle school students. This was the first of a three year phase-in which will be followed by phase two in the fall of 1985. The second part will introduce all grade 4 and 5 pupils to computers. The plan will be finalized in September 1986 with an update of the current high school main frame computer and the inclusion of a personal computer lab which will be integrated for curriculum use.

Comprehensive Health

The current K-9 comprehensive health program has been fully in place since 1984. The current program encompasses aspects of human growth and development. All components of the health unit are required with sex education being elective. In all grades more than 90% of the students do participate in this facet of the health program.

The curriculum also encompasses the areas of substance and drug abuse. We utilize a variety of resources within this unit including relevant instructional materials from the North Central Alcohol Commission and State Nutritional Agency. Due to the ever increasing society problem in this area and through the efforts of Governor Dukakis, our Citizens Advisory Committee and staff are currently studying our curriculum to determine and recommend updating. A report will be presented to the School Committee during the fall of 1985.

SYSTEMWIDE TESTING 1984-1985

For the 1984-85 school year the Westford Public School system continued its system-wide testing program. All students in grades 2-7 and 9-10, except those whose educational plans specify otherwise, were tested in reading, language, spelling, mathematics, and reference skills. The test used to measure these skills was the Comprehensive Test of Basic Skills published by CTB/McGraw Hill Company, 1981. These same students' academic learning skills were measured with the Test of Cognitive Skills, published by CTB/McGraw Hill, 1981. The learning skills results can be used to predict how well a student should score on achievement tests.

The Stanford Achievement Testing Program stanine scores are expressed with a scale ranging from a low of one (1) to a high of nine (9), with the value of five (5) representing the average performance for the norm group. Pupils scoring the stanines 1, 2, and 3 are considered to be scoring below the average stanine bands. Those that score in the stanine ranges of 4, 5, and 6 are considered to have average scores. The pupils that score in stanines 7, 8, and 9 are reported as having stanine scores that are above average.

COMPREHENSIVE TEST OF BASIC SKILLS - 1981 EDITION
JANUARY 1985

Westford Stanine Scores

	<u>Gr.2</u>	<u>Gr.3</u>	<u>Gr.4</u>	<u>Gr.5</u>	<u>Gr.6</u>	<u>Gr.7</u>	<u>Gr.9</u>	<u>Gr.10</u>
Total Reading	6.8	6.3	6.8	6.1	5.9	6.3	6.4	5.9
Total Language	6.8	6.5	6.5	6.0	5.9	6.3	6.1	6.0
Total Math	6.5	6.7	6.7	6.5	6.2	6.4	6.5	6.2
Total Battery	6.7	6.8	6.8	6.1	6.1	6.3	6.0	6.2

COMPREHENSIVE TEST OF BASIC SKILLS
DEMOGRAPHIC STUDY

During the past year, for the first time we provided a comparative demographic analysis. A demographic norming score is a computer-built community which is similar in social and economic characteristics to Westford. Our students were compared to the computer-built group in the same areas as our national norming scores.

	Gr.2		Gr.3		Gr.4		Gr.5		Gr.6		Gr.7		Gr.9		Gr.10	
	W	D	W	D	W	D	W	D	W	D	W	D	W	D	W	D
Read	6.9	6.6	6.3	6.1	6.9	6.3	6.2	6.3	5.9	6.3	6.4	6.4	6.5	6.1	5.9	6.1
L.A.	6.8	6.4	6.6	6.2	6.6	6.2	6.0	6.3	6.0	6.4	6.4	6.2	6.1	6.1	6.1	6.1
Math	6.7	6.7	6.8	6.4	6.9	6.2	6.5	6.3	6.3	6.4	6.1	6.3	6.5	6.1	6.2	6.0
Total	6.8	6.6	6.9	6.4	6.9	6.3	6.2	6.4	6.2	6.5	6.4	6.3	6.5	6.2	6.3	6.2

The achievement testing results show that Westford students continue to demonstrate a high scholastic achievement when compared with national scores. In all areas, the grade level stanine scores are higher than the national average. The demographic comparison can be interpreted that Westford students' academic performance is equal to or slightly above other communities similar to Westford.

MINIMUM COMPETENCY TESTING 1984-1985

It is a policy of the State Department of Education that every school system develop a Basic Skills Program. The purpose is to assist all students in achieving mastery of basic skills by the time they graduate from high school. Each school district measures the student's mastery of skills and identifies students who need further instruction in these basic skills. The standards are determined by each local school district. Any student who does not pass any area is given appropriate follow-up instruction.

Percentage of Students Passing

<u>Curriculum Area</u>	<u>Grade 3</u>	<u>Grade 6</u>	<u>Grade 8</u>
Reading	95%	94%	99%
Writing	94%	81%	86%
Mathematics	96%	93%	99%
Listening	98%	93%	100%

SUMMARY FOR SCHOOL YEAR 1984-1985

Physicals

# Grade 3-7-11 - - - - -	419
# Sports - - - - -	407
# Sports by family physician- - - - -	80
# Of Students who had physicals by private physicians	190
# Of Students who returned completed private physician forms- - - - -	139

Vision

# Of failures referred to private physician - - - -	131
# Of returned completed forms - - - - -	78
# Examined at Pre School Eye Clinic - - - - -	96
# Referred to Private Physician - - - - -	15

Hearing

# Of failures referred to private physician - - - -	37
# Of returned completed forms - - - - -	21

Immunizations

DT- - - - -	123
Polio - - - - -	23
MMR - - - - -	8
Flu - - - - -	20

Tuberculin Screening Program - Mantoux Tests Given - - - 78

Students Transported by Ambulance- - - - - 8

Nurse-Pupil Conferences- - - - - 18,939

Throat Cultures done at School - - - - - 224

Postural Screening for Scoliosis

# Screened by Dr. Watson- - - - -	279
# To be followed at school- - - - -	70
# Referred to Private Physician - - - - -	7
# Of complete referrals - - - - -	4

Conference & Continuing Education Programs Attended 28

SPECIAL EDUCATION SERVICES 1984-1985 ANNUAL REPORT

Kevin M. Dwyer, Ed.D
Administrator of Special Ed

The Team Activities Report indicates the total number of evaluation meetings conducted during the school year. In addition, in October at the Roudenbush Community Center, over two hundred school children (ages three and four) were screened for substantial learning problems. In May, two hundred Kindergarten age children were screened at each elementary school to provide parents and school personnel with developmental information necessary to plan an effective program for each child.

TEAM ACTIVITIES REPORT

1984-85 School year

TYPE ACTIVITY	CAM	FRO	NAB	ROB	ABB	DAY	ACD	PRE	OUT OF DISTRICT PLACE- MENT	TOTAL
Evaluation	7	1	10	26	4	7	6	6	1	68
Review	26	33	45	68	61	56	78	14	28	409
Reevaluation	0	1	10	4	9	13	12	0	2	51
Speech	8	8	11	6	0	1	2	8	0	44
Speech Reviews	16	19	34	29	6	1	13	2	0	120
Medical SPED 16	0	0	3	1	2	8	16	0	0	30
TOTALS	57	62	113	134	82	86	127	30	31	722
School to Service	7	1	12	17	8	4	7	7	1	64
From 766 to No Sp Needs	0	0	1	5	1	0	4	0	0	11

The 1984-85 school year was a very exciting year for the Special Education staff who made a concerted effort to encourage more parent participation in the special needs programming of their children. Special needs personnel wrote timely and educationally significant articles on current and future developments in the field of special education. Feedback received from parents was very positive.

Another method to encourage greater parent involvement was the formation of the special needs Parent Advisory Council which met monthly to exchange ideas and to share experiences relating to the individual needs of their children. I was fortunate to have a parent assist me in writing a Commonwealth In-service Grant which enabled us to secure the services of a learning disabilities specialist who conducted four workshops for parents of special needs students.

A Technical Assistance Grant was also written to provide funding for a system-wide evaluation of all special needs programs within Westford. A random sample of seventy-eight students who were receiving Chapter 766 services was chosen. These students and their parents were asked to complete surveys designed to evaluate special needs programs. The sample was designed to proportionally represent student populations in various prototypes. In addition, special education teachers, regular class teachers and support staff were also surveyed at random. Of the seventy-eight parents surveyed, 97% responded to the questionnaire and expressed a high degree of satisfaction for the special needs programs which are conducted within Westford Public Schools.

Three additional grants were also written during the past school year. One grant was submitted to expand occupational training in the areas of Food Service and Child Care for special needs students at Westford Academy. A second grant was written to provide special needs teachers with technical training to evaluate commercial software for computer assisted instruction and to help teachers adapt computer software to the cognitive and learning styles of learning disabled students. A third grant was written to secure the services of a communications specialist who will provide individual support to a profoundly hearing-impaired student who is entering the sophomore class at Westford Academy for the 1985-86 academic year after spending the last twelve years in a private school for the deaf.

The Special Education Administrator conducted a series of in-service workshops for regular class teachers which centered on teaching students how to become more responsible for their own behavior. From feedback received from many workshop participants, teachers were successful in implementing within their own classrooms many of the strategies presented to them. Special needs teachers and support staff from Westford Academy were presenters at the statewide conference "Chapter 766: A Ten-Year Perspective" and spoke of the

expectations should be adopted in all subject areas so that students can stretch and grow academically, emotionally, and physically during this time.

The following students demonstrated excellence and/or perserverance in the following areas:

ACADEMIC EXCELLENCE - MERRIMACK VALLEY ASSOCIATION OF SCHOOL COMMITTEES: Ted Camus, Kathy O'Neil

PRESIDENTIAL ACADEMIC FITNESS AWARDS: Ted Camus, Margaret Jenkins, Jeanette Lemieux, Lisa Murray, William O'Donnell, Steven Ryder, Dana Snowdon, Brian Kavanagh, Kimberley LaPointe, Nicole Chevaire, Theresa Moulton, David Toupin, Annette Giuliana, Bradford Clark, Kimberly Waterman, Crysta Wright, Andrew Bourget, Kristen Daly, James Blaugh, Craig Verzone, Elizabeth Crisafulli, Peter Kenyon, Tammy McKelvie, Jessica Wieselquist, Keri Michaud, Karen Colpitts, Donald Smith, Kathryn Cronk Clete Arciero, Shawn Mullen, Joseph Raia, Karl Martinson, Elizabeth Resta, Lauren Hersey, Susan S. Brown, Mary E. Donahoe, Emily Smith, Colleen Bard, John Flynn, David Hanson, Susan Kropp, Kevin Cwalina, David Saulnier, Erin Mooney, Mary Eileen Mattogno, Ann Rinehart, Mark Bouchard, Virginia Roberts, Lisa Marcinkowski

CENTURY III LEADERSHIP AWARD: Kathleen Shaver

LEAGUE OF WOMEN VOTERS PRESIDENTIAL CLASSROOM SCHOLARSHIP: Kevin Cwalina

AMERICAN ASSOCIATION OF UNIVERSITY WOMEN: Zara Girnius

COLBY BOOK PRIZE: Michael Misialek

EXCELLENCE IN ENGLISH:

Grade	9	- Kate Elliott
	10	- Laura Macbeth
	11	- Sandy Hermans
	12	- Kathy O'Neil

DILIGENCE IN ENGLISH:

Grade	9	- Karla Lavelle
	10	- Brian Daly
	11	- Carol Mack
	12	- Helen Raymond

DRAMA: Chris Connell, Robert Rautenberg, Mark Murphy

NEWSPAPER: Emily Smith, Beth Crisafulli

success of two highly motivated young people who graduated after receiving special needs services while in school. One student is multiply handicapped and preparing for the work world while the other is legally blind and preparing for college.

Looking back over my first year as the Special Education Administrator in Westford, I am grateful for having worked with an excellent professional staff who are adept at diagnosing individual learning needs of children and at providing effective instruction to meet those needs. I must also acknowledge the cooperation received from the principals, assistant principals, housemasters and their staffs who worked with the special needs teams throughout the year in meeting the individual needs of children. It must also be recognized that these services would not be possible without the strong support from the School Committee. Throughout the school year, the School Committee demonstrated its genuine concern for the educational welfare of special needs children by supporting programs presented to them. Above all, I am grateful to the parents of special needs children who made 1984-85 a memorable year for me, and I look forward to working with them for many years.

Kathleen O'Neil, Zara Girnius, and Jason Ellis placed among the top 10% of students nationally in the 1985 A.A.T.F. National French Contest.

Kathleen Shaver won the Massachusetts D.A.R. Good Citizenship Award and also was selected as a state winner in the Century III Scholarship Program.

Lisa Murray received the First Annual Superintendent's Award for Academic Excellence.

National Merit Scholarship Program

Finalist Lisa Murray received a corporation-sponsored National Merit Scholarship from the Polaroid Foundation. Others recognized as semifinalists were James Blauth and William O'Donnell. Seven students commended in the 1985 Merit Program included Ted Camus, Brad Clark, Kevin Cwalina, Kris Daly, Shawn Mullen, Mark Murphy, and Lisa Marcinkowski.

Many Westford Academy parents supported programs during the school year. Most notably was the number of parents involved in organizing the week-long series of activities during Staff Appreciation Week. Parents included:

Lucille Richards	Jacki Caron
Rita Norander	Phyllis Forsythe
Jane Jurgliet	Nancy Willard
Mary Hanley	Joanne Moulton
Mary Jo Cassidy	Carolyn Farrar
Linda Hersey	Brenda Connell
Peg Donahue	Sue Bonner
Peg Mullen	Gaye McEvoy
Eileen Ross	Nanci Bohne
Tricia Eckel	Sally Benedict
Jean Long	Ann Dowling
Judy Daly	Jane Garrahan
Gail Sloan	Bev Shepherd
Jerri Buffo	Ann Lennox
Ann Molloy	Linda Wieselquist
Lou Abbott	Jean Jenkins
Kathy Ahern	Cathy Lane
Ann Armienti	Linda Walthers

Awards Assembly June 5, 1985

The primary purpose of a comprehensive high school program is to educate its students for post high school pursuits. High

WESTFORD ACADEMY ANNUAL REPORT 1984-1985

Joseph F. Lisi
Principal

THE YEAR IN REVIEW

Curriculum and Instruction

Curriculum revision is an ongoing process. Annually, each department under the direction of Department Heads and system-wide curriculum task committees evaluate and update programs. Several important additions and modifications of existing programs occurred. English electives were reduced and the standard program for juniors and seniors enhanced. All students will now be required to take comprehensive English courses grades 9-12, with the addition of the new English 11 and English 12 programs. English 11 Honors was put into place completing the Honors level program which now consists of Honors 9-11 and Advanced Placement English. These changes have produced a well balanced three dimensional program. Students can now select offerings from the Honors level or Comprehensive (standard) level of instruction. Unaffected by this change is the excellent remedial program, Communication Skills, for students not successful in the regular English program.

Other Program changes included:

Advanced Placement Spanish - Foreign Language Department
Advanced Fortran and Statistics - Mathematics Department
Advanced Placement Chemistry - Science Department
Advanced Uses of the Micro-Computer - Business Department

Special Activities Highlight the School Year

Westford Academy's Drama Club, directed by Patricia Scannell, presented George Kaufman's and Moss Hart's "You Can't Take It With You" in the fall; followed by a special 40 minute cutting from "The Glass Menagerie" as part of the Globe Drama Festival and school-wide talent show in the winter; they ended a very successful season with the famous musical "Godspell" in the spring. Two students helped direct the presentation: Music Director - Michael Zocchi and Choreographer - Robin L'Hussier.

Shawn Mullen represented Westford Academy in the 39th Annual State Student Government Day.

W.A. held it's second Move Up Day allowing all students to simulate a day from their 1985-86 schedule on June 11, 1985.

EXCELLENCE IN SOCIAL STUDIES: Grade 9 - Jason Ellis
 10 - Theresa Conway
 11 - Brian Nicholson
 (U. S. History)
 12 - Jessica Wieselquist,
 Kathy Chaffee

EXCELLENCE IN MATHEMATICS: Algebra I - Ed Auger
 Algebra II - Teresa Conway
 Geometry - Michael Snyder
 Calculus - Ted Camus
 Trig - Brian Nicholson
 Comp. I - Kevin McGrath
 Comp. II - Joe Raia

EXCELLENCE IN SCIENCE: Envir. Science - Todd Michaud
 Earth Science - Jason Ellis
 Biology - Joni Fragala
 Chemistry - Teresa Conway
 Physics - Ted Camus
 Science (4 Yrs.) - Jessica Wieselquist
 Bausch and Lomb - Ted Camus

EXCELLENCE IN FOREIGN LANGUAGE:

Spanish I	- Christina Ferrell
Spanish II	- Amy Poulter
Spanish III	- Joni Fragala, Dana Kozimor
Spanish IV	- Katherine Elliott
French I	- Patrick McNally
French II	- Jason Ellis
French III	- Laura Macbeth
French IV	- Zara Girnius
French V	- Kathy O'Neil
German I	- Mark Staples
German II	- Chris Rasmussen
German III	- Kathy O'Neil
German IV	- Jim Blauth

EXCELLENCE IN HOME ECONOMICS:

Child Development I	- Michelle Genoter, Sally Bater
Child Development II	- Donna Leonard
Clothing I	- Kathy Carroll
Adv. Clothing	- Kara Molloy, Kelly Gustafson
Adv. Goods	- Kerry Welby, Kristen Zaleski
Creative Foods	- Sue Sundberg, Keri Michaud
Outstanding Achievement	- Lynne Beaupre, Lori Grant, Janis Bacon, Troy Guilmette

EXCELLENCE IN BUSINESS EDUCATION:

Accounting I	- Lori Grant, Julie Foster
Accounting II	- Mark Bouchard
Accounting III	- Kim Lapointe, Jane Resta
College Accounting	- Annette Giuliana
Steno	- Tammy McKelvie
Business Student	- Deborah Jencks
Special Award	- Doug Mitchell

EXCELLENCE IN PHYSICAL EDUCATION: Charles Sarcia, Drew Popson, Thomas Spicer, Robert Gouveia, Deborah Jewell, Margo Crisafulli, Laura Vacca, Tammy McKelvie

EXCELLENCE IN MUSIC: Chorus - Susan A. Brown
Band - John Flynn

A.F.S.: Andre Stein, Anna Burneo, Andy Bourget, Heidi Rosenberger, Kerstin Bryntheson

STUDENT COUNCIL: Kathy Shaver, Ralph Shaver, Cindy Dowling, Shawn Mullen, David Hanson, Debbie Mullen, Barbara Harpley, Clete Arciero, Kathy Chaffee, Julie Wrobel

AIR FORCE R.O.T.C.: Theresa Moulton, Andrew Bourget, Steve Ryder

YEARBOOK AWARDS: Karen Colpitts, Dana Snowdon

HEALTH SERVICE AWARDS: Diane Howells, Jim Hancock, Karen Langlois, Donna Leonard

LIBRARY MEDIA AWARD: Doug Mitchell

PERFECT ATTENDANCE AWARD: Ted Camus, Doug Mitchell, Tracy Indresano, Kevin Marcinkowski, Michael Misialek, Eric Schofield, Michael Cristiana, Joyce Dunigan, Tracy McKelvie, Andrew Norander, Jeffrey Bahnick, Steven Grant, Mark L'Esperance, Keith Lord, Martha Szabo, Steven Trimarchi

Follow-up Report of 1985 Graduates

Post high school pursuits generally reflect a student's orientation and preparation. The following is a statistical report of the graduates of 1985:

	# Students <u>Attending</u>	<u>Percentage</u>
4-Yr. MA University or State College	53	26.5%
2-Yr. MA Community College	20	10.0%
4-Yr. Private or Out-of-State University or College	67	33.0%
2-Yr. Private or Out-of-State University or College	3	1.5%
Other post-secondary education/Career or Technical	6	3.0%
Art Institutes	3	1.5%
Employed - Planning college later	7	3.4%
Employed	26	12.8%
Seeking employment	7	3.4%
Military	3	1.5%
Did not graduate - employed	3	1.5%
Did not graduate - returning Fall 85	1	.4%
AFS - Foreign Exchange Student	4	2.0%
120 Going on to a 4 Yr. Program	59.3%	
23 Going on to a 2 Yr. Program	11.3%	
<u>9</u> Other Post-secondary	<u>4.4%</u>	
152	75.0%	

Colleges Attended by the Top 10%

1. O'Neil, Kathleen	Tufts	11. Chevaire, Nicole	U/MASS
2. Camus, Theodore	Rensselaer	12. Moulton, Theresa	UNH
3. Jenkins, Margaret	Wellesley	13. Toupin, David	WPI
4. Murray, Lisa	Oberlin	14. Guilian, Annette	Bentley
5. Ryder, Steven	Tufts	15. Clark, Bradford	USAF Acad
6. Lemieux, Jeannette	Mich.State	16. Waterman, Kimberly	U/MASS
7. O'Donnell, William	Carnegie	17. Wright, Crysta	Syracuse
8. Snowdon, Dana	Boston C.	18. Bourget, Andrew	Tufts
9. Kavanagh, Brian	Fairfield	19. Daly, Kristin	Dartmouth
10. LaPointe, Kimberley	Bentley	20. Blauth, James	Dartmouth

Student Behavior

Improving student behavior is the responsibility of parents supported by the school. One key to success is a strong communications link between parents and school staff. The majority of our students behave extremely well and exert a very positive influence on our school. That small percentage who misbehave require a great deal of supervision and support from our staff. The following statistics include a disciplinary summary and other support services provided by Westford Academy's House teams.

Suspension Summary

Smoking	52	
Truancy	72	
Insubordination/Profanity/Disrespect	11	
Theft	8	
Fighting/Threats	14	
Habitual/Multiple School Offenses	9	
Multiple Class Cuts	13	
Drugs/Alcohol	35	
Vandalism	6	
Unauthorized/Reckless Use of Auto	5	
Other (Snowballs, firecrackers, matches, food fights, not staying for O.D., etc.)	<u>9</u>	
	234	Represents a total of 131 students; 103 were in-school suspensions.

Referrals and Other Services

Massachusetts Rehabilitation, Juvenile Probation Officer, Westford Police, School Social Worker, Learning Disability Tutor, School Psychologists, Special Transportation, Work Study, Centre Counseling, Home and Outside Tutors, G.E.D. (Lowell Adult Ed Center), Private Psychologists, Welfare, Private Physicians, Department of Youth Services, Office of Employment and Training, Social Security Administration, Divorced Kids' Group, Talent Search, Healthworks, D.S.S., Speech Therapists, Attendance Officer, Stepfamily Association, Spofford Hall, Foster Care, Lowell After School Program, St. Anne's School (Family Outreach), Physical Therapist, Teen Clinic (St. John's Hospital), National Technical Institute for the Deaf, A.I.D. (Fitchburg/Worcester State).

ABBOT MIDDLE SCHOOL ANNUAL REPORT
1984-85

Carl G. Lyman
Acting Principal

The 1984-85 school year began under the principalship of Mr. Richard E. Neal. In December, Mr. Neal resigned to assume the principalship of the North Andover Middle School. At that time the School Committee appointed the Middle Schools' Assistant Principals Acting Principals of their respective schools.

Mr. Neal, during his twelve years in Westford, contributed greatly to building support for the middle school concept and philosophy of educating early adolescents. We are grateful for the fine work that he did.

The Acting Principals pledged to continue the coordination of the two middle schools in this same spirit.

I am very grateful to Mr. Ralph Drinkwater, Acting Principal of the Norman E. Day Middle School, for his cooperation and spirit of collegiality that helped to make this happen for the remainder of the school year.

A series of parent workshops was organized and presented this year and the seeds for a "Reading is Fundamental" program were planted, thanks to the efforts of dedicated parents led by Mrs. Elizabeth Elliot and Mrs. Jean Masterman.

With spring came the annual 7th grade poetry recitation contest between the two middle schools. This is a unique longstanding middle school tradition enjoyed by students and staff alike.

May brought the fourth annual Memorial Day Parade and ceremonies on the Westford Common.

June was a very busy month. The annual seventh grade camping trip to the Cape was held, providing a week long opportunity for study and exploration of marine life.

Incentive Day, the Honors Dinner, and the annual 8th grade class trip to Canobie Lake were held.

The T.A.P. fair provided an opportunity for parents and friends to view the many fine independent projects designed by students in the gifted and talented program.

My thanks to the many parent volunteers who were so helpful throughout the year in providing clerical assistance, classroom help, chaperone duties, refreshments and other supportive functions so necessary to a good school climate.

In closing, my thanks particularly to Mrs. Hurley, Mrs. Lefebvre, and Mrs. Winters for their assistance and support; to Mrs. Bentley who assumed important administrative aide duties during the second half of the year and to all the teachers and students who helped to make this year so productive.

NORMAN E. DAY SCHOOL YEARLY REPORT
1984-1985

Ralph H. Drinkwater
Acting Principal

The year began under the administration of Mr. Richard Neal. In December Mr. Neal resigned to take a principalship in his home town of North Andover. Mr. Neal will be remembered for his significant achievements in making the middle school concept a working reality during his twelve years as principal.

Mr. Neal's resignation of his Supervisory Principalship of both middle schools resulted in the appointment of Mr. Lyman and Mr. Drinkwater as Acting Principals of the Abbot Middle School and the Norman E. Day School respectively. I would like to express my gratitude to Mr. Lyman for his continuing efforts to work closely with me so that we could maintain a co-ordinated program at both schools.

In addition to the co-ordination of the regular academic and extra-curricular programs, Mr. Lyman and I worked together presenting a series of parent workshops. Guest speakers from Stoney Brook Associates addressed such issues as Parenting, Motivation, Adolescent Concerns, and Discipline.

This year marked the beginning of a co-ordinated computer program at both middle schools. Computer instruction was made available to all three grade levels for approximately one third of the year.

Honor Roll and Principal Citation lists were developed each quarter to recognize those students achieving to full potential. The Sixth Annual Recognition Dinner was held to commend the fifty-eight students who achieved Honor Roll status during every quarter of the year.

In addition to the many assembly programs presented to the student body, this year we were particularly fortunate to have Mr. Paul Cousins from Eyewitness News on Channel 4 speak with students in grade 6 in relation to their studies of weather in science class. Another assembly highlight was Westford Academy's production of "Godspell" which was presented to grade 8.

All grade 7 students participated in the Annual Poetry Recitation Contest. This is a co-ordinated yearly event which also involves grade 7 students from the Abbot Middle School. Grade 7 students from both middle schools attended the one week Environmental Studies Program on Cape Cod.

This year we were all saddened by the unexpected and prolonged illness of Mr. Greg Wadleigh, instrumental music teacher. As the school year ended Mr. Wadleigh was well on the way toward recovery and is expected to resume his teaching duties in September.

In closing I would like to express my appreciation to all of our parent volunteers who worked in the office, library, and on refreshment committees. I would also like to thank Mr. Peter Pecorelli, Guidance Counselor, for the additional assistance he provided during the second half of the year.

ROBINSON SCHOOL'S 1984-1985 ANNUAL REPORT

Kenneth DeBenedictis
Principal

Robinson School enjoyed a successful year involving a wide variety of activities which included:

Curriculum and Instruction

The prefirst program completed its second year of existence with excellent pupil progress observed. This developmentally based program focused on individual needs of children. Through careful maintaining by Mrs. Francine Tillman, teacher, and other professional support staff in the school, objectives for the effort were most successfully achieved.

To enable children to more fully comprehend math concepts, components of the Math Their Way Program were included in the program at kindergarten and grade 1. This approach which emphasized the use of concrete manipulative devices to introduce and sequence math conceptual instruction was introduced to reinforce pupil understanding. A three session workshop was conducted by Robinson Staff this year to share the success of this effort with other Westford primary staff members.

Creative writing approaches were further expanded through participation of Robinson teachers with the system-wide workshop held in the summer of 1984. Approaches and activities were examined during the workshop sessions. Specific plans were studied by Robinson grade level teams and appropriately introduced in the class and monitored during the 1984-85 school year.

The new Ginn Social Studies Program was introduced at grades 4 and 5 this year. At grade four, the program examined the people who built our country, their vision, planning and perserverance. Attention was given to the social and economic factors that led to the growth of America's regions and large cities.

In the fifth grade, a presentation of the story of our country, its land and people was emphasized. Our heritage from previous generations was stressed and the growth of our democracy traced. An introduction to our neighbors in North and South America was also provided.

In 1985-86, the grades K-3 Ginn Social Studies Program will be introduced.

A new screening approach for entering kindergarten children was implemented this past year. This individualized assessment determined strengths and need areas of individual students so that more effective program plans could be facilitated. This system-wide effort is being closely evaluated so that subsequent kindergarten changes can be implemented.

Pupil Enrichment

Several activities were organized to further expand the learning of Robinson School Children.

The Robinson School PTO appropriated \$1,500.00 to bring to our building performing individuals and groups. Included in the schedule were a story teller/folk singer from the Lowell National Park, a creative performance by the Pandemonium Puppets from Connecticut, a program concerning sign language communication and two performances by opera companies.

In addition, all classes performed at Thanksgiving and Memorial Day and grades four and five presented a Holiday Concert in December and a Spring Concert in May. These presentations, under the direction of Ms. Janice Nickerson, music specialist, included group and individual vocal selections, choral readings, and dance activities.

A very creative Senior Citizens Visiting Day was enjoyed in March. Over 500 grandparents, and senior citizen relatives and friends traveling from all New England States, New York, Florida, and the West Coast spent a day at Robinson visiting classes, being entertained by performing groups in the cafetorium and joining children for lunch.

A month long fund raising effort in May, organized by a parent committee chaired by Pamela Kazeniac, resulted in a presentation of \$2,500.00 by Robinson children to Oxfam America to be used to help feed the hungry in Africa. Several creative activities enabled children to extend themselves, give to others and grow as a result of their efforts.

Visits by instrumental performing groups from Abbot Middle and the Day School demonstrated to Robinson children the growth of musical ability through regular practice and commitment.

Pupil Recognition

The annual Memorial Fund Awards, organized to honor and remember three children who passed away while enrolled as students, were presented to three outstanding fifth grade students:

The Mary Ellen Bissonette Physical Education Award - Erik Hellstedt
The David M. Lemire Music Award - Scott Buquor
The Derek R. Wisnowski School Citizenship Award - Andrew VanDerVeer

At the school's annual Awards Day Assembly the following children were recognized for excellent achievement:

John Carroll - Band Performance
T. A. Northrup - Strings Excellence
Kim Wilson - Chorus
Elisa Riley - All Around Music
John Korsak, Deborah Hughes - Art Excellence

In addition, all grade level children who demonstrated commendable growth in physical education national testing were recognized by the presentation of individual certificates of achievement from Mrs. Kathy Zemaitis, physical education teacher.

Those students who participated in supplementary music experiences also received certificates of recognition from Ms. Janice Nickerson, music teacher.

In conjunction with a nationally organized program, co-ordinated by Dr. William Bennett, U. S. Secretary of Education, Robinson School participated in the Presidential Academic Fitness Awards. This effort, developed by President Reagan, attempts to honor and recognize children completing the last year of elementary, middle, or high school who have achieved an academic average of B+ and a score of 80th percentile or better in recent standardized testing. 50 of Robinson's 128 fifth graders received individual certificates signed by Secretary Bennett and President Reagan. In addition, individual pins were awarded to further commemorate the occasion. Our congratulations to these students for this achievement!

In Conclusion

Robinson School enjoyed a productive year in 1984-85. Our appreciation is extended to the parents of the greater community for the consistent assistance provided and support received.

The staff looks forward to 1985-86 and anticipates further expansion and growth of varied learning opportunities for children during that time.

NABNASSET SCHOOL'S 1984-1985 ANNUAL REPORT

Henry Leyland
Principal

Personnel

Nabnasset School was represented on Town Curriculum Committees by: Rose Quillin - Language Arts; Joyce Coughlin - Health Education; Marilyn Sheridan - Gifted and Talented; Elizabeth Chachus - Science; Donald Babin - Math; and Joseph Parrino - Social Studies.

Mrs. Chachus, Mrs. Coughlin, Mrs. Pacsay, and Mrs. Quillin accepted an Apprentice Teacher as part of Nabnasset School's affiliation with Lowell University. Mr. Leyland has been appointed Advisor to the School of Education for three years.

1. Thanks to parents, staff, and School Board, one and a half staff members were added to start our school year. Mrs. Hebert was added full time to teach Grade 4 and Mrs. Northon, half-time, was added to Grade 1. Class groupings were then more reasonable.
2. All staff of Nabnasset School joined together with some of the staff of all other elementary schools to write Westford's first Composition Curriculum "Writing for Success". Dr. Thomas Devine, Lowell University, served as consultant.

School Activities

Open House started the year off with nearly 100% attending.

There were two musical presentations, one at Christmas presented by Grade 5. The recorder groups performed at the spring concert, and our band performed at the Frost School concert.

"Student of the Month" continues monthly. Grade level certificates were awarded for Citizenship, Achievement, and Leadership. Students had pictures taken and posted on the school bulletin board.

Parent Council

The Nabnasset Parent Council held monthly meetings chaired by President Sandra Savage. The Council was very active in publishing the "Nab News", holding social events, fund raisers, and providing volunteer activities.

"Nab News" is published monthly. Dollie LeBlanc, Editor, and Sue Kostek, Art Editor, have kept everybody informed and interested.

Social events included a Spaghetti Supper and Field Day for children. Field Day underwent an extensive change, thanks to Debbie White. A survey was sent home to parents and the results used to coordinate a whole new format. The weather didn't cooperate but we now know we have the makings of an outstanding Field Day for next year.

Fund raisers such as the Spaghetti Supper, Magazine Drive, Tee Shirt and Tote Bags, as well as bake sales, certainly provided funds for school needs.

Programs were arranged by the Council and professional talent employed.

As a result of Parent Council fund raising, the School has received:

1. Soccer equipment (Campbell Soup labels)
2. Borg Warner and Apple Computer Software - \$700
3. Field Trip program
4. Library books
5. Grade 5 Summer Camp contribution
6. Curriculum enrichment
7. New playground equipment

Appreciation Day was held for all volunteers at the end of the year. A party of punch and desserts was provided by the staff, and plants grown by Grade 1 made the afternoon a pleasant thank you for all.

For the first time this year Grade 5 students raised money for a class gift. A tree and shrubs were planted with the help of Parent Council members Dora DesAutels and Karen McKenna.

Nabnasset School continues to be a team of parents and teachers providing for the needs of students. Thank you Parents and Staff!

CAMERON-FROST SCHOOLS' 1984-1985 ANNUAL REPORT

Rose F. Bradley
Principal

The Cameron/Frost teachers and students participated in programs and activities that enabled them to grow academically and socially. All these activities enriched the daily teaching and learning experiences.

Staff Development

The Principal, Kindergarten Teachers, and Kindergarten Aides participated in an all day workshop at the Project Discovery site in North Kingstown, R.I. Project Discovery is a nationally validated kindergarten enrichment program. As a result of the workshop, the Cameron and Frost Kindergarten teachers and aides held several planning sessions to develop the materials needed for each educational unit for Project Discovery. Of the several units that were developed, the Hospital was the one favored by the youngsters. Dr. Morgan visited the kindergarten classroom and then invited the students to visit the Nashoba Hospital where he gave the youngsters a personal tour.

The Kindergarten Teachers, along with the primary teachers, participated in the Language Skills approach to reading and language arts. This inservice program was provided by the Principal. Several teachers were invited to attend after school sessions at the Harvard Principals' Center. The sessions included such topics as "Reading", "The Middle School Child", "Gifted and Talented Education", and "Discipline and Classroom Management".

Dr. Robert Gower, author of "The Skillful Teacher" presented a session to the Cameron and Frost teachers entitled "Models of Teaching". As a result of this presentation, the faculties decided to apply for a Commonwealth Inservice grant to provide the funding to engage Dr. Gower in several staff development workshops to take place in the 1985-86 school year.

Curriculum

Teachers from the Frost and Cameron Schools participated in the school district's language arts, social studies, math, science, and health task forces under the direction for Dr. Crisafulli.

The curriculum emphasis this year has been in the area of writing skills. Our teachers who are involved in the writing project have provided support and direction to other teachers within the building who did not participate in the summer writing course provided by the Westford School Department.

We are very pleased with the direction of our new town adopted writing program that emphasizes journal writing for all youngsters.

The Cameron School Chapter I Reading Program was cited by the State Department of Education as being an exemplary model. The classroom teachers and Chapter I teachers were invited to present the program to a group of Chapter I directors and teachers at the Annual Chapter I Conference at Hyannis in May.

Parent-Community Activities

The Cameron/Frost Parent Teacher Organization is excellent. Our PTO is truly committed to providing enrichment activities to our youngsters.

Several fund raisers were held to provide financial support for outstanding activities to enrich our curriculum. The Looking Glass Theater, "Opera to Go", Professional Storytellers and others came to Westford to perform for the students. The PTO also provided funding for our youngsters to attend the Museum of Science, Museum of Fine Arts, State House, Macomber Farm, Sturbridge Village, and the Aquarium.

Our students developed a warm relationship with the residents of the Westford Nursing Home. Each grade selected a holiday when they would visit the residents, perform, and leave a handmade gift. At Christmas time, our kindergarten youngsters brought candy canes and sang holiday songs. Grade five students brought holiday greeting cards and assisted the residents in addressing and writing messages for their friends and families. The students mailed the holiday cards on their way back to school. Our fourth graders made May baskets and performed with their musical recorders. On Valentine's Day the first grade youngsters brought handmade paper hearts and left a lot of hugs. The second graders grew potted marigolds for Memorial Day and at Easter time our third grade youngsters brought a feeling of spring with cards and May baskets.

These wonderful experiences provided opportunities for our youngsters to get to know our elder Westford residents. Both students and the residents enjoyed and shared so much together during these visits.

PLANT OPERATIONS & MAINTENANCE 1984-1985 ANNUAL REPORT

Charles J. Fiorino
Business Manager

During the 1984-1985 school year, energy conservation was again a major priority of the school department. Our maintenance department re-lamped seventy-six (76) lights in the Westford Academy gymnasium converting from mercury vapor to metal halide. Fifty percent of the funds were obtained through the efforts of the Energy Citizens Advisory Committee and Doris Santaguida. Additionally, the program of lowering Abbot School ceilings continued along with adding insulation at the Frost School, resulting in substantial energy savings.

Major renovation of the Central Office on Town Farm Road was started initially on the exterior of the building and gradually into the interior. The Special Education Office moved into the apartment vacated next to the office allowing more working space for the Superintendent's Office.

The summer of 1984 provided us with many maintenance projects, namely: the installation of rubber membrane roofs at the Abbot and Day Schools; installation of lights around the Academy football field enabling the athletic teams to participate in night games; resodding of the football field; installation of a new roof at the Cameron School; installation of a hot water booster at the Academy's cafeteria; construction of computer classroom areas at the Day School and Academy; installation of a new dishwasher at the Abbot School; refurbishment of the Academy and Abbot gymnasium floors; and new carpeting at the Robinson School.

Continuous painting was conducted throughout the year by the building custodians and extensive painting at the Nabnasset School was completed by the Shirley Correctional Minimum Security inmates at a great savings to the community.

During the spring of 1985, the maintenance department under the direction and supervision of Dennis Boyd, completely restored the Abbot School baseball field for interscholastic competition, thus completing a full and productive year in the improvement of the Schools' buildings and grounds.

FISCAL REPORT - JUNE 30, 1985

<u>Account</u>	<u>Budget</u>	<u>Expended</u>
1100 School Committee	45,597	46,535
1200 Superintendent's Office	220,483	222,386
2100 Assessment	11,689	12,340
2100 Supervision	84,148	83,569
2200 Principals	465,497	456,505
2300 Teaching	4,745,883	4,730,915
2400 Textbooks	36,721	39,564
2500 Library	95,431	93,370
2600 A/V	29,830	28,396
2700 Guidance	214,810	212,735
2800 Psychologists	67,745	70,738
3200 Health	51,332	52,148
3300 Transportation	511,664	499,177
3500 Student Activities	117,869	118,656
4100 Operation	696,823	677,492
4200 Maintenance	251,881	269,879
5200 Insurance	2,520	2,128
6200 Civic Services	2,900	914
7000 Capital	48,745	48,886
9000 Tuition	227,346	217,711
TOTALS	7,928,914	7,884,044

SUMMARY OF FEDERAL PROJECTS 1984-1985

<u>FEDERAL GRANTS</u>	<u>INCOME</u>	<u>EXPENDITURES</u>	<u>BALANCE</u>
1. <u>Title 1, PL 89-313 (Bal.)</u> Grant provides physical therapy for physically handicapped youth.	200.00 5,600.00	5,800.00	- 0 -
2. <u>Chapter 1, PL 89-10</u> Grant provides tutorial & remedial help for fiscally disadvantaged in several schools.	23,450.00	22,460.00	990.00
3. <u>Title VIB, PL 94-142 (Bal.)</u> Grant provides elementary counseling & special needs staff at secondary level.	5,826.55 95,040.00	99,445.77	1,420.78
4. <u>Title VIB, PL 94-142</u> On-site vocational enhancement	31.53	31.53	- 0 -
5. <u>Chapter 2 Block Grant (Bal.)</u> Grant provides computers at elementary level.	895.13 10,090.00	9,985.13	1,000.00
6. <u>Chapter 750 Incentive Grant</u> Special education for students transferred from Chapter 750 private school account to local education program.	962.50 6,082.00	7,044.50	- 0 -
7. <u>PL 94-482</u> Grant provided micro-computer, monitor & supporting software.	12,050.00	11,930.29	119.71
8. <u>PL 874 (Bal.)</u> Money reimbursed to system for federally employed families with children in our schools.	29,127.83	4,270.55	24,857.28
TOTAL CARRIED FORWARD 7/1/85	189,355.54	160,967.77	28,387.77

SCHOOL ATHLETIC FUND 1984-1985 FINANCIAL REPORT

Receipts

Balance July 1, 1984	16,380.00	
Town of Westford	35,469.00	
Football	5,776.00	
Basketball - Boys/Girls	1,290.00	
Wrestling	602.00	
Gymnastics	305.00	
Tournament	1,352.00	
Student Fees	5,195.00	
Soccer - Boys/Girls	547.00	
	<u> </u>	66,916.00

Expenditures

Custodians, Officials, Physician	13,496.00	
Supplies, Equipment & Repair	15,542.00	
Transportation	13,857.00	
Conferences, Dues, Awards	4,643.00	
	<u> </u>	47,538.00

Balance July 1, 1985		19,378.00
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SCHOOL BAND 1984-1985 FINANCIAL REPORT

Receipts

Balance July 1, 1984	474.00	
Town of Westford	5,654.00	
Summer Band Receipts	-0-	
	<u> </u>	6,128.00

Expenditures

Summer Concerts	-0-	
Music	2,254.00	
Supplies	138.00	
Equipment	2,660.00	
Uniforms	- 0 -	
	<u> </u>	5,052.00

Balance July 1, 1985		1,076.00
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SCHOOL CAFETERIA 1984-1985 FINANCIAL REPORT

Doris Santaguida
Director of Food Services

Receipts

Balance July 1, 1984	\$ 15,719.10	
Sales	275,754.96	
State & Federal Aid	74,858.18	
Other Receipts	<u>4,368.35</u>	
		\$370,700.69

Expenditures

Labor	\$170,510.46	
Purchases	<u>167,249.08</u>	
		\$337,759.54

Balance July 1, 1985		\$ 32,941.15
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WESTFORD ACADEMY 1985 GRADUATES

Ellis Eckel, President
David Toupin, V. President

Lori Keins, Secretary
Nicole Chevaire, Treasurer

Karl R. Ackerman
Laurel Amy Adkins
*Cletus A. Arciero
Janis E. Bacon
Colleen B. Bard
Sarah A. Bater
Lynne K. Beaupre
*James R. Blauth
Renee D. Boothroyd
Mark J. Bouchard
*Andrew C. Bourget
Karen N. Bourque
Robin L. Boutin
Marc L. Brazeau
Beth Ellen Brooks
Susan Ann Brown
Susan Sabina Brown
Susan Victoria Brown
Dana Lynne Brush
Kerstin Bryntheson
Peter Burke
Ana Rocio Burneo
Caroline Campbell
*Theodore A. Camus
Kristin Lee Capone
Kathleen A. Chaffee
Karen J. Chaput
*Nicole J. Chevaire
Steffan T. Clark
*Bradford J. Clarke
Susan M. Coates
Karen A. Colpitts
Christopher Connell
Michael P. Connell
Michael Cook
*Elizabeth Crisafulli
Marea E. Crocker
Dale E. Croft
*Kathryn A. Cronk
James M. Curley
Michael T. Cutrumbes
Kevin M. Cwalina
*Kristen L. Daly
Philip W. Day
Deanna L. Dean

Simon J. Dolan
*Mary E. Donahoe
Timothy J. Donohoe
Cynthia A. Dowling
Gregory D. Drasser
Timothy Drasser
Kellie J. Dubey
Jenny M. Ducharme
Ellis Eckel
Daniel S. Eisenklam
David J. Fencer
Teresa M. Ferreira
Karen A. Fish
Laura J. Fisher
Keith Flanagan
John T. Flynn
Julie Ann Foster
Michael S. Freeman
Kristin G. French
*Annette M. Giuliana
Linda E. Gladu
Sarah A. Glenfield
Robert M. Gouveia
Lorraine M. Grant
Troy M. Guilmette
Christine A. Gutheil
Kimberly A. Gutheil
*David W. Hanson
Cheryl A. Harden
Lauren M. Hersey
Anthony P. Holm
Ann Holmes
Diane M. Howells
Kevin Irons
Lori L. Isabelle
Debra A. Jencks
*Margaret M. Jenkins
Sheila M. Joy
Regina Jungbluth
Paul A. Jurewicz
*Brian Kavanagh, Jr.
David Keenan
Lori J. Keins
Edward G. Kelly
Shirley Kelly

Peter S. Kenyon
 Lisa A. Kloppenburg
 John A. Krebs, Jr.
 Susan B. Kropp
 Elizabeth M. Lahme
 Karen Ann Langlois
 Kimberley Lapointe
 Eric Lautenschlager
 *Jeannette L. Lemieus
 Donna M. Leonard
 William G. Luppold
 Carol L. Magdalenski
 Darlene M. Marchand
 Bryan T. Marciniak
 Lisa M. Marcinkowski
 Karl E. Martinson
 Matthew R. Matchett
 Mary-Ellen Mattogno
 Kimberly A. McAndrew
 Sarah M. McCollum
 Cathy A. McFadden
 *Tammy L. McKelvie
 Scott McLatchy
 Sean P. Meagher
 Kristin A. Meehan
 David A. Melanson
 Keri M. Michaud
 Steven M. Miller
 Penny Milot
 Carla M. Minosh
 Douglas Mitchell
 Erin Mooney
 Maile Moore
 *Theresa A. Moulton
 Deborah L. Mullen
 *Shawn Francis Mullen
 Jennifer Mulligan
 Mark J. Murphy
 Michael J. Murphy
 *Lisa Ann Murray
 Amy Nolin
 Timothy J. Norton
 William T. O'Donnell
 Erin O'Brien
 David O'Keefe
 Allison Oliver
 *Kathleen A. O'Neil
 John Pantanella
 Elizabeth Pellegrino
 Deborah-Anne Pemberton

Elizabeth A. Perry
 Mark Peterson
 Sandra K. Offhaus
 Heather L. Pigott
 Gina K. Popolizio
 Thomas C. Poulios
 Mark A. Priest
 Thomas P. Provost
 *Joseph M. Raia
 Helen J. Raymond
 Linda Lee Reeves
 Mary L. Regan
 Elizabeth J. Resta
 June A. Reynolds
 Mark J. Richards
 Ann M. Rinehard
 Zorin J. Ristic
 Jennifer A. Rivet
 *Virginia Roberts
 Michael A. Rochon
 Thomas M. Romac
 Hedi Rosenberger
 Raymond E. Roux
 *Steven D. Ryder
 Brenda M. Samowski
 David S. Saulnier
 Sandra L. Shamp
 Kathleen A. Shaver
 Ralph N. Shaver, III
 William P. Sheridan
 Kelley A. Shields
 Lance Paul Slez
 Donald H. Smith
 Emily Anne Smith
 S. Ty Smith
 *Dana L. Snowdon
 Lori A. Socorelis
 Aimee St. Martin
 Dana M. Starbird
 Marcelino A. Stein
 Gregg L. Stevens
 Patrick J. Sullivan
 Kristin G. Sundberg
 Erik A. Swenson
 Lea Marie Talbot
 Ronald E. Tetrev
 Sherry Ann Theide
 *David W. Toupin
 Linda J. Tremble
 Kenneth Trott

Sherri L. Turner
*Craig P. Verzone
Andrew S. Walthers
Kimberly R. Waterman
Kerrie M. Welby
Wendy J. Whigham
John David White

*Jessica Wieselquist
Tracey Anne Witts
Douglas T. Worogey
*Crysta L. Wright
Julie Ann Wrobel
Julie Ann Zaleski

*National Honor Society

Class Advisors: Elaine McMahon
Joseph Spadano

1985 GRADUATION PROGRAM

PROCESSIONAL: "Pomp and Circumstance"

Elger

NATIONAL ANTHEM

INVOCATION

Reverend Michael J. Marrone

SALUTATORIAN

Theodore Camus

PRESENTATION OF CLASS GIFT

President of Class of 1985. Ellis Eckel

ACCEPTANCE OF CLASS GIFT

President of Class of 1986. Thomas Spicer

HONORS SPEAKERS

Lisa Murray
Margaret Jenkins

CLASS SONG

Musical Ensemble

VALEDICTORIAN

Kathleen O'Neil

PRESENTATION OF AWARDS AND SCHOLARSHIPS

Trustees of Westford Academy Awards & Scholarships Lloyd G. Blanchard

For Excellence in Art	Mary Mattogna
For Excellence in Music	Lisa Murray
For Excellence in Latin	Bradford Clarke
For Excellence in French	Kathleen O'Neil
For Excellence in German	Kristen Leigh Daly
For Excellence in English	Lisa Murray
For Excellence in Spanish	Susan S. Brown
For Excellence in Science	William O'Donnell
For Excellence in Mathematics	Theodore Camus
For Excellence in Social Studies	Margaret Jenkins
For Excellence in Home Economics	Helen Raymond
For Excellence in Physical Education	Tammy McKelvie
For Excellence in Secretarial Science	Debra Jencks
For Excellence in Computer Science	William O'Donnell
For Excellence in Industrial Arts	Dale Crost

THE MOST WORTHY REPRESENTATIVES OF WESTFORD ACADEMY

Class of 1985 - Kathleen Shaver Kristen Daly	Class of 1987 - Theresa Toupin
Class of 1986 - James T. Cassidy	Class of 1988 - Krista Pude

Principal William C. Roudenbush Memorial Scholarship Nicole Chevaire

Arthur G. Hildreth Memorial Scholarship	Clete Arciero
Bertha Norris Hildreth Memorial Scholarship	Jessica Wieselquist
First Lt. Jeffrey H. Peterson Memorial Award	Craig Verzone
Gorden B. Seavey Communications Scholarship	Dana Snowdon
Dr. Clarence D. Wright Science Scholarship	William O'Donnell
	David Toupin
Nabnasset Booster Club Scholarship	Joseph Raia
	Annette Giuliana
	Elizabeth Perry
Richard Hall Memorial Scholarship	James Blauth
Frederic A. Fisher Scholarship	Lisa Murray
Ross/Hook Memorial Scholarship	Kathleen Shaver

Elva Judd Rollins Award	Lynn Beaupre
Charles L. Hildreth Award	Thomas Romac

Presented by. Helena Crocker

DAR Good Citizenship Award	Kathleen Shaver
DAR American History Award	David Toupin

Presented by. Bette R. Hook

Eric G. Hook Memorial Scholarship	Margaret Jenkins
	Shawn Mullen
Charles E. McGregor Memorial Scholarship	Virginia Roberts
Frederick S. Healy American Legion Post 159	Craig Verzone
Karen MacWilliams Memorial Scholarship	Janis Bacon
Westford Education Association Scholarships	Christopher Connell
	Mary Elizabeth Donahoe
Sarah H. Connolly Memorial Scholarship	John Pantanella

Shields Memorial Scholarship	Nicole Chevaire
Westford Rotary Club Scholarship - Music	Lisa Murray
- General	Elizabeth Crisafulli
Wilford Owen Davison Award	Allison Oliver
Westford Kiwanis Scholarship	Janis Bacon
H. E. Fletcher Social & Athletic Club	Shawn Mullen
	Timothy Donohoe
Westford Academy Athletic Booster Scholarships	Timothy Donohoe
	Cynthia Dowling
	Christine Gutheil
	Kristen Daly
	Patrick Sullivan
	Craig Verzone
	Bradford Clarke
Alpha Data Associates, Inc. Award	Theodore Camus
Craig Lobo Memorial Scholarship	Allison Oliver
Charles Aaron Memorial Scholarship	Andrew Walthers
Certificate of Admissions to U. S. Air Force Academy	Bradford Clarke
GenRad Award	Theodore Camus
Forty Memorial Scholarship	Douglas Mitchell
Lehan Memorial Scholarship	Timothy Donohoe
Westford Lions Club Scholarship	Jessica Wieselquist
Kathy Mayer Memorial Scholarship	Kathleen Chaffee
National Honor Society Scholarship	Kristen Daly
Gertrude Sorkin Memorial Scholarship	Donna Leonard
Westford Academy Art Club Scholarship	Mary Mattogna
Newcomers Club of Westford Scholarship	Margaret Jenkins
Nettie Stevens Scholarship for Environmental Science	MaryElizabeth
	Donahoe

Westford Academy Student Council Scholarships	Kathleen Shaver
	David Hanson
	Kathleen Chaffee
	Ralph Shaver
	Julie Wrobel
	Clete Arciero
	Deborah Mullen
	Cynthia Dowling
	Shawn Mullen
Digital Equipment Corp. Scholarship	Kevin Cwalina
Westford Junior Women's Club Scholarships	Janis Bacon
	Kathleen Shaver
Mattawanakee Post 6539 VFW Scholarship	Emily Smith
Westford Academy Faculty Scholarships	Jennifer Rivet
	Kimberley Lapointe
	Susan S. Brown
	Mary Elizabeth Donahoe
	Craig Verzone
Westford Sportsmen Club Scholarship	Matthew Matchett
Shawmut County Bank Scholarship	Peter Kenyon
Industrial Arts Merit Award	Ty Smith
AFROTC	Steven Ryder
	Theresa Moulton
	Andrew Bourget

Presented by Joseph F. Lisi, Principal

ON BEHALF OF THE WESTFORD SCHOOL COMMITTEE

Congratulatory Remarks
Dr. John A. Crisafulli

AWARDING OF DIPLOMAS

Westford School Committee

WESTFORD ACADEMY ALMA MATER

To Thee, our Alma Mater dear,
We raise our voices high in cheer,
Our gratitude we would express
And pledge to thee our faithfulness.

Built high on Tadmuck Hill so fair,
By those whose mem'ry we revere,
She stands a beacon light for youth
To guide them in the way of truth.

In field of battle and in peace,
We strive thy glory to increase,
That ever shall dear Westford be
An emblem of fraternity.

Words by Pauline Ferguson Cariford
Music by Calkin

BENEDICTION

Reverend George Downey

RECESSIONAL.Wagner
Played by Westford Academy Band, Blair Bettencourt, Director

CLASS MARSHALLS. Thomas Spicer, Augusta Benedict
CLASS COLORSWhite and Rose
CLASS FLOWERWhite Rose
CLASS SONG "Best of Times"

RECEPTION FOR GRADUATES
Westford Academy Cafetorium
Hosted by Class of 1987

TEACHING STAFF 1985-1986

WESTFORD ACADEMY

	PRINCIPAL	SERVICE SINCE
Joseph F. Lisi, BS, MEd (Salem State)		Sept 1968
Thomas S. Casey, Jr., BA, MEd (St. Anselms, Fram. State)	Housemaster	July 1973
Ralph Drinkwater, BA, MEd (Univ. MASS, Northeastern)	Housemaster	Sept 1960
Garrett Barry, BS, MEd (Salem State)	Social Studies	Sept 1967
Peg L. Beck, BA MEd (Penn State, Univ. Pittsburgh)	English	Sept 1973
Arlyss Becker, BA St. Olaf College	Art	Nov. 1981
Blair Bettencourt, BEd (Mus), MEd (Mus) (Lowell State)	Music/Band Director	Sept 1970
James Bogue, AM, MA, PhD (Harvard, Univ. Illinois)	Social Studies	Jan. 1976
Claire Brady, BS MS (Salem State, NH College)	Business	Feb. 1980
Eva Brown, BA (Univ. New Hampshire)	English	Jan. 1973
Janet Bryant, BA, MS (Univ. Maine, Worcester Polytechnic)	Mathematics	Oct. 1979
Maureen Buckley, BS (Framingham State)	Home Economics	Sept 1984
Anna Burgoon, BS, MA (Ohio Univ, UVM)	English	Sept 1972
Nancy Burt, BS (Gordon College)	Physical Ed/Health	Apr. 1980
James Casserly, BA, MS (Bridgewater, Univ.Lowell)	Science	Sept 1975
William Cody, BS, MEd (Salem State)	Business, Dept. Head	Sept 1964
Andrew Coravos, BS, MEd (Northeastern, Boston Univ.)	Business	Oct. 1968
James Coster, BA, MEd (Gordon College, Boston State)	Social Studies	Sept 1968
Catherine Coughlin, BS (Fitchburg State)	Math	Sept 1984
Carlene Craib, BA (Tufts Univ.)	Latin	Sept 1983
Albert Duffett, BA, MEd (Salem State)	History	Sept 1974
Edward Galotta, BS, MA (Boston College, Salem State)	Mathematics	Sept 1971
Norma Graham, BA, BS (Ohio State Univ.)	Spanish, Dept. Head	Sept 1974
Larry Guidetti, BA, MEd (Providence, Salem State)	Guidance Counselor	Sept 1985
Sally Haberman, BS (American Univ.)	Science, Dept. Head	Sept 1964
Jean Haight, BS (Univ. Maine)	Home Economics, Dept. Head	Sept 1980
Jeffrey Haight, BS, MS (Univ. Maine, Univ. Lowell)	Science	Oct. 1979
Frederick Henrichs, BA, AM (Gordon College, Northeastern)	History, Dept. Head	Sept 1966
F. Davis Herbert, BA, MA (Carleton, Columbia, U. MASS)	French	Sept 1980

Westford Academy (Cont.)

Priscilla Hughes, AB, MED (Middlebury, Boston State)	English	Sept	1971
Paul Janocha, BS, MED (Salem State)	Business	Sept	1968
Francis Joyce, BS, MED (Fitchburg State)	Industrial Arts	Sept	1959
Michael Joyce, BA (Drake Univ.)	German	Sept	1978
Michael Kelly, BS, MED (Boston College)	Chemistry	Sept	1963
Robert Kennedy, BS, MED (Lowell State)	English	Sept	1969
Kenneth Kravetz, BA, MBA (Northeastern, Univ.Lowell)	Math	Sept	1985
Frank Lewis, BS (Northeastern Univ.)	Physical Education	Sept	1977
Joan Longobardi, BS, MED (R.I. School of Design, Temple)	Art	Sept	1966
Carl Lyman, BS, MED (Boston State, Tufts Univ.)	Special Needs	Sept	1973
Linda MacDonald, BS (Springfield College)	Physical Education	Sept	1975
Jacqueline McDonald, BS, MED (SUNY at Fredonia)	Speech Pathologist	Sept	1979
Elaine McMahon, BS, MLS (Univ. Lowell, SUNY at Albany)	Librarian	Mar.	1980
James McNiff, AB, MLS (Boston College, Boston Univ.)	English, Dept. Head	Sept	1972
Alberta Mitchum, BS, MED (Northeastern Univ.)	Mathematics	Sept	1984
John G. Morris, BS (Springfield College)	Physical Education	Sept	1968
Linda Morrison, BS, MED (Univ. Maine)	Home Economics	Sept	1969
Judith Murphy, AB, MAT (Radcliffe, Harvard)	History	Sept	1973
Dianne O'Donnell, BA (Univ of MA at Amherst)	French	Sept	1972
Michael Parent, BS (Fitchburg State)	Special Needs Teacher	Feb.	1982
John Pawlak, BS, MED (Univ. Lowell)	Mathematics/Computers	Sept	1976
Geraldine Penney, BS, MED (Salem State, Suffolk Univ.)	Business	Sept	1971
Leroy Pindara, BS, MED (Iowa State, Wayne State Univ.)	Physical Education, Dept.Head	Sept	1972
Paul Poisson, BA, MMT (Salem State, Univ. Lowell)	Science	Sept	1974
Susan Porteous, BS, MS (Univ.MA at Amherst, Univ.Lowell)	Science	Sept	1984
Richard Prescott, BS, MA (Univ. MA at Amherst)	Science	Sept	1964
Mary Pyne, BS (Univ.Lowell)	Math	Sept	1985
Robert Ricardelli, BS, MED (NE Missouri State, Fitchburg)	Industrial Arts, Dept. Head	Sept	1973
Patricia Rotelli, BS, MA (Framingham State)	Guidance Counselor	Sept	1985
Christopher Saunders, BA (Stonehill College)	Reading/English	Sept	1979
Patricia Scannell, BA, MA (Merrimack, Emerson College)	English/Drama	Sept	1983
Edward Scollan, Jr., BS, MED (Univ. Lowell)	History	Sept	1976
Nancy Sears, BA, MA (Colby, Lesley)	Special Needs Teacher	Sept	1981
Thomas Smith, BS, MED (Salem State)	Business	Sept	1967

Westford Academy (Cont.)

Robert Sobek, BS (Univ. MASS)	Biology	Oct.	1965
Joseph Spadano, BS (Fitchburg State)	Mathematics	Sept	1979
Anne Stowe, BA, MEd (Salem State)	Mathematics	Sept	1974
Barbara Toohey, BA (Boston Univ.)	English	Sept	1981
Frederick Vona, Jr., BS, MA (Fitchburg, Ohio State)	Industrial Arts	Nov.	1981
Edward Walsh, BS, MEd (Fitchburg State)	Guidance Counselor	Apr.	1970
Mary Westcott, BS, MEd (Salem State, Tufts Univ.)	Guidance Cnslr/Coord.	Sept	1970
Sandra Whittlemore, BS (Keene State)	Social Studies	Sept	1977
Sharon William, BA, MA (Middlebury College)	Spanish	Feb.	1984
Kathleen Zemaitis, BS (Plymouth State)	Physical Education	Sept	1980

ABBOT MIDDLE SCHOOL

James A. Hunt, BS, MEd (Bridgewater, Northeastern)	PRINCIPAL	Sept	1985
Joseph Barreiro, BS, MEd (Fitchburg)	Language Arts	Dec.	1970
Martha Bentley, BA, MEd (UCLA, Northeastern)	Guidance Counselor	Sept	1972
Adela Blackburn, BA, MEd (Denison Univ., Lowell State)	Language Arts	Sept	1965
Dawn Brine, BS, MEd (Salem State, Northeastern)	Speech Pathologist	Oct.	1981
John Doucette, BA, MEd (Univ. MA at Amherst, Lowell State)	Science	Sept	1973
Diane Dumas, BA, MA (Boston Univ., Tufts)	Reading	Sept	1984
Clenna Emery, BS, MEd (Marion College, Fitchburg)	Science	Sept	1973
Carol Fernsten-Lyman, BS, MEd (Fitchburg State)	Special Needs Teacher	Sept	1978
Vickie Fitzpatrick, BFA (MASS College of Art)	Art	Sept	1976
Carolyn Geissler, B Mus, M Mus (N.E. Conservatory)	Strings	Sept	1966
Judith Gustafson, BS, MA (Minot State, Northeastern Ill.)	Reading	Sept	1985
Janet Harrington, BA, MEd (Framingham State)	Home Economics	Sept	1973
Fun Lan Hung, BS (Suffolk Univ.)	Mathematics	Oct.	1971
John Indresano, BS (Bridgewater)	Industrial Arts	Sept	1985
Glenice Kelley, RN, BS, MEd (Boston Univ.)	Health	Sept	1982
Marsha Kistler, AB, MA (Univ. Michigan)	French	Sept	1972

Abbot Middle School (Cont.)

Sherrie Laber, BA, MEd (American Univ., Tufts)	Gifted & Talented	Sept	1985
Joan Leyland, BS, MEd (Lowell State)	Language Arts	Sept	1967
Christine Lightbody, BS (East Stroudsburg State)	Physical Education	Sept	1971
Richard Lydon, BA, MA (Univ. Massachusetts, Framingham)	Social Studies	Jan.	1972
David Manseau, B Mus Ed (Boston Conservatory)	Music/Band	Sept	1963
Lloyd Maranville, B Mus, MEd (Lowell State)	Music	Sept	1973
Sandra Martinez, BA, MEd, CAGS (Carrol, Wright, Lesley)	Computers	Sept	1976
Suzanne McGrail, BA, MEd (Salve Regina College, Boston C.)	Language Arts	Sept	1980
Paula Newell, BS, MEd (Fitchburg, Worcester State)	Special Needs Teacher	Sept	1981
William O'Neil, BS, MEd (Boston Univ., Lowell State)	Science	Sept	1970
Thomas Pagel, BA, MA (Oakland Univ.)	Special Needs Teacher	Sept	1977
Doris Popson, BA (SUNY at Albany)	Spanish	Sept	1981
Kevin St. Cyr, BA (Merrimack College)	Social Studies	Nov.	1979
Paul Taylor, BS, MEd (Boston Univ. Suffolk Univ.)	Social Studies	Sept	1966
Charles Vogel, BA, MEd (Univ. Massachusetts, Fitchburg)	Mathematics	Sept	1973
Nancy Whitton, BS, MEd PhD (Lowell State, Boston College)	Language Arts	Sept	1976
Randolph Young, BS, MEd (Univ. Massachusetts, Boston State)	Physical Education	Sept	1970
Kathleen Zemaitis, BS (Plymouth State)	Physical Education	Sept	1980

NORMAN E. DAY SCHOOL

John D'Auria, BA, MEd (Boston College, Newton College)	PRINCIPAL	Sept	1985
Kristina Baker, BS (Lesley College)	Computers	Sept	1985
Karen Benedict, BA (Elmira College)	Mathematics	Sept	1974
Shelagh Brady, BAm NEd (Emmanuel College, Fitchburg)	Language Arts	Sept	1973
Dawn Brine, BS, MEd (Salem State, Northeastern)	Speech Pathologist	Oct.	1981
Margery Clark, BS, MEd (Univ. Connecticut, Lesley College)	Gifted/Talented	Sept	1982
Diane Clifford, BS (Fitchburg State)	Science	Sept	1976
Diane Cournoyer, BS (Fitchburg State)	Special Needs Teacher	Nov.	1983
Diane Dumas, BA, MA (Boston Univ., Tufts)	Language Arts	Sept	1984
Vicki Epler-Fitzpatrick, BFA (MA College of Art)	Art	Sept	1976
Deborah Forbes, BA (Lowell State)	Social Studies	Sept	1972

Norman E. Day (Cont.)

Carolyn Geissler, B. Mus., M. Mus. (N. E. Conservatory)	Strings	Sept 1966
Elizabeth Glenn, BM, MA (Univ. Michigan, Smith College)	Special Needs Teacher	Sept 1985
Glenice Kelley, RN, BS, MEd (Boston Univ.)	Health	Sept 1982
Margaret Keltz, BS (Good Counsel College)	Science	Jan. 1980
Marsha Kistler, AB, MA (Univ. of Michigan)	French	Sept 1972
Lloyd Maranville, B Mus, MEd (Lowell State)	Music	Sept 1973
Pamela McGovern, BS, MEd (Fitchburg State)	Special Needs Teacher	Sept 1979
Suzanne McGrail, BA, MEd (Salve Regina College, Boston C.)	Language Arts	Sept 1980
JoAnn Menzia, BS, MEd (Univ. Lowell, Fitchburg State)	Language Arts	Sept 1970
Margaret Mullen, BA, MEd (Emmanuel College, Salem State)	Science	Sept 1985
Peter Pecorelli, BS, MEd (Fitchburg State)	Guidance Counselor	Sept 1971
Joyce Picard-Busse, BS (SUNY at Brockport)	Language Arts	Sept 1983
Doris Popson, BA (SUNY at Albany)	Spanish	Sept 1981
Kevin Regan, BS (Springfield College)	Physical Education	Sept 1979
Mary St. Onge, BA (Merrimack College)	Mathematics	Sept 1970
Robert Shepherd, BS, MEd (Northeastern, Lowell State)	Language Arts	Sept 1967
Gregory Wadleigh, B. Mus (Lowell State)	Instrumental Music	Sept 1980
Philip Weinshenker, BA, MEd (Univ. Wisconsin, Lowell State)	Social Studies	Sept 1973
Joan Woods, BS (Bridgewater State)	Social Studies	Sept 1957
Kathleen Zemaitis, BS (Plymouth State)	Physical Education	Sept 1980

CAMERON SCHOOL

Rose Bradley, BA, MEd (Emmanuel College, Boston Univ.)	PRINCIPAL	Sept 1983
Marcia Brown, BA (Univ. Massachusetts)	Grade 2	Sept 1963
Maureen Connors, BS, MEd (Bridgewater State)	Grade 3	Sept 1963
Cathleen Estep, BA, MEd, CAGS, (Rosemont, Boston Univ., BC)	Special Needs Teacher	Sept 1980
Pamela Flavel, BS, MEd (Lowell State, Fitchburg State)	Grade 1	Sept 1976
Carolyn Geissler, B. Mus., M. Mus. (N.E. Coservatory)	Strings	Sept 1966
Cecily Howell, BA (MASS College of Art)	Art	Sept 1980
Louise Kavanagh, BS (Lowell State)	Primary	Sept 1984

Cameron School (Cont.)

Jacqueline McDonald, BS, MEd (SUNY at Fredonia)	Speech Pathologist	Sept 1979
Alice McIntosh, BS (Boston Univ.)	Kindergarten	Sept 1970
Kevin Regan, BS (Springfield College)	Physical Education	Sept 1979

FROST SCHOOL

Rose Bradley, BA, MEd (Emmanuel College, Boston Univ.)	PRINCIPAL	Sept 1983
Beverly Anderson, BS, MEd (Lowell State)	Grade 3	Sept 1970
Cheryl Campbell, BS (Lesley College)	Special Needs Teacher	Feb. 1982
Cecily Howell, BA (MASS College of Art)	Art	Sept 1980
Ruth Irvin, B. Mus. (Lowell State)	Music	Sept 1969
Martha Jennings, BS (Fitchburg State)	Grade 1	Sept 1984
Jane Jurgeleit, BS (Boston State)	Grade 5	Sept 1978
Joan Kavanagh, BS (Lowell State)	Grade 2	Sept 1972
Barbara Manuel, BM, MA (N.E.Conservatory, Univ.Maine)	Grade 4	Sept 1968
Catherine Pawliczek, BA, MA (Univ. MA at Amherst)	Speech Pathologist	Sept 1974
Linda Schaye, BA,MA,MEd (Skidmore, Columbia, Lesley)	Computer Teacher	Sept 1985
Lydia Seif, BA, MEd (Michigan State, Boston Univ.)	Counselor	Sept 1978
Randolph Young, BS, MEd (Univ. MA at Amherst, Boston State)	Physical Education	Sept 1970

NABNASSET SCHOOL

Henry J. Leyland, BA, MEd (Merrimack College, Rivier)	PRINCIPAL	Sept 1956
Donald Babin, BA, MEd (Salem State)	Grade 5	Sept 1966
Elizabeth Bagas, BS, MEd (Lowell State)	Grade 3	Sept 1969
Marjorie Berenson, BS, MS (Lesley, Univ. Lowell)	Title I	Sept 1983
Karen Bettencourt, BS (Oregon State)	Kindergarten	Sept 1971
Frank Bishop, BS (Boston Univ.)	Physical Education	Sept 1967

Nabnasset School (Cont.)

Marie Breen, BS (Salem State)	Grades 1 & 2	Sept	1985
Elizabeth Chachus, BS, MED (Lowell State, Rivier)	Grade 5	Sept	1955
Joyce Coughlin, BS, MED (Fitchburg State)	Grade 2	Sept	1971
Margaret Geary, BS, MED (Regis College, Boston Univ.)	Grade 3	Sept	1965
Carolyn Geissler, B. Mus., M. Mus. (N.E. Conservatory	Strings	Sept	1966
Loretta Grushecky, BS, MED (California State, U. Virginia)	Special Needs Teacher	Sept	1974
Bella Guilmartin, BA, MED (Peabody College, Boston College)	Special Needs Teacher	Sept	1983
Jeannine Haberman, BS, MED (Univ. Lowell, Rivier College)	Special Needs Teacher	Sept	1979
Cecily Howell, BA (MASS College of Art)	Art	Sept	1980
Ruth Irvin, B. Mus (Lowell State)	Music	Sept	1969
Ann Kirk, BS (Lowell State Univ.)	Grade 1	Sept	1964
Christine MacMillan, BS (Univ. Lowell)	Title I	Sept	1983
Anne Marie Marcella, BS (Univ. Lowell)	Kindergarten	Jan.	1986
Nancy Meech, BS (Lowell State)	Grade 4	Sept	1972
Marjorie Nardini, BA (Lowell State)	Kindergarten	Sept	1973
Kathleen Pacsay, BS (Lowell State)	Grade 4	Sept	1972
Joseph Parrino, BS, MED (Queens College, Salem State)	Grade 5	Sept	1967
Catherine Pawliczek, BA, MA (Univ. MA at Amherst)	Speech Pathologist	Sept	1974
Rose Quillan, BS (Albertus Magnus)	Grade 1	Sept	1962
Jean Rubinstein, BS, MED (Brooklyn College, Univ. Lowell)	Special Needs Teacher	Sept	1978
Linda Schaye, BA,MA,MED (Skidmore, Columbia, Lesley)	Computer Teacher	Sept	1985
Lydia Seif, BA, MED (Michigan State, Boston Univ.)	Counselor	Sept	1978
Marilyn Sheridan, BS, MED (Lowell State)	Grade 2	Sept	1966
Esther Wikander, BA MED (U. MASS/Amherst, U. Lowell)	Grades 3 & 4	Sept	1985

ROBINSON SCHOOL

Kenneth L. DeBenedictis, BS, MED, CAGS (Northeastern, BU)	PRINCIPAL	Sept	1968
Darryl Alexa, BS (Lowell State)	Grade 4	Sept	1970
Roberta Atkinson, BS, MED (Boston Univ., Northeastern)	Special Needs Teacher	Sept	1974
Ellen Barry, BS (Lowell State)	Grade 4	Sept	1968
Dawn Brine, BS, MED (Salem State, Northeastern)	Speech Pathologist	Oct.	1981

Robinson School (Cont.)

Beverly Cancellia, BS, MEd (Lowell State, Northeastern)	Grade 1	Sept 1966
Joyce Cederberg, BS (Lowell State)	Grade 3	Mar. 1969
Lucille Dadmun, BS (Salem State)	Grade 5	Sept 1983
Judith Daly, BS (Univ. Vermont)	Grade 5	Jan. 1980
Margaret Donahue, BA, MEd (Emmanuel College, Boston Univ.)	Counselor	Sept 1977
Donna Dufour, BS, MS (Fitchburg State)	Grade 1	Sept 1973
Cathleen Estep, BA, MEd, CAGS, (Rosemont, Boston Univ., BC)	Special Needs Teacher	Sept 1980
Leola Foden, BA (Boston Univ.)	Special Needs Teacher	Sept 1967
Kathleen Gendron, BA, MEd (Rivier College)	Grade 3	Sept 1974
Kenneth Gerken, BA, MEd (Roanoke, Fitchburg)	Physical Education	Sept 1969
Ruth Guild, BS, MEd (Bridgewater State, Northeastern)	Kindergarten	Sept 1967
Wanda Hall, BS (Lowell State)	Grade 4	Sept 1976
Jane Hay, BS (Univ. Maine)	Grade 1	Sept 1984
Charlotte Jeltsch, BA, MEd (DePaul Univ., Northeastern)	Grade 2	Sept 1966
Barbara Joki, BA (Univ. MA at Amherst)	Art	Jan. 1968
Gertrude Kalinen, BS, MEd (Fitchburg State)	Grade 2	Sept 1968
Linda Lemire, BS (Lowell State)	Grade 3	Sept 1970
Florence Michaelides, BS (Lowell State)	Grade 4	Sept 1970
Mary Mourtzinos, BS (Salem State)	Grade 5	Sept 1969
Janice Nickerson, B. Mus., MEd (Lowell State, Fitchburg)	Music	Sept 1970
Carol Rice, BS (Univ. Maine)	Grade 1	Sept 1983
Linda Schaye, BA, MA, MEd (Skidmore, Columbia, Lesley)	Computer Teacher	Sept 1985
Carole Shyavitz, BS (Millis College)	Kindergarten	Sept 1983
Janet Stoddard, BA, MEd (Mt. Holyoke, Tufts Univ.)	Grade 4	Sept 1969
Mary Surprenant, BS (Suffolk Univ.)	Grade 2	Sept 1972
Francine Tillman, BS (Rhode Island College)	Pre-First	Sept 1979
Beverly Welsh, BA, MEd (U.MASS Amherst, Towson State)	Grades 1 & 2	Sept 1986
Gail Wilson, BA, MEd (Mt. Holyoke College, Fitchburg)	Grade 2	Feb. 1973
Susan Yetten, BS (American International College)	Grade 5	Sept 1975

CENTRAL OFFICE STAFF

John A. Crisafulli, BS, MEd, DEd (Boston Univ., Nova Univ.)	Superintendent	July	1973
Henry C. Zabierek, BA, MEd, PhD (U. R.I., Boston U., Carnegie-Mellon)	Dir. of Programs	Aug.	1986
Charles J. Fiorino, BS (Boston Univ.)	Business Manager	Aug.	1984
Doris Santaguida, (Northeastern Univ.)	Food Service Director	Aug.	1966
Kevin Dwyer, BS, MEd, CAES, DEd (Fitchburg, BC, Boston U.)	Admin. Special Ed	Aug.	1984
Jane Coleman, BS, MEd, DEd (Springfield, Boston Univ)	School Psychologist	Sept	1970
Alma Swartz, BA, MEd (Univ. MA at Boston, Tufts)	School Psychologist	Dec.	1980
Nancy Ferraro, BA, MEd (Boston College)	Team Chairperson	Sept	1981
Dawn Brine, BS, MEd (Salem State, Northeastern)	Speech Pathologist	Oct.	1981
Catherine Pawliczek, BA, MA (Univ. MA at Amherst)	Speech Pathologist	Sept	1974
Jacqueline McDonald, BS, MEd (SUNY at Fredonia)	Speech Pathologist	Sept	1979
Margaret Donahue, BA, MEd (Emmanuel College, Boston Univ.)	Title VIB Counselor	Sept	1977
Lydia Seif, BA, MEd (Michigan State, Boston Univ)	Title VIB Counselor	Sept	1978
Christine Becker, BS, MSW (Boston Univ., Boston College)	Psychiatric Social Worker	Sept	1980

NASHOBA VALLEY TECHNICAL HIGH SCHOOL

Serving the Towns of Chelmsford, Groton, Littleton, Pepperell, Shirley, Townsend and Westford.

DISTRICT SCHOOL COMMITTEE

Augustine Kish, Chairman	Littleton
Irene Machemer, Vice-Chairman	Townsend
David Snow, Secretary	Chelmsford
Jane Barry	Groton
William Buxton	Pepperell
Thomas Carey	Chelmsford
Stratos Dukakis	Chelmsford
Robert Manning	Shirley
Charlotte Scott	Westford
Cecile Stefanski	Westford

ALTERNATES

Harvey Atkins, Jr.	Littleton
Kevin Finnegan	Westford
Edward Mitchell	Townsend
L. Peter Noddin	Shirley
Jordan Waugh	Groton
Ronald Wetmore	Chelmsford
Paul Wright	Pepperell

ADMINISTRATION

Bernholdt Nystrom	Superintendent-Director
Charles Valera	Assistant Director/Principal
David McLaughlin	Assistant Director/Vocations
Everett Olsen, Jr.	Business Manager
Paul Royte	Director of Pupil Personnel
Thomas Eng	Dean of Students

Nashoba Valley Technical High School's enrollment as of October 1, 1985 was as follows:

Chelmsford	221
Groton	70
Littleton	59
Pepperell	94
Shirley	78
Townsend	69
Westford	168
Tuitioned	4
<hr/>	
Total	763

Nashoba Valley Technical High School was designed and built for a capacity of 800 students. Over the past decade, the record of employment for our graduates has averaged approximately 95%. Each year qualified seniors may elect to take advantage of our Co-op Training Program which allows senior students to work in industry during their shop weeks and receive valuable training in their chosen fields as well as a salary.

Nashoba Valley Technical High School is accredited by the New England Association of Schools and Colleges, Inc. and provides its students with on-the-job training, saleable skills, co-op program, high school diploma, trade certificate and an opportunity for further education and job placement.

The following programs are offered at Nashoba Tech:

Technical Programs

Air Conditioning/Refrigeration	Electronics
Auto Body	Horticulture/Landscaping
Automotive	Machine
Baking	Medical Occupations
Carpentry	Metal Fabrication
Culinary Arts	Painting and Decorating
Data Processing	Plumbing and Heating
Drafting	Printing
Electrical	Welding

Academic Programs

English	Geometry
Social Studies	Trigonometry
U.S. History	Advanced Mathematics
Consumer Education	Biology
General Mathematics	Physics
Algebra	Chemistry
How to Start Your Own Business	

In addition to the technical and academic programs, a full Inter-Scholastic Athletic Program is offered to the students.

ADULT EDUCATION

Nashoba Valley Technical High School's Adult Education Program is open to anyone of high school age or over. Participants from all communities are welcome to participate in the many diversified courses which are offered during both the fall and spring semesters. This year 939 students enrolled in our Adult Education Program.

SEALER OF WEIGHTS AND MEASURES INSPECTION REPORT

Liquid Measuring Meters	67
(recalls for Liquid Meters)	14
Scales less than 10 lbs.	9
Scales more than 10 lbs., but less than 100 lbs.	17
Scales 100 lbs. to 1, 000 lbs.	2
Scales over 1,000 lbs.	3
Weights (Avoirdupois)	18
Wood calls	6

I wish to thank the Superintendent of the Highway Department, George Wyman, for his assistance in testing heavy quarry scales.

Respectfully submitted,

Huntington Wells, Sealer of Weights and Measures

REPORT OF THE BOARD OF SELECTMEN

The Board of Selectmen is pleased to report on its activities during the calendar year 1985.

At its organizational meeting in May, the Board elected Geoffrey D. Hall as Chairman, Ronald Johnson as Vice-Chairman, and Robert Herrmann as its Secretary. Avis Hooper left the Board and was replaced by newly-elected Robert Herrmann. The Board voted to express its sincere appreciation to Mrs. Hooper in light of her many years of service to the Town.

STAFFING CHANGES

The Board regretfully accepted the resignation of its former Executive Secretary, Paul F. Alphen in May 1985. The professionalism and commitment demonstrated by Mr. Alphen during his three years in the position left a lasting impression upon the management of town affairs and the Board wishes Paul the best of luck in his pursuit of a new career in Law.

Town Accountant Robert Earnshaw chose to retire this year as of October 31, 1985. Bob had served in that capacity since 1980. Also choosing to leave her position as Selectmen's Clerk was Ann Bennett. We thank both Ann and Bob for their efforts on behalf of the Board and the Town.

The Selectmen hired Robert Halpin as its new Executive Secretary. Mr. Halpin has worked in that capacity with the Town of Pepperell for better than seven (7) years and prior to that worked briefly as an Administrative Assistant to the Mayor for the City of Gardner.

Mary Morton, former Principal Clerk for the Planning Board and Conservation Commission, was selected as the new Head Clerk for the Selectmen's Office as of October 1, 1985. As of the printing of the 1985 Annual Report, the Town was seeking to fill an expanded Finance Director/Town Accountant's position.

The 1985 Annual Town Meeting approved the following Municipal Goals Statement proposed by the Board of Selectmen:

Given that Westford is a town of distinct character as evidenced by its villages, center, new homes, open land with limited commercial-industrial development, and given that its citizens want to maintain and enhance this character -

Be it hereby resolved that the elected and appointed officials of the Town of Westford, while recognizing that change and growth are inevitable, will support current, and establish and support new programs and policies, that will -

- Plan and manage growth so that essential municipal services, efficient educational services, and affordable community services will be available for all citizens;

- provide effective and open mechanisms which encourage all citizens to participate in their government;
- improve, preserve and protect our environment;
- encourage the preservation of open space and low density land development;
- provide for cultural and recreational opportunities for all citizens; and
- provide equal opportunity for all to enjoy this character and quality of life.

SELECTMEN'S PLANNING AGENDA

In hopes of accomplishing these goals, early in 1985, the Board of Selectmen altered its meeting policy to set aside a substantial number of its meetings to address the larger, long term planning issues confronting Westford in the years ahead. By setting aside its second and fourth meeting of each month for such items, the Board hopes to foster in-depth discussions of our community's future. The following is a summary of the status of our planning agenda items. We urge all residents and interested parties to follow and participate in these forums and discussions as we lay the foundation for Westford's future.

1. Data Processing

The Board heard a preliminary report of a Data Processing Committee consisting of William Pude, David Lomet, John Newmann, Steven Webber and its Executive Secretary Robert Halpin. The committee has identified acceptable software, which has been installed and is operating successfully in a number of municipalities in Massachusetts. The availability of the software in question enables the Town to implement a truly integrated management information system which will link all town financial functions, including the School administrative and the Town Clerk's packages, into an affordable central computer. The proposed system will be able to make use of the Institutional/Governmental loop on the cable television system for very secure and rent-free data transmission between departments and the various financial offices.

2. Classification and Open Space

The Board had hoped to appoint a special committee to re-assess the options available to the Town to aid in the preservation of open space by classifying taxable real property in Westford so as to shift the property tax burden off undeveloped land. Part of the issue of classifying property in this way is the development of an acceptable definition of what constitutes open space which "contributes significantly to the public interest". At a meeting hosted by the Selectmen to explore the appointment of a study committee to try to arrive at a consensus of what an acceptable definition of open space might be, the Assessors felt that such a committee would duplicate their efforts to arrive at a definition of open space and to analyze the impacts of classification. At the conclusion of the discussion, the Selectmen asked that the Assessors form a committee or institute a process whereby a broad range of interested parties could contribute to the process of defining open space. During the winter, the Assessors had hosted at least one open forum on the issue of open space and

classification and had extended an invitation to the Selectmen to discuss the impacts of the pending revaluation certification on parcels in the range of five (5) to ten (10) acres.

3. Financial Management and Planning

Acting on the recommendation of the Town Management Study Committee, the Board of Selectmen requested and received the assistance of the Mass. Department of Revenue in evaluating our financial management systems and recommending improvements, particularly in light of the vacancy in the Accountant's position following the retirement of Mr. Earnshaw. The Department reported that the opportunity existed to greatly increase the overall coordination of our financial management system, which includes an independently elected Treasurer/Tax Collector and Board of Assessors, by strengthening the Accountant's position to that of Finance Director. The new position would have a greatly expanded role in formulating and managing both Town operations and capital budgets, and will have primary responsibility for organizing and coordinating a financial management team consisting of the main financial officers, elected and appointed, to try to better coordinate our financial systems to enhance both management and planning. The new Director will hopefully bring data processing expertise which will greatly aid in the conversion from manual to automated financial systems.

Based upon the Dept. of Revenue report and recommendation, the Board's Executive Secretary applied for and successfully negotiated a \$24,000.00 management improvement grant. The grant will fund a portion of the difference in salary cost between the Town Accountant's position and the new Finance Director's position for approximately three years to demonstrate the need for and success of the upgrade.

Lastly, the Board has asked its Executive Secretary to begin the process of converting its accounting system to the new Uniform Municipal Accounting System (UMAS), by petitioning the Department of Revenue for assistance in making the conversion when the new Director is hired. By formatting our financial statements in the form universally accepted by the financial and investment community, we would hope that we will have taken the first step toward improving Westford's bond rating, leading to substantial savings in future capital projects.

4. Town Buildings and Facilities

A special Town Building Space Needs Study Committee was appointed following the 1985 Annual Town Meeting to explore departmental space and facilities needs on a comprehensive basis. The committee was given a \$20,000 budget with which to engage a consultant to study both the existing facilities, present and potential surplus town/school properties and possible new construction, in hopes of arriving at a building master plan that provided the optimal mix of existing and new buildings to meet the needs of our growing municipal operations. It is anticipated that the space needs and master plan will be complete and the results reported in time for possible action at the Fall Special Town Meeting in 1986.

5. Landfill Closure and Transfer Station Site Selection Committees

The Town closed the Sanitary Landfill off Cold Spring Road and implemented the curbside collection contract approved by the Annual Town Meeting and began transporting its estimated 7,200 tons of residential solid waste to the Trash-to-Energy Resource Recovery Facility in North Andover. As directed by the Annual Meeting, the Selectmen have appointed a Transfer Station Site Selection Committee to continue to explore acceptable locations for such a transfer station in hopes of being able to shift a good deal of the \$300,000 per year cost of curbside collection to other town projects and activities. The committee has narrowed the search to 2 or 3 parcels and will seek a sum of money from this year's Annual Town Meeting to provide a technical analysis of each site in hopes of providing a sound recommendation to the 1987 Annual Town Meeting. Such a recommendation, if accepted by that Annual Meeting, could be implemented in time for the expiration of the current three year contract for curbside collection on June 30, 1988.

Meanwhile, the Board has initiated the process of closing the landfill in an environmentally sound fashion in accordance with state and federal regulations. The proper capping and closure of the facility is of great-long term importance to the town, given the proximity of a municipal well and the long term environmental costs at stake. With the selection of a consulting engineer to design the closure, the Town took the first step in meeting this commitment. We are hindered somewhat by conflicting regulations and "policies", however, at the Department of Environmental Quality Engineering (DEQE) on what the exact requirements are for closing the facility.

We have identified a \$10 Million grant program which was appropriated in 1983 to assist communities in closing landfills; however, once again we have encountered a stone wall at DEQE in terms of applying for the money. DEQE has never developed any regulations or procedures for implementing the program, we assume, because of the largely unsettled long-term state policy. Since Westford may possibly be looking at a cost as high as \$900,000 to properly secure and close the landfill, we have set the goal of obtaining a grant covering at least 50% of the cost of closing the landfill among our highest goals for the year ahead.

6. Traffic Impacts

The Board made progress on several fronts to address some of the growing traffic problems within Town. Foremost among the projects going forward at this time is a major redesign and reconstruction of the Minot's Corner intersection (Boston Rd. and Rt. 110). Using a private sector donation and a previous appropriation by the Town to provide traffic signals at the intersection, the Selectmen authorized a greatly improved redesign that will more adequately handle the ever increasing levels of traffic at this intersection. The current estimate calls for construction to take place early in 1987.

The redesign of Minot's Corner will take place within the larger context of a complete analysis of the traffic problems along the entire Route 110 corridor from Chelmsford to Littleton. The corridor study, funded through the same private section donation, is being undertaken under the direction of the Selectmen but in close concert with the Planning Board and the Northern Middlesex Area Commission. The product is hoped to be a preliminary engineering document which will serve as the basis of a long term traffic improvement program for Route 110. It is hoped that the preliminary plan will have sufficient support that the Final Design costs will be covered by similar private sector donations, with the construction costs being assumed by the Commonwealth of Massachusetts.

The Board has authorized the study of the Tyngsborough Rd./Rt. 40 intersection, using the Shared Traffic Engineer Program in which we are participating through a state grant. The Shared Traffic Engineer will complete the design of the signalization project and a request will be made to the Mass. DPW to install the signals.

The Selectmen have also begun the process of securing state assistance in providing a long term solution to the Broadway Bridge. The Town expects that the costs of reconstructing the bridge are so great that the Mass. DPW will have to be petitioned to assume jurisdiction. As a condition of acceptance, the Town may be asked to fund the engineering design of a deck replacement to give the Commonwealth sufficient breathing room to include the reconstruction in its overall transportation bond issue.

During 1986, utilizing its share of the Shared Traffic Engineer, the Board will probably look at the intersection of Depot and Plain Rds. and the flow of traffic in Westford Center.

7. Hydrogeological Study and Water Quality Issues

The Hydrogeological Study of the Town's groundwater resources as authorized by the Annual Town Meeting was underway by December of 1985, with the Phase I Report expected early in the spring of 1986. It is hoped that in addition to providing a clear delineation of the areas of the Town that recharge our groundwater resources, the project will lead to a comprehensive set of groundwater protection regulations and by-laws.

The Selectmen heard a report from the firm of Goldberg/Zoino and Associates (GZA) on an analysis of the Forge Village Rd. wellfield adjacent to the now closed Sanitary Landfill. The firm studied the potential impact of contaminants from the landfill on the quality of water at the well under sustained pumping conditions. The firm concluded that while there would be a tendency for contaminants to enter the well if it were operated for sustained periods of time under drought conditions, the operation of the well at its present level would not result in contamination. The study recommended the addition of a permanent sampling well between the landfill and the wellfield. With periodic sampling and testing, this well will serve as an early warning in the event that contaminants begin to threaten the wellfield. GZA, noting that the Water Dept. uses the well periodically to "top

off" the water tanks in town, concluded that the well would have to be pumped continuously for 150 days in order to draw contaminants into the wellfield. Further study of this wellfield is expected as a result of the hydrogeological study.

INTERDEPARTMENTAL COOPERATION AND COMMUNICATION

The Board of Selectmen is extremely appreciative of the assistance and cooperation it receives from town departments and committees, many of whom have undertaken the efforts outlined above on a volunteer basis. Town government is a unique opportunity for residents to get involved and significantly effect their quality of life and community well being - an opportunity practically non-existent at other levels of government. Oftentimes, the accessibility of local government can be a trying experience given the complexity and competing priorities of a growing community. But more often than not, it is recognized as a strength and a positive aspect for anyone who values government which is responsive to its citizens.

The Board of Selectmen wishes to thank the hundreds of employees, department heads, committee members and citizens who contributed to the process of government in the past year and looks forward to a productive year in 1986.

Geoffery D. Hall, Chairman
Ronald H. Johnson, Vice-Chairman
Robert C. Herrmann, Secretary
David R. Earl, Selectmen
Robert P. Tierney, Selectman

Robert J. Halpin, Executive Secretary

TAX COLLECTOR'S REPORT
7-1-84 TO 6-30-85

	COMMITMENT	COLL.	ABATEMENTS	REFUNDS	TAX TITLE	BALANCE
1966-1979	72590.81					72590.81
1980 Exc.	29357.66	(105.78)		79.20		29331.08
P.P.	1422.31					1422.31
1981 R.E.	8763.02	(3597.73)			(2802.25)	2362.94
Exc.	30494.21	(780.94)		5.85		29719.12
P.P.	2306.01					2306.01
A.S.B.	335.82					335.82
1982 R.E.	136099.44	(52191.08)			(1246.20)	82662.16
P.P.	2019.47					2019.47
A.S.B.	1310.27					1310.27
Exc.	21462.25	(2848.49)	(11.13)	53.61		18656.24
F.A.	1043.75					1043.75
1983 Exc.	22831.82	(9267.82)	(502.73)	737.49		13798.76
R.E.	165438.25	(55165.82)			(1586.93)	108685.50
P.P.	3655.83	(10.21)	(143.42)	3.41		3505.61
A.S.B.	839.87	(83.75)				756.12
1984 R.E.	398508.07	(250885.14)		2609.54	(9830.18)	141402.29
A.S.B.	440.55	(88.35)				352.00
P.P.	1988.14	(838.96)		42.46		1191.64
Exc.	268588.25	(22262.28)	(14077.70)	6400.76		38282.03
1985 R.E.	3937111.49	(7559339.71)	(96190.98)	46969.59		328550.39
Exc.	514291.25	(371308.78)	(20700.97)	1223.40		125304.90
A.S.B.	8756.75	(8222.35)				534.40
61A	3139.04	(3139.04)				-----
61B	43248.26	(43248.26)				-----
Boat	2445.00	(1519.50)	(419.00)	115.00		621.00
P.P.	174687.93	(172222.94)	(70.82)			2394.17
1984 Boat	2662.00	(1680.37)		140.00		1121.63
C.For.	1342.57	(182.40)	(8.00)			1152.17
	9857180.09	(8759356.80)	(132124.75)	59380.31	(15465.56)	1009613.09

TREASURER'S REPORT
7-1-84 TO 6-30-85

Cash Balance	6-30-84	913929.21	
Total Receipts	6-30-85	27705762.49	28619691.70
Total Payments	7-1-84/6-30-85	27480083.43	
Bal. On Hand	6-30-85	1139608.27	28619691.70

Paula Brule
Treasurer-Collector

TRUST FUND REPORT
7-1-84 TO 6-30-85

TRUST FUND	PRIN.	INT 6/30/84	INT. REC.		BAL. 7/1/85
			7/1/84 - 6/30/85	WITHDRAW.	
Perpetual Care	104112.50	10108.31	10830.92		125051.73
William Wright	5000.00	3769.47	727.54	(1300.00)	8197.01
Lyman Wilkins	1413.11	613.56	194.94		2221.61
J.Herbert Fletcher	500.00	323.83	74.72		898.55
Metcalf & Soldiers	1300.00	4332.01	233.39		5865.40
Book Fund	8650.00	913.85	927.88		10491.73
Lecture Fund	28597.40	5448.54	2285.63	(2115.36)	34216.21
All-Purpose Fund	17505.08	2554.39	1599.08	(2175.15)	19483.40
Library Trustee	30925.95	8213.79	4417.65	(6009.00)	37548.39
J.V. Fletcher Lib.	17329.00	483.84	1470.02	(1157.50)	18125.36
Conservation	143347.45	9480.10	6998.04	(124000.00)	35825.59
Whitney Tree Fund	2500.00	5218.69	281.18		7999.87
Whitney Playground	10000.00	22638.30	2342.31		34980.61

371180.49	74098.68	32383.30	(136757.01)	340905.46
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PRINCIPAL & INTEREST ON LOANS con'd.
7-1-84 TO 6-30-85

<u>DATE</u>	<u>LOAN</u>	<u>PRIN.</u>	PRIN. & INT. PD. <u>6/30/84</u>	PRIN. & INT. PD. <u>7-1-84 TO 6-30-85</u>	BALANCE <u>6-30-85</u>
9/27/85	ANT. OF Fed. Grant	50000.00			50000.00 3041.67
12/15/83	Sparks	435000.00	50000.00	50000.00	335000.00
12/15/92	Hill		33350.00	29725.00	107843.75
7/28/83	Littleton	25745.00	5745.00	5000.00	15000.00
1/28/88	Rd. Ext.		1827.90	1460.00	2190.00
4/15/70	Francis	236000.00	221000.00	15000.00	
10/15/84	Hill Pipe		113031.25	468.75	
		746745.00	276745.00	70000.00	400000.00
			148209.15	31653.75	113075.42

Paul a Brule
Treasurer-Collector

PRINCIPAL & INTEREST ON LOANS
7-1-84 TO 6-30-85

<u>DATE</u>	<u>LOAN</u>	<u>PRIN.</u>	PRIN. & INT. PD. <u>6/30/84</u>	PRIN. & INT. PD. <u>7-1-84 TO 6-30-85</u>	BALANCE <u>6-30-85</u>
5/1/72	Westford	4620000.00	3705000.00	305000.00	610000.00
11/1/86	Academy		1666267.50	35837.50	28670.00
1/15/69	Robinson	1175000.00	900000.00	55000.00	220000.00
7/15/88	Elementary		515812.50	11137.50	19800.00
		5795000.00	4605000.00	360000.00	830000.00
			2182080.00	46975.00	48470.00
8/5/85	Computer	68000.00			68000.00
2/5/88					7528.14
5/4/84	Pine Rd.	40500.00		20500.00	20000.00
11/4/85			1177.31	1768.44	587.78
9/27/85	Grove St.	28000.00			28000.00
					2492.27
9/27/85	Knoll Rd.	11500.00			12199.58
		148000.00		20500.00	127500.00
			1177.31	1768.44	11307.77

TOWN AIDE REPORT FY 1984-1985

The Town Aide acts as a liaison and an agent assisting and coordinating the delivery of social services to the elderly and the low income residents of the Town of Westford, as well as provides information and referral assistance and administers all programs and services of Community Teamwork, Inc. and the Elder Services of the Merrimack Valley Home Care Corporation. Community Teamwork, Inc. is the local Anti-poverty Agency for Westford and the Elder Services Home Care Corp has been designated as the Area Agency on Aging for the Merrimack Valley which is known as Region VIII on the State level and Westford is one of the 23 cities and towns encompassed.

Headstart is a federally funded pre-school child development program for three to five year olds. Applications are available through this office. Direct services are given to the child and to his or her whole family and parent involvement is one of the most important concepts of the program. Class size is limited to 20 children who attend Headstart classes four hours per day, four days per week with a weekly field trip on the fifth day. Children receive a light breakfast and usually a hot lunch. Children with handicaps or learning disabilities are accepted, and given all special services available to bring them up in skills.

We have three programs under ACTION which is a federal agency formed by combining several existing federal volunteer programs. It was established in July of 1971 and is composed of the following programs: Foster Grandparents, Retired Senior Volunteers, Peace Corps, Vista, Service Corps of Retired Executives, Active Corps of Executives and University Year for Action. In Westford, the Town Aide has implemented three of these programs namely--Foster Grandparents Program, the Senior Companion Program and the Retired Senior Volunteer Program.

Foster Grandparents Program has ten seniors who are stationed in Cameron, Frost, New Nabnassett and Robinson Schools where they have given 7,216 hours serving the needs of kindergarten youngsters. Volunteers serve 20 hours a week following 40 hours orientation and inservice training. A small stipend is provided to cover any out-of-pocket costs involved for the Seniors.

The Senior Companion program provides friendly visitors for the isolates in town. Each Senior Companion visits the same people each week at the same time every day. (Our Senior Aides have a broader field in that they visit all the elderly just to see if they have any unmet needs). Our Senior Companions at the moment are four in number and this past year have logged 2,872 hours with shut-ins. For this program, they put in 20 hours a week and receive a small stipend. They have enhanced the lives of 18 people and made them a little less lonely.

The Retired Senior Volunteer Program offers people over 60 years of age new and varied opportunities for part-time volunteer service to the community. Authorized in 1969, operational in 1971, the program was first administered by the Administration on Aging in the Department of Health, Education and Welfare. Qualifications are that a person be 60 or over, in good health. There are no income or educational requirements needed to participate in this program. Areas of work are schools, parks, museums, hospitals, libraries, nursing home, etc. Any place where human help is needed to make for better operations. These volunteers do not receive any stipend but are reimbursed mileage as we feel they should not be out of pocket especially since they do live on a fixed income. At the moment, we have seven volunteers in Westford.

Neighborhood Youth Corps was originally funded by the Department of Labor in the summer of 1965 for economically disadvantaged youngsters in a work-training program in many public and private non-profit agencies. Youngsters work from 10 to 30 hours a week for the minimal federal wage as clerks, typists, bookkeepers, receptionists, library aides, teacher aides, maintenance aides, painting aides, health aides, environmental aides, and a variety of other career oriented placements. Neighborhood Youth Corps has been cited by the U. S. Congress, as well as the Department of Labor, as being one of the finest in the country due to its innovative programs, service to the community, and its economic proficiency. The impact of the community because of Neighborhood Youth Corps, though difficult to measure, is a positive force in utilizing youth's unbridled energy in understandable and dignified work experience. It can be stated unequivocally that it has a definite meaning in terms of effect on family income, economic impact on local businesses not to mention the pride of accomplishment, increase of confidence and positive attitudinal changes in behavior. Westford had 33 youngsters enrolled in the Summer Program. We also have a very limited number of youngsters who work during the winter with the After-School Program as well as an Out-Of-School Program where they are obligated to attend classes to get their high school diploma. This year the CETA office at 10 Kearny Square operated this program instead of Community Teamwork, Inc. and that office has a representative every third Thursday at the Town Hall to interview applicants.

The Vocational Advancement Through Skills Training (V.A.S.T.) program was designed to prepare individuals lacking in skills for careers in a number of fields through a comprehensive system of supportive services and classroom instruction. A total of 62 slots is maintained, divided among the following training areas: Machine Shop, Food Service Electronics, Clerical, Word Processing Instruction, and Welding. In addition to skills training, V.A.S.T. provides supportive services which include Job Related Education, transportation, job development, career counseling and follow-up assistance. As slots become available, participants are referred by the Central Intake Unit at CETA for further assessment, a process which always includes an interview and as needed additional testing for entry into particular shops. It is also mandatory that an enrollee attend G.E.D. classes if

he or she does not have a high school diploma. A stipend of ten dollars a day is paid to the enrollee with an incentive bonus of ten dollars if he or she has perfect attendance and never tardy. Placement and follow-up services continue for 90 days after termination from the program. Anyone who obtains a job and then loses it or leaves within that period can contact the Skill Center for job search assistance. Westford only had nine people go through the Skill Center last year but with Nashoba Technical High School available, this town doesn't have that large a market for this kind of training.

Community Teamwork, Inc. offers three programs for families which are the Protective Service Family Day Care and this provides play care for protective service clients in that it stimulates educational, emotional, social and physical growth of the child from infant to six years. Program capacity is limited to 20 and hours vary between 6 A.M. and 5:30 P.M. (2.) Emergency Shelter provides temporary (30 days Maximum) foster care for children unable to remain with parents. CTI worker must determine the situation to be of an emergency nature and there is no fee charged. (3.) Children in Need of Services (CHINS) Emergency Shelter provides temporary (30), 24 hour foster care for teenagers who have been processed through the courts and determined to be in need of service. Teenager must have been referred by the Social Worker from the Department of Welfare.

Section 8 Housing Assistance is an assistance payments program to reduce the rent of eligible tenants to 25% of their income. Balance paid on behalf of tenants by Community Teamwork, Inc.

Agency Advocacy program co-ordinates efforts in the areas of welfare, energy, food stamps, consumer complaints, and alcoholism. A full time staff person is also working as a mediator for protection of the consumer in all these areas.

Program under the Elder Services of the Merrimack Valley, Inc. are five in number and available to anyone 60 years and over. The Supportive Homemaker program is administered by the Family Services of Greater Lowell and is based on the Supportive Homemaker model of Home Health Services of Northern Essex, this program will offer para-professional support for elders who are experiencing emotional problems significant enough to alter their ability to function independently. Homemakers receive specialized training and both individual and peer supervision. Homemaker hours must be authorized by ESMV case managers after the Town Aide has made the initial interview and referral. The program expands the capabilities of the mental health system by the utilization of the para-professional. Also under the family services is the Protective Service Program and since 1978, the Protective Service Program has been providing help to the isolated, frail elders who are resistant to help and have been considered by others to be in a situation that may be physically or psychologically dangerous. Each agency employs a Master's level social worker on a part-time basis.

Merrimack Valley Legal Service Program has been operational since 1978 to serve elders with legal problems. Priorities for service include: health care, housing utilities/energy, property, consumer/financial, transportation and government benefits. Three attorneys and senior aide paralegals compose the staff. The attorneys are housed in Lowell, but arrange meetings with clients at community or in home sites. Town Aide does the intake and referral for this program.

From the U.S. Department of Agriculture, Westford received 7,920 pounds of cheese and 3,888 pounds of butter for distribution to qualifying households four times a year. The same criteria for the fuel program is used in administering this program.

The Energy Assistance Program is now in its eighth year and has been very beneficial to 250 families. Of that number, 144 were elders. This program evolved out of a bargain struck by legislators when they agreed to decontrol oil. Legislators realized that, following decontrol, the cost of home-heating fuels would climb far beyond the financial reach of most low-income and elderly citizens. To ease the staggering burden of fuel costs the Federal Fuel Assistance Program was established and Congress passed the Windfall Profits Tax to tax the oil companies' excess profits. Every time one hundred dollars is spent for home-heating oil, about three dollars goes back to the government for the support of the Fuel Assistance Program. Both State and Federal regulations determine policy for this program. This past year we were able to have some burners serviced and four replaced.

Guardianship/Conservatorship Program is a private non-profit corporation whose sole purpose is to serve as a conservator or guardian of older persons who are unable to handle their personal or financial affairs due to mental or physical disability. GSI will seek the most unrestricted plan to meet the needs of clients. Once the court has ruled the resolution, a GSI case worker will carry out the necessary day-to-day activities. Network agencies may utilize GSI for phone consultations and training sessions are available.

In all previously named programs that are administered through the Town Aide office, the least being just plain Information and Referral to anyone who telephones or walks in. Many people just "walk in" and if it's possible, they are able to fill out applications then. Otherwise, an appointment is made due to the fact that it can be very time-consuming to gather and verify all the necessary documents that some of the programs require. It is also a very frustrating time for applicants who have a multitude of other worries and are usually a little unsettled in their time of need.

Another facet of the office is the supervision of the Senior Companions and Senior Aides. Keeping abreast of all programs and activities, compiling information, set-up, layout, and typing of the Council Bulletin is also under the jurisdiction of the Town Aide Office.

There are many, many people in town that I would like to express my sincere thanks to for their generosity at Easter, Thanksgiving and Christmas to families who are having financial difficulties or illness at that time. The children of Frost and Cameron Schools for the new toys and gifts they donated to children less fortunate than themselves, also the Girl Scouts for the Christmas trees they gave to four families. Sixty-seven families received turkeys and food baskets from the St. Catherine's Church, Newcomers' Club, Junior Women's Club, First Parish United Church and the Frederick S. Healy Post.

Respectfully submitted,

Helena M. Crocker
Town Aide

TOWN MANAGEMENT STUDY COMMITTEE

At the May 1984 Town Meeting, it was voted that the Town will appoint a Town Management and Government Review Committee, and the duty of the committee shall be to evaluate the current management practices of the various Town departments, boards, committees and commissions and determine what structural changes in either operations or government (including the form of government) would better serve the Town. The Finance Committee, Board of Selectmen and Moderator appointed a 26-member committee and, as indicated by the 1984 report to the Town, the committee spent its first year reviewing the current form of government, identifying problems and making general conclusions and recommendations.

During 1985, although membership on the committee decreased substantially, progress was made toward meeting the committee's objective. First, the committee strongly supported the creation of the position of Finance Director and informed the Board of Selectmen that such a new position would allow the Town to improve its financial management practices without a material change in its organizational structure. Many other boards also voiced their support for the position, and we are looking forward to the Selectmen's appointment of the Town's first Finance Director. After considerable debate, the committee determined that rather than making further recommendations on a position by position basis, we would review the organizational structure of the municipality and establish a model organizational chart. Once the organizational chart is finalized, the committee will evaluate the feasibility of adopting the new organizational format, and the legislative steps necessary to cause such changes. At this time, the committee is developing an organizational chart with the underlying philosophy that policy makers should be elected and administrators and managers should be appointed.

The Town of Westford relies heavily on elected and appointed volunteers. The committee is trying to make "good government" our paramount concern and we are trying to be sensitive to, but not roadblocked by, the status quo. If we continue in our current direction, it appears that we will ultimately recommend that many of the boards and committees that are elected become appointed positions. Appointments would be made by the Board of Selectmen or by a Town Manager or by both. We are also attempting to bring together departments with similar or linked functions so as to increase the likelihood of organizational coordination, the sharing of resources, and improved lines of communication. Additionally, we are trying to be sensitive to the financial impact of our recommendations.

Many of the changes that we may ultimately propose will require legislative action for adoption. Our committee can only make recommendations and ultimately, decisions regarding the organizational structure of the Town will be placed before Town Meeting. It is interesting to note that the committee plans to recommend no changes to our Open Town Meeting format.

A list of current and former members appears below. Please contact members, Selectmen or the Executive Secretary if you would like to participate, or offer advice or suggestions. We hope to bring our recommendations to the Town during fiscal 1987.

Respectfully submitted,

Rick Bahnick, Chairman
Paul Alphen
Jerry Berkowitz
John Cadigan
John Connell
Samuel Frank
Ellen Harde
William Kavanagh
Elaine McKenna
Madonna McKenzie
Mary Morton
Fred Radcliffe, Vice-Chairman
Jeffrey Rider
D. Bruce Stewart
Richard Walthers

Robert Hicks, resigned
Read Albright, resigned
G. Kenneth Yates, resigned
Paul Murray, resigned
Rudy Hanzcek, resigned
David Martin, resigned
Barbara White, resigned
John Gagnon, resigned
Carolyn Cochrane, resigned

Transfer Station Site Selection Committee

The Committee's Charge - authorization to establish the committee was included in an amendment to Article 3 of the Special Town Meeting of May 22, 1985. The article approving curbside trash collection was amended to include the following wording:

[curbside collection and transportation of solid waste] for a contract period not to exceed three years with a two year extension, and to direct the Selectmen to appoint a committee of seven (7) members who are charged with finding a parcel of land appropriate for the construction of a transfer station as voted under Article 1 of this Special Town Meeting, and directed to investigate both town owned and privately owned land which the town might lease, purchase or acquire by eminent domain, said committee to present their findings by the second Tuesday after the first Monday of March, 1986.

How the Committee Proceeded - the first meeting was held on September 12, 1986, with meetings held every two weeks thereafter. Three additional meetings were held to do site visits.

Realizing that Westford bylaws require a transfer station be located in an area zoned Industrial A (IA), ten sites were considered which we felt town meeting might approve for rezoning, or which were already zoned IA:

Parcel 1: the parcel of land west of Boston Road near the power lines along a dirt road, across from Drew's north of 495.

Parcel 2: the parcel of land near the end of Nixon Road on the west side used for Flea Market parking.

Parcel 3: the parcel of land on the south side of Route 110 near a dirt road; the second lot west of the Westford Tennis Center with access to 11.8 acres of town land.

Parcel 4: the parcel on the south side of Route 110 which is the first lot west of the Westford Tennis Center.

Parcel 5: the parcel of land on the south side of Route 40 about one half mile east of the railroad tracks.

Parcel 6: the parcel of land on the north side of Route 40 near Pomerleau's gravel pit.

Parcel 7: the parcel of land off Elliot Road north of Route 110 used to park Sullivan Bus Company's vehicles.

Parcel 8: the parcel of land at the south end of Robbins Road formerly zoned IA for a landfill and abutting Nashoba Ski Area.

Parcel 9: the parcel of town owned land north of Route 110 just west of TES Inc near the Chelmsford line.

Parcel 10: the parcel of land known as Farmer's pits south of Route 40 and north of the town garages on Beacon Street.

Evaluation of Parcels - early on, parcels 4 and 7 were eliminated as being too wet. Over the next three months, parcel 1 was eliminated due to its proximity to the Route 495 access ramps, and its situation north of 495, that highway generally being considered the buffer between commercial and industrial land to the south and residential to the north. Parcel 3 was walked and found to be very low, while parcels 5 and 6 were eliminated due to their remoteness from the population center of the town, as well as their proximity to densely populated Nabnasset. Parcel 8 was eliminated on learning from the Conservation Commission that an order of condition had been written for the parcel for the creation of three trout ponds, and negotiations were beginning with the owner about a possible conservation restriction on the 52 acre parcel plus adjoining acreage. Concerns about parcel 10 centered on the length of the access road from Route 40 through residential land, and the committee would not consider access from Beacon Street which is also residential.

Involvement of Town Boards and Officials - before proceeding with the evaluations, the following people were contacted by the committee and asked for their input: Conservation Commission chair, Planning Board chair, Middle and South study subcommittees, Water Department Superintendent, Highway Department superintendent, Board of Health, Town Engineer of the town of Acton, Northern Middlesex Area Commission, Finance Committee.

Input by some of these individuals led to elimination of certain parcels. A request by the FinComm that the committee seek a site which could accommodate stumps and other debris which the Highway Department had need of disposing of was taken into consideration.

Recommendations - the committee asked the Selectmen to place an article on the warrant for the 1986 annual town meeting to raise and appropriate \$10,000 for engineering studies on the remaining two parcels (or others which may be brought to the committee's attention); and to extend the charge of the committee for another year to evaluate the engineering results as well as looking at each site according to eight criteria:

- 1) Distance from homes
- 2) Distance from wetlands and future town wells
- 3) Drainage for the facility
- 4) Distance from fire station or town water
- 5) Traffic control
- 6) Size requirements: a) length of access road for traffic accumulator b) recycling needs c) area for garaging vehicles d) area for expansion over 20 years
- 7) Suitability of terrain
- 8) Cost and availability.

Final recommendation would be to the 1987 annual town meeting, leaving time for the town to construct a transfer station if approved before the August 1988 end of the contract period with the company providing curbside collection.

Respectfully submitted,

Peter Dunigan

Ellen S. Harde, Chair

Roger LaChance (alt), Secretary

Roger Parent

William Pude

Robert Tierney

Stephen Young

VETERANS' SERVICES FY 1984-1985

Veterans' Services according to the laws of the Commonwealth of Massachusetts is to the veterans and their dependents. Its basic concept creating fiscal assistance to veterans and their dependents had its roots in legislation established in 1861 according to Chapter 115 of the General Laws of the Commonwealth. The law has been recordified, strengthened and amended following each war in order to include each and every veteran. Therefore every veteran has a right to be served with dignity and courtesy whenever he finds himself in need. In the FY 1984-1985 we serviced twelve direct cases and the expenditures were as follows:

Ordinary Benefits	\$ 3,365.50	Federal Annual Awards:	
Medical Assistance	-0-	Annual:	\$9,132.00
Returned to town	<u>26,634.50</u>	Retro:	<u>300.00</u>
	\$30,000.00	Reimbursement:	\$9,432.00

As Veterans' Agent, I am currently a member of the Middlesex County Veterans' Services, Massachusetts Veterans' Service Association and Westford Human Services. Last year I represented Middlesex County both on the Massachusetts Veterans' Ethics Committee and the Veterans Commissioners Advisory Board. This year I will represent the Massachusetts Agent Association on the first Commission for Women Veterans Rights and Services Governor's Council.

Respectfully submitted,

Helena M. Crocker
Veterans' Agent

Robert P. Tierney
Director of Veterans' Services

REPORT OF THE WATER DEPARTMENT SUPERINTENDENT
FOR THE YEAR ENDING DECEMBER 31, 1985

NUMBER OF GALLONS PUMPED:

January	33,352,000
February	31,869,400
March	37,063,300
April	35,638,200
May	42,649,600
June	40,566,200
July	49,901,500
August	45,883,700
September	41,432,400
October	43,295,200
November	40,598,700
December	40,618,100
	<u>482,868,300</u>

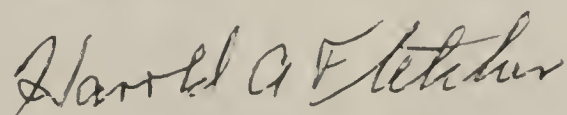
LARGEST DAY - May 20, 1985	1,833,100
LARGEST WEEK - August 11 thru 17, 1985	11,734,400

NEW EXTENSIONS:

Alcorn Crossing	2,230 feet 8 inch pipe
Bates Lane	300 feet 8 inch pipe
Blanchard Lane	2,300 feet 8 inch pipe
Boutwell Hill Road	1,170 feet 8 inch pipe
Bradley Lane	1,150 feet 8 inch pipe
Carlisle Road	1,000 feet 12 inch pipe
Flagg Road	1,100 feet 8 inch pipe
Gardner Lane	500 feet 8 inch pipe
Park View Circle	350 feet 6 inch pipe
Pine Ridge Road	300 feet 8 inch pipe
Pollyanna Lane	800 feet 6 inch pipe
Reinsway Circle	1,100 feet 8 inch pipe
Tadmuck Road	460 feet 12 inch pipe
Village View Road	6,500 feet 8 inch pipe

NUMBER OF NEW SERVICES INSTALLED - 112
NUMBER OF NEW HYDRANTS INSTALLED - 36

Respectfully submitted,



Harold A. Fletcher
Superintendent

REPORT OF THE WATER DEPARTMENT
JULY 1, 1984 - JUNE 30, 1985

RECEIPTS:

WATER RATES	\$417,239.68
GUARANTEE DEPOSITS (Services)	101,795.25
GUARANTEE DEPOSITS (Extensions)	11,887.67
ADDITIONAL SERVICES and MISCELLANEOUS	30,861.66
INTEREST	<u>647.95</u>
	\$562,432.21

EXPENDITURES:

WAGES and SALARIES	\$152,092.85
PIPE and SUPPLIES	59,320.06
MAINTENANCE and OPERATION	115,369.76
REFUNDS:	
WATER RATES	\$ 146.22
MISCELLANEOUS	147.85
SERVICES (Guarantee Deposits	<u>31.95</u>
EXTENSIONS (Deposit Accounts):	
COSTS THROUGH 6/30/85	\$11,827.36
LESS ACCOUNT BALANCES 7/1/84	<u>6,091.77</u>
REFUNDS	
ACCOUNT BALANCES 6/30/85	\$ 5,735.59
CAPITAL OUTLAY:	2,758.83
REPAIRS TO TRUCK	<u>3,393.25</u>
BASE RADIO	11,887.67
VAN	
PAYMENTS ON LOANS:	19,608.00
FRANCES HILL STANDPIPE and GRAVEL	
PACKED WELL, FORGE VILLAGE ROAD	
LITTLETON ROAD EXTENSION	
SPARKS HILL WATER STORAGE TANK	
	<u>\$15,468.75</u>
	6,460.00
	<u>79,725.00</u>
	<u>101,653.75</u>
	\$460,258.11
WATER SURPLUS	\$102,174.10

EXTENSIONS (GUARANTEE DEPOSITS)

RIVER STREET EXTENSION (Contractors Unlimited)		
Account balance July 1, 1984	\$ 941.68	\$ 941.68
Expenses: Supplies		
	\$ 941.68	
OAK HILL ROAD EXTENSION (Gary R. Paquin, Inc.)		
Account balance July 1, 1984	\$ 359.24	\$ 359.24
Expenses: Supplies		
	\$ 359.24	
SUNNY MEADOW LANE EXTENSION (Sunny Meadow Homes, Inc.)		
Account balance July 1, 1984	\$ 1,577.60	\$ 1,577.60
Expenses: Refund		
	\$ 1,577.60	
WHITNEY DRIVE EXTENSION (John S. Giaimo, Inc.)		
Account balance July 1, 1984	\$ 847.96	\$ 847.96
Account balance June 30, 1985		
	\$ 847.96	
CUMMINGS ROAD EXTENSION (Paul L. Lahme, Inc.)		
Account balance July 1, 1984	\$ 2,365.29	\$ 2,365.29
Expenses: Hot Top	\$ 848.06	
Labor	336.00	
Refund	1,181.23	
	<u>\$ 2,365.29</u>	
EVERGREEN CIRCLE EXTENSION (Drum Hill Construction)		
Deposit		\$ 1,236.00
Expenses: Pipe and Supplies	\$ 615.75	
Pressure test & disinfect	315.00	
Labor	305.25	
	<u>\$ 1,236.00</u>	

GRANITEVILLE ROAD EXTENSION (D. L. Loring, Inc.)		
Deposit		\$ 1,430.00
Expenses: Pressure test & disinfect	\$ 1,430.00	
MARIEANN DRIVE EXTENSION (Romcap Corporation)		
Deposit		\$ 5,265.00
Expenses: Install & cut sleeve & valve (Riani & Sons)	\$ 300.00	
Pipe	2,400.00	
Supplies	1,953.00	
Pressure test & disinfect	315.00	
Labor	297.00	
	<u>\$ 5,265.00</u>	
CREST DRIVE EXTENSION (John M. Adamczyk, Inc.)		
Deposit		\$ 955.25
Expenses: Pressure test & disinfect	\$ 365.00	
Account balance June 30, 1985	590.25	
	<u>\$ 955.25</u>	
LOWER ROAD EXTENSION (Seven Takers)		
Deposit		\$ 3,001.42
Expenses: Pipe & Supplies	\$ 776.38	
Labor	270.00	
Account balance June 30, 1985	1,955.04	
	<u>\$ 3,001.42</u>	
HILDRETH STREET EXTENSION		
Account balance July 1, 1984		\$28,013.98
Expenses: Hot Top	\$17,195.00	
Supplies	2,402.35	
Audit	950.00	
Account balance June 30, 1985	7,466.63	
	<u>\$28,013.98</u>	

EXTENSIONS (Out of Water Surplus)

EAST PRESCOTT STREET		
Account balance July 1, 1984		\$ 5,235.27
Account balance June 30, 1985	\$ 5,235.27	
OAK HILL ROAD EXTENSION		
Account balance July 1, 1984		\$ 8,454.21
Account balance June 30, 1985	\$ 8,454.21	
ROUTE 110 CONTRACT		
Water Surplus		\$100,000.00
Borrowed Money		<u>50,000.00</u>
		\$150,000.00
Expenses: Pipe, fittings & installation (Bates & Sons)	\$ 59,292.45	
Supplies	16,084.74	
Engineering services	14,239.25	
Pipe	58,161.19	
Account balance June 30, 1985	<u>2,222.37</u>	
	\$150,000.00	
FRANCES HILL STANDPIPE (Borrowed Money)		
Account balance July 1, 1984		\$ 1,074.98
Account balance June 30, 1985	\$ 1,074.98	
FORGE VILLAGE ROAD WELL FIELD AND PUMP (Borrowed Money)		
Account balance July 1, 1984		\$ 1,939.00
Account balance June 30, 1985	\$ 1,939.00	
SPARKS HILL WATER STORAGE TANK (Borrowed Money)		
Account balance July 1, 1984		\$ 7,585.21
Expenses: Telemeter installation (Final payment)	\$ 1,410.00	
Installation (Natgun Corp.- "Final payment")	3,405.00	

Install wiring for Altitude valve
Account balance June 30, 1985

404.76
2,365.45
\$ 7,585.21

Respectfully submitted,

Board of Water Commissioners

Hervey J. Cote
Carlton M. Rooks
Kevin J. Woitowicz

Hervey J. Cote, Chairman

Carlton M. Rooks

Kevin J. Woitowicz

WESTFORD LOCAL ARTS COUNCIL

This year, the first privately funded project will go into operation. A partnership to make and sell posters with the Westford Kiwanis will fund a scholarship for Westford Academy. In time, our privately funded programs could grow to the size of the State lottery funds.

The full scope of the concept of arts and humanity has been supported by your local arts council funded projects. The Council has funded programs ranging from the Lyric Opera, Reading is Fundamental, to art scholarships.

We have distributed funds in excess of \$5,000 this year. Next year, with the addition of private programs, these amounts should grow larger.

Kenneth J. Dwyer, II, Chairman
Margaret Nappe Morgan, Vice-Chairman
Ellen Downey Rainville, Secretary
Robert D. Nicoson, Treasurer

WESTFORD MUSEUM

The Westford Museum opened for Apple Blossom Festival and remained open until December 8, 1985. A miniature exhibit presented by Small Impressions of Concord provided a wonderful show in conjunction with the Strawberry Festival. The group delighted young and old with their ingenious room designs in miniature. A display of Westford Academy memorabilia including pictures and yearbooks was exhibited throughout the summer. Many graduates of Westford Academy visited the Museum and were able to reminisce.

The Living History and Historic bus tour for all third graders in town was held June 10th and 11th. This program has been so well received that we hope that it will become an annual event. Plans are currently being made for 1986.

The Museum was lighted and decorated for Christmas. Christmas trees were donated by Laughton's of Chelmsford and decorated by the Girl Scouts. The Westford Chorale, Norman E. Day Brass Choir, and accordion music by Alex Belida greeted the many visitors that day.

In addition to these programs, special tours were arranged for Girl Scouts, Cub Scouts, and nursery school children throughout the year.

Since the 1984 Annual Report, the Maintenance Committee has completed the following projects:

- Upholstered dividers
- Fabricated a literature rack
- Restored old school benches
- Installed a rain water diverter on the front porch roof
- Scraped and painted lally columns in the basement
- Washed and assembled windows
- Made a display rack
- Sanded and re-finished old school benches
- Installed a chain assembly for closing the boiler room door

All the above projects plus several others were carried out, plus the upkeep of the grounds.

The Collections Committee has been accessioning every item donated to the museum. All of the donations to the Museum have been entered into the computer by a student at Westford Academy.

The Museum was presented with a check for \$1415 from IBM for the purchase of a computer. An IBM PCjr. was purchased. It will be used for administrative purposes as well as being an integral part of our permanent exhibit. An electronic storyboard telling the story of Westford will be on display.

We are currently planning our permanent exhibit which we hope to have ready for opening day in May. We have hired a consultant who is a specialist at setting up exhibits. The exhibit will focus on schools in Westford, especially Westford Academy. Some of the areas that will be highlighted are: Indians in the area, Revolutionary War History, Industry in Westford, a General Store, a Civil War kitchen, and many other areas of interest. It is our hope that this exhibit will interest and educate all residents of Westford whether they are natives or new arrivals.

Meetings for the Friends of the Westford Museum are held on the first Monday of each month at 8:30 a.m. The public is welcome to attend.

Respectfully submitted,

Nancy M. Rothera, President
Madonna McKenzie, Vice President
Lloyd Blanchard, Treasurer
Shirley Thrope, Secretary
Beth Shaw, Curator
John Crisafulli
Alex Belida
Eva DeForge
Barbara Hass
Jane Hinckley
Lewis English
Norma Treat
Connie English
Rebecca Doherty
Dotty Nielsen

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